

1 [Administrative Code - Amending Capital Expenditure Plan Reporting Requirement]

2

3 **Ordinance amending the Administrative Code by changing the reporting requirement**  
4 **for Capital Expenditure Plans from odd years to even years, with the next report due**  
5 **March 1, 2028.**

6 NOTE: Additions are *single-underline italics Times New Roman*;  
7 deletions are ~~*strike-through italics Times New Roman*~~.  
8 Board amendment additions are double-underlined;  
9 Board amendment deletions are ~~strike-through normal~~.

9 Be it ordained by the People of the City and County of San Francisco:

10

11 Section 1. Chapter 3 of the Administrative Code is hereby amended by revising  
12 Section 3.20 to read as follows:

13 **SEC. 3.20. CAPITAL EXPENDITURE PLAN.**

14 (a) Submission, Review, and Update of Plan. By March 1 of each ~~odd-numbered~~ even-  
15 numbered year, beginning March 1, 20~~13~~28, the City Administrator shall submit to the Mayor  
16 and Board of Supervisors a ten-year capital expenditure plan which shall include an  
17 assessment of the City's capital infrastructure needs, investments required to meet the needs  
18 identified through this assessment, and a plan of finance to fund these investments. By May 1  
19 of the same year, the Mayor and Board of Supervisors shall review, update, amend, and  
20 adopt by resolution the ten-year capital expenditure plan. The Mayor and Board of  
21 Supervisors may update the plan as necessary and appropriate to reflect the City's priorities,  
22 resources, and requirements.

23 (b) Elements of Plan.

24 (1) The capital expenditure plan shall include all recommended capital project  
25 investments for each year of the plan. The plan shall incorporate all major planned

1 investments to maintain, repair, and improve the condition of the City's capital assets,  
2 including but not limited to city streets, sidewalks, parks, and rights-of-way; public transit  
3 infrastructure; airport and port; water, sewer, and power utilities; and all City-owned facilities.

4 (2) The capital expenditure plan shall include a plan of finance for all  
5 recommended investments, including proposed uses of General and Enterprise Funds to be  
6 spent to meet these requirements. Additionally, the plan shall recommend the use and timing  
7 of long-term debt to fund planned capital expenditures, including General Obligation bond  
8 measures.

9 (3) The capital expenditure plan shall include a summary of operating costs and  
10 impacts on City operations that are projected to result from capital investments recommended  
11 in the plan. This operations review shall include expected changes in the cost and quality of  
12 City service delivery.

13 (4) The plan shall also include a summary and description of projects deferred  
14 from the ten-year capital expenditure plan given non-availability of funding necessary to meet  
15 assessed capital needs.

16 Section 2. Effective Date. This ordinance shall become effective 30 days from the  
17 date of enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns  
18 the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the  
19 Board of Supervisors overrides the Mayor's veto of the ordinance.

20 APPROVED AS TO FORM:  
21 DAVID CHIU, City Attorney

22 By: /s/ MARK D. BLAKE  
23 MARK D. BLAKE  
24 Deputy City Attorney