#### **BOARD of SUPERVISORS**



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

## MEMORANDUM

TO: Greg Wagner, Controller, Office of the Controller

Daniel Adams, Director, Mayor's Office of Housing and Community

Development

Christina Varner, Executive Director, Rent Board

FROM: Victor Young, Assistant Clerk

DATE: June 17, 2024

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed

Ordinance:

File No. 240677

Ordinance amending the Administrative Code to establish the Housing Preservation Program and amend the Affordable Housing Production and Preservation Fund to finance the acquisition of multifamily residential properties for the purpose of preserving such properties as permanent affordable housing; requiring borrowers under the Program to comply with certain procedures prior to eviction; authorizing the Mayor's Office of Housing and Community Development ("MOHCD") to establish policies and procedures to issue loans and/or grants from the Fund; and requiring MOHCD to provide oversight and monitoring of such properties, and reports to the Board of Supervisors.

If you have comments or reports to be included with the file, please forward them to Victor Young at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: <a href="mailto:victor.young@sfgov.org">victor.young@sfgov.org</a>.

c: Todd Rydstrom, Office of the Controller Lydia Ely, MOHCD Brian Cheu, MOHCD Maria Benjamin, MOHCD Sheila Nickolopoulos, MOHCD

1	[Administrative Code - Housing Preservation Program and Affordable Housing Production an Preservation Fund]	
2		
3	Ordinance amending the Administrative Code to establish the Housing Preservation	
4	Program and amend the Affordable Housing Production and Preservation Fund to	
5	finance the acquisition of multifamily residential properties for the purpose of	
6	preserving such properties as permanent affordable housing; requiring borrowers	
7	under the Program to comply with certain procedures prior to eviction; authorizing the	
8	Mayor's Office of Housing and Community Development ("MOHCD") to establish	
9	policies and procedures to issue loans and/or grants from the Fund; and requiring	
10	MOHCD to provide oversight and monitoring of such properties, and reports to the	
11	Board of Supervisors.	
12	NOTE: Unchanged Code text and uncodified text are in plain Arial font.	
13 14	Additions to Codes are in single-underline italics Times New Roman font.  Deletions to Codes are in strikethrough italics Times New Roman font.  Board amendment additions are in double-underlined Arial font.  Board amendment deletions are in strikethrough Arial font.	
15	Asterisks (* * * *) indicate the omission of unchanged Code subsections or parts of tables.	
16		
17	Be it ordained by the People of the City and County of San Francisco:	
18		
19	Section 1. Chapter 10, Article XIII of the Administrative Code is hereby amended by	
20	revising Section 10.100-11, to read as follows:	
21		
22	SEC. 10.100-11. AFFORDABLE HOUSING PRODUCTION AND PRESERVATION	
23	FUND.	
24	(a) Establishment of Fund. The Affordable Housing Production and Preservation	
25	Fund ("the Fund") is hereby established as a category four fund to receive monies	

- appropriated from (1) excess Education Revenue Augmentation Fund ("Excess ERAF") 2 revenues received by the City, (2) the City's general fund, (3) grants from federal or state agencies, and (4) any other funds intended for the acquisition and preservation of existing housing with the goal of making such housing permanently affordable.
  - (b) Intent to Appropriate Excess ERAF Funds. It is the intent of the Board of Supervisors to appropriate 50% of all projected Excess ERAF revenue to the Fund in each fiscal year beginning in FY2019-2020, and to appropriate the remaining 50% of such revenue for general one-time or ongoing uses, subject to the fiscal and budgetary provisions of the Charter. Further, it is the intent of the Board of Supervisors to appropriate at least 50% of all projected Excess ERAF revenues in each fiscal year to one-time uses and up to 50% for ongoing uses. The Board intends to make such appropriations on an annual basis, appropriating in each year's Annual Appropriations Ordinance the projected Excess ERAF revenues that the City receives in that fiscal year.
  - (c) Administration and Use of Funds. The Mayor's Office of Housing and Community Development ("MOHCD") shall administer the Fund, and may consult with the City Administrator, the Board of Supervisors, and other City bodies and departments on potential uses of monies in the Fund to strive for a geographic balance of investments. Monies in the Fund shall only be used for the purposes of (1) funding land acquisition and production of new 100% affordable housing projects, and (2) funding the acquisition and preservation of existing housing with the goal of making such housing permanently affordable, including, but not limited to, through the funding of maintenance and/or capital improvements, including but not limited to acquisition of housing through the City's Small Sites Program under the Housing Preservation *Program, as set forth in Administrative Code Chapter 120A; and (3) project-based operating and/or* rent subsidies to owners of rent-restricted affordable housing acquired and preserved under Administrative Chapter 120 or Administrative Code Chapter 120A and housing extremely low-income

