



San Francisco International Airport

MEMORANDUM

June 16, 2020

TO: AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Eleanor Johns, Vice President
 Hon. Richard J. Guggenhime
 Hon. Everett A. Hewlett, Jr.
 Hon. Malcolm Yeung

20-0108

JUN 16 2020

FROM: Airport Director

SUBJECT: Award of Professional Services Contract No. 11365.41, Project Management Support Services for the International Terminal Building Phase 2 Project

DIRECTOR'S RECOMMENDATION: AWARD PROFESSIONAL SERVICES CONTRACT NO. 11365.41, PROJECT MANAGEMENT SUPPORT SERVICES FOR THE INTERNATIONAL TERMINAL BUILDING PHASE 2 PROJECT, TO AGS, INC., IN THE NOT-TO-EXCEED CONTRACT AMOUNT OF \$4,880,000 WITH THE CONTRACT DURATION OF 40 MONTHS OF SERVICES.

Executive Summary

The International Terminal Building Phase 2 Project (Project) will renovate the Arrivals Level of the International Terminal Building to increase passenger processing through improvements to the Federal Inspection Service primary immigration screening area and reconfiguration of Customs and Border Protection support areas.

The Project Management Support Services consultant will provide overall management expertise and oversight of the Project. The scope of work for this Contract will include design and construction management services, project controls, contract administration, cost estimating services, and field inspection.

In light of the COVID-19 crisis and its impact on Airport finances, the Airport has structured its capital program to fund the highest priority projects with the funding available through the last bond issuance, with the intent of extending the implementation of the Ascent Program to allow for conditions to improve in the bond market. Staff confirms that this project is a priority, and this action conforms with the above.

Background

On October 1, 2019, by Resolution No. 19-0251, the Commission authorized the Director to issue a Request for Qualifications/Request for Proposals (RFQ/RFP) for Project Management Support Services for the Project and to negotiate with the highest-ranked shortlisted proposer. Refer to Attachment A – Summary of Commission Actions for this Contract.

On January 27, 2020, the Airport received six proposals. Two of the proposers were Local Business Enterprise (LBE) firms and two of the proposers were joint ventures with LBE firms. One of the proposers was deemed non-responsive for failing to meet the applicable LBE sub-consulting participation

THIS PRINT COVERS CALENDAR ITEM NO. 6

AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO

LONDON N. BREED MAYOR	LARRY MAZZOLA PRESIDENT	ELEANOR JOHNS VICE PRESIDENT	RICHARD J. GUGGENHIME	EVERETT A. HEWLETT, JR.	MALCOLM YEUNG	IVAR C. SATERO AIRPORT DIRECTOR
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requirement and the good faith outreach requirement applicable to LBE participation. Proposers certified as LBEs received a bonus of 10% added to their scores and proposers who were joint ventures with LBE firms received a bonus of 7.5% added to their scores, for the purposes of evaluation.

The Airport convened a three-member selection panel, consisting of one Airport Commission employee, one member from the San Francisco Department of Public Works, and one member from the aviation industry, to review and score responsive proposals in accordance with the criteria stated in the RFQ/RFP. On April 22, 2020, the selection panel interviewed the three shortlisted proposers receiving the highest scores, including key personnel, and thoroughly appraised their qualifications.

Based on the results of the evaluation of the technical proposals and oral interviews, the final rankings are as follows:

	Evaluation Score (550 max.)	LBE Rating Bonus	Final Score
1. AGS, Inc.	489.33	10%	538.27
2. ITB Refresh 2 Joint Venture	468.67	7.5%	503.82
3. The Allen Group, LLC/Hollins Consulting, Inc., a Joint Venture	391.67	7.5%	421.04

Staff negotiated the scope of services, Contract terms and conditions, and fee with AGS, Inc. for this Contract. The agreed upon not-to-exceed Contract amount for AGS, Inc. will be \$4,880,000 with a Contract duration of 40 months.

Staff will periodically review and adjust the staffing provided by this Contract based on the dynamic needs of the Project. Staff will report to the Commission bi-annually on the performance of the consultant team through off-calendar memoranda. Staff will evaluate performance based on retention of key personnel and the proficiency of the team to perform the required tasks.

The City's Contract Monitoring Division (CMD) reviewed the RFQ/RFP documentation, proposals, and scoring, and determined that the selection process was in compliance with the requirements of San Francisco Administrative Code Chapter 14B. CMD approved an LBE sub-consulting participation requirement of 18% for this Contract. AGS, Inc. has committed to achieving 18% LBE sub-consultant participation.

Recommendation

I recommend the Commission award Professional Services Contract No. 11365.41, Project Management Support Services for the International Terminal Building Phase 2 Project, to AGS, Inc., in the not-to-exceed Contract amount of \$4,880,000 with a Contract duration of 40 months of services.



