

File Number: _____

(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form

(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Adoption of Enterprise EHR System**
2. Department: **Department of Public Health**
3. Contact Person: **Eric Raffin** Telephone: **(916) 258-7288**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$4,545,455**
- 6a. Matching Funds Required: **\$N.A.**
b. Source(s) of matching funds (if applicable): **N.A.**
- 7a. Grant Source Agency: **Kaiser Permanente**
b. Grant Pass-Through Agency (if applicable): **San Francisco General Hospital Foundation**

8. Proposed Grant Project Summary:
Department of Public Health’s “Street Medicine Team” (SMT) is a multidisciplinary team of health care professionals who serves the most vulnerable individuals in San Francisco. Currently, this team of 40 professionals sees on average 50 patients daily and an annual estimate of 5,000 unduplicated persons. They do this currently without access to real-time clinical information, which impacts negatively on their diagnostic and treatment decisions

The installation and adoption of Epic will provide Department of Public Health (DPH) with an enterprise electronic health record to provide and coordinate care for patients, clients, and residents of San Francisco and beyond. Specifically, we will use Epic to serve Primary Care patients, Zuckerberg San Francisco General Hospital patients, Laguna Honda Hospital residents, and the San Francisco Community Clinic Consortium patients that were referred to Zuckerberg San Francisco General Hospital for specialty, diagnostics and inpatient services.

Real-time access to clinical information from health systems throughout San Francisco and the ability to initiate correct treatment faster will have immeasurable impacts on our staff’s efficiency and effectiveness to care for the most vulnerable individuals in San Francisco, many of whom are living with medical, mental, behavioral, and substance use disorders.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **11/01/2019**

End-Date: **10/31/2021**

10a. Amount budgeted for contractual services: **\$4,545,455**

b. Will contractual services be put out to bid? **No.**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much?

b2. How was the amount calculated?

c1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **10% of Direct Costs**

12. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds retroactive to November 1, 2019. The department received the MOU on November 24, 2020. This grant does not require an ASO amendment.

Fund: 11580
Dept: 162643
Auth: 10001
Proj Desc: SFGH Foundation EHR
Proj: 10034839
Activity: 0001

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 2/1/2021 | 10:38 AM PST

DocuSigned by:

70420277331P44D
 (Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dr. Grant Colfax
(Name)

Director of Health
(Title)

Date Reviewed: 2/2/2021 | 5:29 PM PST

DocuSigned by:

02587527331P44D
 (Signature Required)

Greg Wagner, COO for