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households with household income of 30% of median income or less. In each fiscal year until the
fiscal year ending June 30, 2024, up to 60% of the monies appropriated to the Fund in the fiscal
year shall be used for purpose (1), and at least 40% of the monies appropriated to the Fund in
the fiscal year shall be used for purpose (2); and in each fiscal year beginning after June 30, 2024,
at least 80% of the monies appropriated to the Fund in the fiscal year shall be used for purpose (2),
and up to 20% of the monies appropriated to the Fund in the fiscal year shall be used for purpose (3).
(d) By no later than May 1, 2021 and every two years thereafter, MOHCD shall annually
submit to the Board of Supervisors and the Mayor a report evaluating the uses of monies in
the Fund together with the report required under Administrative Code Section 120A.6. In preparing
the report, MOHCD shall rely on data from the Housing Balance Report required under
Planning Code Section 103, as well as any other information MOHCD determines $\frac{is}{i}$
relevant. MOHCD's report shall include, at a minimum, information regarding the number of
new affordable units built using monies from the Fund, the number of units preserved as

permanently affordable using monies from the Fund, the geographic balance of investments

allocations in order to meet these needs. <u>The MOHCD's report may be combined with any other</u>

from the Fund, any unspent monies in the Fund, an analysis of funding gaps and ongoing

needs for affordable housing, and potential recommendations to alter the target funding

Section 2. The Administrative Code is hereby amended by adding Chapter 120A, consisting of Sections 120A.1, 120A.2, 120A.3, 120A.4, 120A.5, and 120A.6, to read as follows:

## CHAPTER 120A: HOUSING PRESERVATION PROGRAM

reporting obligations.

1	SEC. 120A.1. DEFINITIONS.
2	For purposes of this Chapter 120A, the following terms shall have the following
3	meanings:
4	"Affordable Housing" shall have the same meaning set forth in Administrative Code Chapter
5	120, as amended from time to time.
6	"Board" means the Board of Supervisors.
7	"Borrower" means a recipient of a Loan.
8	"City" means the City and County of San Francisco.
9	"Declaration of Restrictions" shall have the same meaning set forth in Administrative Code
10	Chapter 120, as amended from time to time.
11	"Extremely Low-Income Household" means a household earning up to 15% of Median Income
12	or up to 25% of Median Income.
13	"Financial Hardship" means a financial hardship based on (1) rent charged under a
14	Declaration of Restrictions being greater than 40% of gross household income, and assets, excluding
15	non-liquid assets and retirement accounts, that do not exceed asset amounts permitted by MOHCD
16	when determining eligibility for a unit, and/or (2) the existence of other exceptional circumstances,
17	such as excessive medical bills.
18	"Fund" means the Affordable Housing Preservation Fund administered by MOHCD under
19	Administrative Code Chapter 10.100-11.
20	"Grant" or "Grants" means a grant of funds made under the Program with a term of 10 years
21	<u>or longer.</u>
22	"Legacy Tenant" means a Low-Income Tenant occupying a unit on the date that a Borrower
23	acquires a Property either with the use of funding under the Program or based on a commitment from
24	MOHCD to receive permanent financing after acquisition of the Property.

