

File No. 141012

Committee Item No. 1

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules

Date October 2, 2014

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Information sheet</u> |
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Completed by: Alisa Somera Date September 26, 2014

Completed by: _____ Date _____

1 [Appointment, Committee on City Workforce Alignment - Supervisor London Breed]

2

3 **Motion appointing Supervisor London Breed to the Committee on City Workforce**
4 **Alignment, for an indefinite term.**

5

6 MOVED, That the Board of Supervisors of the City and County of San Francisco does
7 hereby appoint the hereinafter designated person to serve as a member of the Committee on
8 City Workforce Alignment for the term specified:

9 Supervisor London Breed, seat 1, must be a member of the Board of Supervisors or a
10 City employee designated by the Board, for an indefinite term.

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MEMORANDUM

Date: September 24 2014
To: Alisa Miller, Rules Committee Clerk
From: Peggy Nevin
Subject: Results of Vacancy Notice for the Committee on City Workforce Alignment (Alignment Committee)

On September 9, 2014, a questionnaire was sent to each Supervisor informing them of a vacancy on the newly established Alignment Committee and requesting them to complete the questionnaire to indicate their interest in being appointed; or to nominate another City employee to represent the Board seat.

The Alignment Committee, a non-compensated board, plans to meet quarterly. This Advisory Committee shall terminate in three years; July 13, 2017, unless the Board adopts an ordinance continuing its existence.

The seven member Alignment Committee is comprised of City employees; one of which is "one member of the Board of Supervisors or a City employee designated by the Board (with the department head's approval.)"

Analysis:

All eleven Supervisors responded. Supervisor Breed was the only Supervisor to express interest in being appointed. Supervisor Avalos nominated Legislative Aide Beth Rubenstein and Supervisor Cohen nominated Tomiquia Moss. Supervisors Avalos and Cohen subsequently withdrew their City employee nominations in favor of Supervisor Breeds appointment.

Please forward Supervisor Breed's name to the Rules Committee.

Please place this memo in the file.

Nevin, Peggy

From: Johnston, Conor (BOS)
Sent: Thursday, September 11, 2014 1:43 PM
To: Nevin, Peggy
Cc: Breed, London (BOS)
Subject: RE: Vacancy Notice: Committee on City Workforce Alignment - RESPONSE REQUIRED

Sup. Breed would like to serve.

YES

From: Nevin, Peggy
Sent: Thursday, September 11, 2014 1:37 PM
To: Nevin, Peggy
Subject: Vacancy Notice: Committee on City Workforce Alignment - RESPONSE REQUIRED

You are receiving this notice because your Supervisor or your office have not responded to this vacancy notice.

Please respond today. We must hear from each office, before we can give the information to the Rules Clerk. Your response is time sensitive because the Alignment Committee plan on meeting soon.

Thanks,

Peggy Nevin
Operations Deputy Director
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-7722 | Fax: (415) 554-5163
peggy.nevin@sfgov.org | www.sfbos.org

From: Nevin, Peggy
Sent: Tuesday, September 09, 2014 2:52 PM
To: BOS-Supervisors
Cc: BOS-Legislative Aides
Subject: Vacancy Notice: Committee on City Workforce Alignment

Supervisors:

Please see the attached vacancy notice for the newly formed Committee on City Workforce Alignment. Please return your response of interest in being appointed to this Advisory Committee, or your nomination of a City employee, to me in the Clerk's office via email or hard copy by this Thursday, September 11, 2014.

Thank you,

Peggy Nevin
Operations Deputy Director
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-7722 | Fax: (415) 554-5163
peggy.nevin@sfgov.org | www.sfbos.org



MEMORANDUM

Date: September 9, 2014
To: Honorable Members, Board of Supervisors
From: *Ace* Angela Calvillo, Clerk of the Board
Subject: Vacancy: Committee on City Workforce Alignment (Alignment Committee)

On June 13, 2014, Ordinance 84-14, was enacted; amending the Administrative Code to establish the Committee on City Workforce Alignment, to give the Committee responsibility for planning and coordinating the City's Workforce Development programs, and to make other changes to the procedures governing the planning and implementation of Workforce Development Programs.

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Question: Would you like to be appointed to the Alignment Committee?

- Yes No Supervisor David Campos
- Yes No Supervisor Eric Mar
- Yes No Supervisor John Avalos
- Yes No Supervisor David Chiu
- Yes No Supervisor Mark Farrell
- Yes No Supervisor Malia Cohen
- Yes No Supervisor Scott Wiener
- Yes No Supervisor Jane Kim
- Yes No Supervisor Norman Yee
- Yes No Supervisor London Breed
- Yes No Supervisor Katy Tang

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2014 SEP 10 AM 10:03

Would you like to nominate a City employee?