Ivar C. Satero
Airport Director

Prepared by: Geoffrey W. Neumayr
Chief Development Officer
Planning, Design & Construction

Attachments

ATTACHMENT A **SUMMARY OF COMMISSION ACTIONS** June 16, 2020

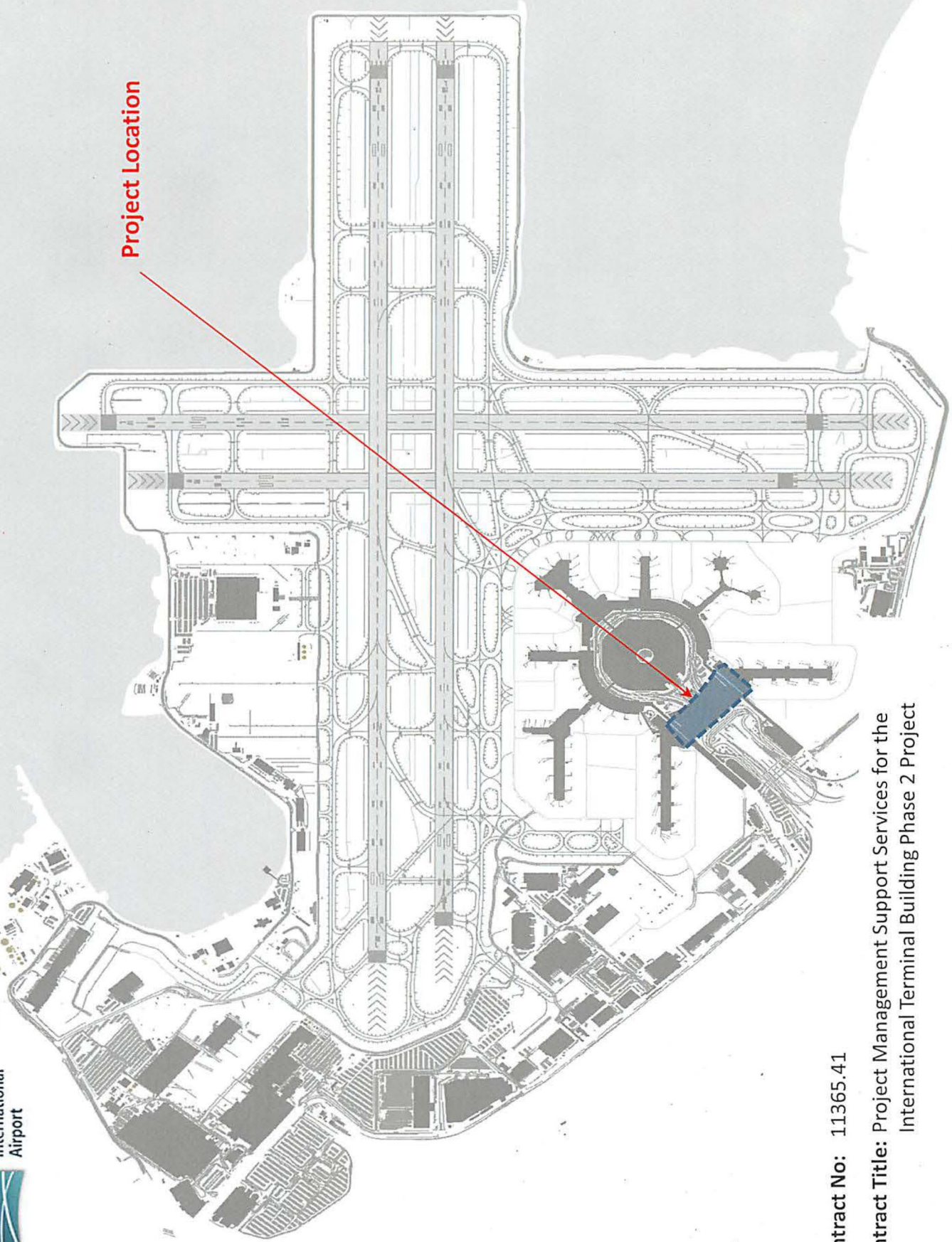
Contract No.: 11365.41, Project Management Support Services for the International Terminal Building Phase 2 Project
 Consultant: AGS, Inc.
 Award of Contract

Date	Modification No.	Resolution No.	Description	Scope	Amount
10/1/2019	-	19-0251	Issue RFQ/RFP	Authorization to Issue Request for Qualifications/Request for Proposals	\$0

Authorized Contract Amount to Date	\$0
Award of Contract	<u>\$4,880,000</u>
Proposed Contract Amount	\$4,880,000



San Francisco
International
Airport



Project Location

Contract No: 11365.41

Contract Title: Project Management Support Services for the
International Terminal Building Phase 2 Project