1	"Loan" means a loan of funds made under the Program, including the modification,
2	refinancing, or restructuring of a loan.
3	"Low-Income Tenants" means tenants with household income not exceeding 60% of Median
4	<u>Income.</u>
5	"Median Income" shall have the same meaning set forth in Administrative Code Chapter 120,
6	as amended from time to time.
7	"MOHCD" means the Mayor's Office of Housing and Community Development, or any
8	successor agency.
9	"MOHCD Director" means the Director of MOHCD, or the MOHCD Director's designee.
10	"Preservation Funds" means monies from the Fund or any other grant of funds accepted by the
11	City for the purpose of preservation of residential buildings as Affordable Housing, including, but not
12	limited to, any grants from federal or state agencies.
13	"Program" means the Housing Preservation Program for the acquisition and preservation of
14	existing multi-family residential buildings for the purpose of preserving such residential buildings as
15	permanently affordable.
16	"Program Regulations" means policies, procedures, rules, guidelines, or manuals published by
17	MOHCD and designed to implement the Program.
18	"Property" means any real property used and restricted as Affordable Housing and used to
19	secure a Loan or Grant.
20	"Rent Board" means the San Francisco Residential Rent Stabilization and Arbitration Board
21	established under Administrative Code Section 37.4, or any successor agency.
22	"Small Sites Program" means MOHCD's program for financing the acquisition of residential
23	buildings as permanent Affordable Housing.
24	
25	SEC. 120A.2 ESTABLISHMENT OF THE PROGRAM.

1	(a) MOHCD shall operate a Housing Preservation Program designed to provide financing	
2	in the form of long-term loans and/or grants to eligible nonprofit organizations, including directly	
3	controlled subsidiaries, for the purpose of acquiring, operating, maintaining, and/or improving multi-	
4	family residential buildings as permanent Affordable Housing, especially residential buildings that are	
5	at risk of loss of affordability or a risk of loss of the opportunity to create permanent housing	
6	affordability, due to vacancy decontrol in buildings regulated under Administrative Code Chapter 37	
7	or market speculation. MOHCD shall determine the eligibility and qualifications for nonprofit	
8	organizations to receive loans and/or grants under the Program.	
9	(b) The Program shall be subject to all federal, state, and local laws applicable to the	
10	Program, the making of loans, including, but not limited to, the requirements under Administrative	
11	Code Chapter 120, and any other applicable requirements. If there is any conflict between this	
12	Chapter 120A and the requirements of a federal or state grant accepted by the City, the requirements of	
13	the federal or state funding source shall control.	
14	(c) On the effective date of this Chapter 120A, MOHCD's Small Sites Program shall be	
15	governed by this Chapter 120A. This Chapter 120A shall have prospective effect only, and shall not be	
16	interpreted to impair or change the obligations of any loan agreement or other contract entered into by	
17	the City under MOHCD's Small Sites Program prior to the effective date of this Chapter 120A. Any	
18	amendments to a loan agreement or contract that provides additional funding to a Borrower shall	
19	comply with this Chapter 120A.	
20		
21	SEC. 120A.3. ELIGIBLE USES OF PRESERVATION FUNDS,	
22	MOHCD shall make Loans and/or Grants of Preservation Funds to eligible nonprofit	
23	organizations, including a directly controlled subsidiary of such nonprofit organization, for the	
24	following:	

1	(a) Acquisition of Multi-Family Residential Buildings: financing the acquisition of
2	multifamily residential buildings consistent with the Program Regulations. MOHCD shall prioritize
3	funding for the acquisition of: (1) buildings where the owner previously served eviction notices under
4	Administrative Code Section 37.9(a)(13) that were allowed under the California Ellis Act (California
5	Government Code Section 7060 et seq.) or for a landlord's use and occupancy under Administrative
6	Code Section 37.9(a)(8); (2) buildings with 40% or more of the units occupied by Low-Income Tenants;
7	and (3) buildings in areas of San Francisco with the highest rate of evictions and/or buy-outs of
8	tenants. MOHCD may establish additional eligibility requirements to ensure suitability as Affordable
9	Housing and financial feasibility.
10	(b) Capital Improvements and Maintenance: financing capital improvements and/or
11	maintenance of Affordable Housing that is financed under this Program or previously financed under
12	the Small Sites Program.
13	(c) Rental Subsidies: grants or other payment of Preservation Funds for the purpose of
14	providing project-based rent subsidies for new and existing Affordable Housing that would allow
15	Extremely Low-Income Households to afford a unit with rent restricted at an annual amount not to
16	exceed 30% of 60% of Median Income and such households pay a maximum rent not to exceed an
17	annual amount of 30% of 15% of Median Income or 30% of 25% of Median Income, as applicable to
18	the household's income. Such Affordable Housing shall be financed in whole or in part by the City, the
19	former Redevelopment Agency of the City and County of San Francisco, or the Office of Community
20	Investment and Infrastructure to be eligible for project-based rent subsidies. Preservation Funds shall
21	not be used to provide rent subsidies directly to tenants to lease market-rate residential units or forms
22	of housing other than Affordable Housing. MOHCD may provide grants or other payment of
23	Preservation Funds for the purpose of operating subsidies for Affordable Housing providing housing to
24	tenants with household income of 30% of Median Income or less.