Please provide your response to Peggy Nevin by Thursday, Sept. 11, 2014.

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

MEMORANDUM

Date: September 9, 2014
To: Honorable Members, Board of Supervisors
From: *ACE* Angela Calvillo, Clerk of the Board
Subject: Vacancy: Committee on City Workforce Alignment (Alignment Committee)

RECEIVED:
BOARD OF SUPERVISORS
SAN FRANCISCO
10/14 SEP 17 AM 10:56
AK

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- Yes No Supervisor Katy Tang

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- Yes No Supervisor London Breed
- Yes No Supervisor Katy Tang

Would you like to nominate a City employee?

Beth Rubenstein

Please provide your response to Peggy Nevin by Thursday, Sept. 11, 2014.

Nevin, Peggy

From: Pollock, Jeremy (BOS)
Sent: Monday, September 22, 2014 4:12 PM
To: Nevin, Peggy
Subject: RE: Alignment Committee Nominee

Hi Peggy,

Yes, Supervisor Avalos is fine with withdrawing his nomination of Beth in support of Supervisor Breed.

Thanks,
Jeremy

Jeremy Pollock
Legislative Aide
Supervisor John Avalos
1 Dr. Carlton B. Goodlett Place, Room 273
San Francisco, CA 94102
(415) 554-7910 direct
(415) 554-6975 office
(415) 554-6979 fax
jeremy.pollock@sfgov.org

From: Nevin, Peggy
Sent: Friday, September 19, 2014 5:43 PM
To: Pollock, Jeremy (BOS)
Subject: FW: Alignment Committee Nominee

Hey Jeremy:

Can you please email me if Sup. Avalos would like to re-track his nomination of Beth Rubenstein in favor of Sup. Breed for this committee?

Thanks,

Peggy Nevin

Operations Deputy Director

Board of Supervisors

1 Dr. Carlton B. Goodlett Place, City Hall, Room 244

San Francisco, CA 94102-4689

Phone: (415) 554-7722 | Fax: (415) 554-5163

peggy.nevin@sfgov.org | www.sfbos.org

Please complete a Board of Supervisors Customer Service Satisfaction form by clicking [here](#).

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does

BOARD of SUPERVISORS



City Hall
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TDD/TTY No. 544-5227

MEMORANDUM

Date: September 9, 2014
To: Honorable Members, Board of Supervisors
From: *ACE* Angela Calvillo, Clerk of the Board
Subject: Vacancy: Committee on City Workforce Alignment (Alignment Committee)

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- Yes No Supervisor Scott Wiener
- Yes No Supervisor Jane Kim
- Yes No Supervisor Norman Yee
- Yes No Supervisor London Breed
- Yes No Supervisor Katy Tang

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
JIM SEP 10 PM 1:05

Would you like to nominate a City employee?

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BOARD of SUPERVISORS



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MEMORANDUM

Date: September 9, 2014
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From: *ace* Angela Calvillo, Clerk of the Board
Subject: Vacancy: Committee on City Workforce Alignment (Alignment Committee)

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2014 SEP 16 PM 4:15
PN

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- Yes No Supervisor Scott Wiener
- Yes No Supervisor Jane Kim
- Yes No Supervisor Norman Yee
- Yes No Supervisor London Breed
- Yes No Supervisor Katy Tang

Would you like to nominate a City employee?

N/A

Please provide your response to Peggy Nevin by Thursday, Sept. 11, 2014.

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RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2014 SEP 17 PM 5:10

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- Yes No Supervisor Norman Yee
- Yes No Supervisor London Breed
- Yes No Supervisor Katy Tang

Would you like to nominate a City employee?

Tomiquia Moss

Please provide your response to Peggy Nevin by Thursday, Sept. 11, 2014.

Nevin, Peggy

From: Bruss, Andrea (BOS)
Sent: Friday, September 19, 2014 3:54 PM
To: True, Judson; Nevin, Peggy
Cc: Pollock, Jeremy (BOS)
Subject: RE: Alignment Committee Nominee

Supervisor Cohen is happy to support Supervisor Breed in this position.