1	SEC. 120A.4. REQUIREMENTS FOR THE RECEIPT OF PRESERVATION FUNDS.
2	(a) Legacy Tenants. Prior to acquisition of any Property, MOHCD and the Borrower shall
3	determine if any units in the Property are subject to rent control under Administrative Code
4	Chapter 37. To such extent, MOHCD and the Borrower shall allow any Legacy Tenant to submit
5	sufficient evidence of a Financial Hardship based on the new rent limitations of the Declaration of
6	Restrictions. If MOHCD determines a rent increase allowed under the Declaration of Restrictions
7	would cause a Legacy Tenant to experience a Financial Hardship based on such sufficient evidence,
8	MOHCD and the Borrower shall exclude the Legacy Tenant's rental unit from the rent levels allowed
9	under the Declaration of Restrictions, so long as the Legacy Tenant remains a tenant in occupancy of
10	the rental unit, and during that time the unit shall instead remain subject to the rent increase
11	limitations that otherwise would have applied under Chapter 37. MOHCD and the Borrower shall
12	provide written notice to the Rent Board regarding any rental unit that will remain regulated under
13	Chapter 37. After a Legacy Tenant has vacated the unit, the maximum income and rent under the
14	Declaration of Restrictions shall apply to such previously excluded rental unit, and Borrower and
15	MOHCD shall provide written notice to the Rent Board that the previously excluded rental unit shall be
16	regulated under a Declaration of Restrictions.
17	(b) Priority for New Tenants. For any vacant unit, the Borrower shall prioritize new
18	tenants with a maximum household income at or below the household income of the tenant who
19	occupied such unit at the time the Borrower acquired the Property to the extent it is financially feasible
20	or there is availability of an operating or rental subsidy for the Property.
21	(c) Eviction Standards and Required Notices.
22	(1) A Borrower shall not endeavor to recover possession of a unit funded under this
23	Program except for good cause, which may include, but is not limited to, failure to pay rent, violations
24	of law, substantial damage to a rental unit, substantial nuisance or interference with the comfort, safety
25	or enjoyment of the Borrower or other tenants, use of a rental unit for any illegal purpose, or violation

1	of the affordability covenants under a Declaration of Restrictions or Program Regulations. The
2	Program Regulations shall establish further requirements for "good cause" or elaborate on the
3	meaning of "good cause," based on this Section 120A.4(c)(1) and the principles of just cause eviction
4	rules under Administrative Code Section 37.9 and California Civil Code Section 1946.2.
5	(2) No less than 14 days prior to sending a tenant a notice to vacate a unit, the
6	Borrower shall provide such tenant with a written warning by postal delivery and electronic mail
7	providing the tenant an opportunity to cure the default unless the tenant is causing imminent risk to the
8	Property or to other tenants residing at the Property.
9	(3) If a tenant has missed any rent payments, a Borrower shall first offer a
10	repayment plan for such missed rent payment or payments prior to commencing any unlawful detainer
11	action.
12	(4) Prior to commencing any unlawful detainer action, the Borrower shall provide
13	tenants with information about MOHCD's Right to Counsel Program and tenant counseling resources
14	available to tenants facing eviction.
15	(5) Borrowers shall, or shall cause their third party property management agent to,
16	provide written notice to MOHCD prior to commencement of eviction of any tenant occupying a unit
17	funded under the Program, provided that the Borrower shall maintain confidentiality as required under
18	California law related to an unlawful detainer action.
19	
20	SEC. 120A.5. PROGRAM MANAGEMENT AND REGULATIONS; ADMINISTRATION
21	OF LOANS AND GRANTS.
22	(a) Program Management. The MOHCD Director shall be responsible for the operation
23	and management of the Loans and/or Grants provided under the Program. The MOHCD Director may
24	appoint agents and consultants to assist with the administration of Loans under the Program, provided
25	that any such appointment is consistent with the civil service provisions of the Charter.

1	(b) Program Regulations. The MOHCD Director is authorized to publish from time to time
2	Program Regulations as appropriate to implement the Program, consistent with applicable law and
3	this Chapter 120A. The MOHCD Director shall publish all Program Regulations on MOHCD's
4	website and in such additional places as the MOHCD Director deems appropriate. The Program
5	Regulations shall address matters such as but not limited to Program and Fund administration, public
6	and competitive processes to apply for Loans and/or Grants, compliance with applicable laws and
7	regulations, appraisal of the Property, affordability restrictions for the longest possible term, eligible
8	uses of Funds, underwriting criteria, transaction processing, documentation, compliance monitoring,
9	and enforcement.
10	(c) Loans. Administrative Code Section 120.3 or any successor provision shall govern the
11	minimum requirements and terms of a loan provided by MOHCD to a Borrower under this Program.
12	Administrative Code Section 120.4 or any successor provision shall govern the administration of loans
13	provided by MOHCD to a Borrower under this Program. MOHCD, the Director of the Real Estate
14	Division, and the City Attorney shall have the same authority under this Program as set forth in
15	Administrative Code Chapter 120.
16	(d) Grants. Administrative Code Chapter 21G or any successor provision shall govern the
17	administration and award of grants provided by MOHCD to a Borrower under this Program.
18	
19	SEC. 120A.6. REPORTS TO THE BOARD.
20	The Director shall submit an annual report to the Board, within 180 days following the end of
21	each fiscal year, with a summary of all Loans and Grants made under this Chapter 120A for the prior
22	fiscal year. The Director's report shall include (1) available funds under the Program, (2) funding
23	allocated in the previous fiscal year, (3) if available, demographic data of residents including income
24	level after acquisition, (4) the number of tenants at or below 30% of Median Income, 60% of Median
25	Income, 80% of Median Income, and 120% of Median Income for each Property, (5) vacancy rate at

1	time of acquisition of a Property (and after acquisition if applicable), and (6) other information, if any,		
2	regarding this Chapter that the Director chooses to include in the report. The Director's report may be		
3	combined with any other reporting obligations.		
4			
5	Section 3. Effective Date. This ordinance shall become effective 30 days after		
6	enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the		
7	ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board		
8	of Supervisors overrides the Mayor's veto of the ordinance.		
9			
10	Section 4. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors		
11	intends to amend only those words, phrases, paragraphs, subsections, sections, articles,		
12	numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal		
13	Code that are explicitly shown in this ordinance as additions, deletions, Board amendment		
14	additions, and Board amendment deletions in accordance with the "Note" that appears under		
15	the official title of the ordinance.		
16			
17	APPROVED AS TO FORM:		
18	DAVID CHIU, City Attorney		
19	By: /s/ KEITH NAGAYAMA		
20	KEITH NAGAYAMA Deputy City Attorney		
21	n:\legana\as2024\2400389\01764830.docx		
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### **LEGISLATIVE DIGEST**

[Administrative Code - Housing Preservation Program and Affordable Housing Production and Preservation Fund]

Ordinance amending the Administrative Code to establish the Housing Preservation Program and amend the Affordable Housing Production and Preservation Fund to finance the acquisition of multifamily residential properties for the purpose of preserving such properties as permanent affordable housing; requiring borrowers under the Program to comply with certain procedures prior to eviction; authorizing the Mayor's Office of Housing and Community Development ("MOHCD") to establish policies and procedures to issue loans and/or grants from the Fund; and requiring MOHCD to provide oversight and monitoring of such properties and reports to the Board of Supervisors.

#### **Existing Law**

The Affordable Housing Production and Preservation Fund (the "Fund") is currently established under Administrative Code 10.100-11 to receive monies appropriated from excess Education Revenue Augmentation Fund revenues received by the City and County of San Francisco (the "City") in FY2019-2020. The Fund is administered by the Mayor's Office of Housing and Community Development ("MOHCD") to provide funding for the production of new affordable housing (60% of the Fund) or the acquisition and preservation of existing housing to make such housing permanently affordable (40% of the Fund).