Andrea Bruss
Office of Supervisor Malia Cohen
City Hall, Room 244
(415) 554-7672
Andrea.Bruss@sfgov.org

From: True, Judson
Sent: Friday, September 19, 2014 3:53 PM
To: Nevin, Peggy
Cc: Pollock, Jeremy (BOS); Bruss, Andrea (BOS)
Subject: RE: Alignment Committee Nominee

Peggy –

I have confirmed that Sup. Breed would like to serve, and the other respondents are fine with that – please send through Rules.

Andrea and Jeremy can confirm for their respective Supervisors. Perhaps circulate a new response form to them so they can mark no?

Thanks.

Judson True
Legislative Aide
Board of Supervisors President David Chiu
City and County of San Francisco
judson.true@sfgov.org | 415.554.7451

From: Nevin, Peggy
Sent: Thursday, September 18, 2014 1:15 PM
To: True, Judson
Subject: Alignment Committee Nominee

Hi Judson:

Thank you for assisting in the nomination/appointment process.

Please keep me in the loop so I can forward the final results and analysis to Rules Clerk.

If anyone changes their mind about their original nomination; please have them do so in writing to me. I need it for the records.

Thanks,



MEMORANDUM

Date: September 9, 2014
To: Honorable Members, Board of Supervisors
From: *ACE* Angela Calvillo, Clerk of the Board
Subject: Vacancy: Committee on City Workforce Alignment (Alignment Committee)

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- | | | |
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| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Supervisor David Campos |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Supervisor Eric Mar |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Supervisor John Avalos |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Supervisor David Chiu |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Supervisor Mark Farrell |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Supervisor Malia Cohen |
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | Supervisor Scott Wiener |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Supervisor Jane Kim |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Supervisor Norman Yee |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Supervisor London Breed |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Supervisor Katy Tang |

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2014 SEP 11 PM 2:20

Would you like to nominate a City employee?

Please provide your response to Peggy Nevin by Thursday, Sept. 11, 2014.

8

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
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MEMORANDUM

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RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
21 SEP 16 PM 4:11
AR

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Would you like to nominate a City employee?

No

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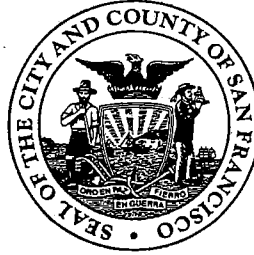
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RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2014 SEP 12 PM 1:15
ACE

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RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2014 SEP 09 AM 11:47
AK

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- Yes No Supervisor Katy Tang

Would you like to nominate a City employee?

Please provide your response to Peggy Nevin by Thursday, Sept. 11, 2014.

San Francisco
BOARD OF SUPERVISORS

Date Printed: September 25, 2014

Date Established:

July 13, 2014

Active

COMMITTEE ON CITY WORKFORCE ALIGNMENT

Contact and Address:

Greg Asay
Mayor's Ofc of Econ & Workforce Development
City Hall, Room 448

Phone: (415) 554-6969

Fax: (415) 701-4897

Email: Greg.Asay@sfgov.org

Authority:

Administrative Code, Section 30.3 (Ordinance No. 84-14)

Board Qualifications:

The Committee on City Workforce Alignment ("Alignment Committee") is comprised of City employees and shall coordinate workforce development services across City departments in order to increase their effectiveness. The Alignment Committee shall be comprised, as follows:

- > One (1) member designated by the Mayor
- > One (1) member of the Board of Supervisors or a City employee designated by the Board (with the department head's approval)
- > Director of Workforce Development (1)
- > Department Heads of the following City departments (4):
 - * Human Services Agency
 - * Department of Children, Youth and Their Families
 - * Public Utilities Commission
 - * Department of Public Works

Additional departments that administer workforce development programs may be invited to participate, as needed. Annually, the Mayor shall appoint a member of the Alignment Committee to serve as Chair.

Reports: 1) By March 15, 2015, again by March 15, 2017, and every five years thereafter, submit to Workforce Investment San Francisco ("WISF") a Citywide Workforce Development Plan; and 2) by March 15, 2016, and every year thereafter, submit to WISF updates to the Citywide Workforce Development Plan. Drafts of the Plan and updates, shall be provided to the

San Francisco
BOARD OF SUPERVISORS

Workforce Community Advisory Committee with sufficient time to review and provide feedback before its consideration. The Director of Workforce Development shall submit the Plan and any updates to the Board of Supervisors.

Sunset: July 13, 2017 - The Advisory Committee shall terminate three years after the effective date of Ordinance No. 84-14 (effective July 13, 2014), unless the Board adopts an ordinance continuing its existence.