The City, acting through MOHCD, administers a loan program for nonprofit organizations to acquire and preserve multifamily residential buildings and convert such buildings into permanent affordable housing, known as the "Small Sites Program." The loan terms under the Small Sites Program must comply with Administrative Code Chapter 120, but there are currently no legal requirements for the Small Sites Program.

#### Amendments to Current Law

This proposed ordinance would amend Administrative Code 10.100-11 to expand the type of monies received by the Fund, change the uses of the Fund, and change the allocation of the Fund for allowable uses. The Fund would receive monies appropriated from the City's general fund, grants from federal or state agencies, and any other funds intended for the acquisition and preservation of existing housing as permanently affordable housing. Commencing after June 30, 2024, the Fund may be used for project-based operating and/or rent subsidies to owners of rent-restricted affordable housing acquired and preserved under funding from MOHCD, but may no longer be used for production of new affordable housing. In addition, 80% of the Fund must be used for the acquisition and preservation of existing housing, and 20% of the Fund must be used for project-based operating and/or rent subsidies.

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This proposed ordinance would further amend the Administrative Code to add Chapter 120A to create a "Housing Preservation Program" (the "Program"). MOHCD would administer the Program to provide long-term loans to nonprofit organizations (or affiliated subsidiary organizations) for acquiring, operating, maintaining, and/or improving existing multi-family residential buildings as permanent affordable housing, as well as grants for rental or operating subsidies (the "Program"). MOHCD's Small Sites Program would be governed by this ordinance. MOHCD would administer the Fund or other funds accepted by the City for the acquisition and preservation of housing under the Program. Administrative Code Chapter 120 would continue to govern the loan terms under the Program. Nonprofit organizations that receive a loan and/or grant under the Program must comply with the following: (1) if a nonprofit organization acquires a residential building subject to rent control under Administrative Code Chapter 37, the nonprofit organization must allow low-income tenants occupying a unit who demonstrate a financial hardship to remain regulated under Chapter 37; (2) nonprofit organizations must prioritize new tenants with a household income of the tenants prior to acquisition of a residential building if financially feasible; and (3) nonprofit organizations must not evict a tenant without good cause and must provide tenants with resources on eviction prevention and an opportunity to correct any default under a lease. MOHCD may develop rules and/regulations for the Program and is require to provide an annual report to the Board of Supervisors.

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# **Introduction Form**

(by a Member of the Board of Supervisors or the Mayor)

I here	eby subr	mit the following item for introduction (select only one):
	1	For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
	2.	Request for next printed agenda (For Adoption Without Committee Reference) (Routine, non-controversial and/or commendatory matters only)
	3.	Request for Hearing on a subject matter at Committee
	4.	Request for Letter beginning with "Supervisor inquires"
	5.	City Attorney Request
	6.	Call File No. from Committee.
	7.	Budget and Legislative Analyst Request (attached written Motion)
	8.	Substitute Legislation File No.
	9.	Reactivate File No.
		Topic submitted for Mayoral Appearance before the Board on
	10.	
The p	proposed	d legislation should be forwarded to the following (please check all appropriate boxes):
		mall Business Commission   Youth Commission   Ethics Commission
	□ P1	lanning Commission   Building Inspection Commission   Human Resources Department
0	1 D1	Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53
Gene		_
		Tes No
		mperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)
Spon	sor(s):	
Cha	ın	
Subje	ect:	
		tive Code - Housing Preservation Program and Affordable Housing Production and on Fund
Long	Title or	r text listed:
and P	reservation anent afformation	ending the Administrative Code to establish the Housing Preservation Program and amend the Affordable Housing Production Fund to finance the acquisition of multifamily residential properties for the purpose of preserving such properties as irrdable housing; requiring borrowers under the Program to comply with certain procedures prior to eviction; authorizing the of Housing and Community Development ("MOHCD") to establish policies and procedures to issue loans and/or grants from the liring MOHCD to provide oversight and monitoring of such properties and reports to the Board of Supervisors.
		Signature of Sponsoring Supervisor: