

1 [Accept and Expend Grant - State-County Assessor's Partnership Agreement - \$1,285,000]

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3 **Resolution authorizing the Office of the Assessor-Recorder to accept and expend a**  
4 **State-County Assessor's Partnership Agreement Program Grant from the California**  
5 **State Department of Finance in the amount of \$1,285,000 (\$300,000 for FY2014-2015,**  
6 **\$460,000 for FY2015-2016, and \$525,000 for FY2016-2017) for the period of October 15,**  
7 **2014, to June 30, 2017.**

8

9 WHEREAS, The California Legislature has established a three-year pilot  
10 program, called the State-County Assessor's Partnership Agreement Program  
11 (SCAPA), limited to nine competitively selected county assessors' offices to quantify  
12 the benefit of providing county assessors with state grants to improve their ability to  
13 fairly and efficiently administer the county property tax rolls, and related essential  
14 duties; and

15 WHEREAS, All selected counties are required to provide matching funds on a  
16 dollar-for-dollar basis with SCAPA grant funds; and

17 WHEREAS, SCAPA funds and matching funds provided by selected counties  
18 shall be used to supplement, and not supplant, existing funding to county assessor  
19 offices; and

20 WHEREAS, SCAPA is codified in Revenue and Taxation Code Section 95.5;  
21 and

22 WHEREAS, The Board of Supervisors approved the Assessor-Recorder to  
23 submit an application for SCAPA funding not to exceed \$530,000 annually for the  
24 three-year grant term through Resolution 325-14, a copy of which is on file with the  
25 Clerk of the Board under File No. 140934; and

1           WHEREAS, The Assessor-Recorder applied for funding from the State  
2 Department of Finance (DOF) for the purpose of assessing and enrolling newly  
3 constructed property and in-progress new construction valuations and was awarded  
4 \$1,285,000 in a letter dated October 15, 2014, in the amount of \$300,000 for FY2014-  
5 2015, \$460,000 for FY2015-2016, and \$525,000 for FY2016-2017; and

6           WHEREAS, The Office of the Assessor-Recorder has identified non-General  
7 Fund monies appropriated in its FY2014-2016 departmental budget to provide the  
8 required matching funds; and

9           WHEREAS, The proposed grant requires an amendment to the FY2014-2015 through  
10 FY2015-2016 Annual Salary Ordinance to create five grant-funded positions during the three-  
11 year grant period, a copy of which is on file with the Clerk of the Board of Supervisors under  
12 File No. 141181; and

13           WHEREAS, The Office of the Assessor-Recorder proposes to maximize use of  
14 available grant funds on personnel expenditures by not including indirect costs in the grant  
15 budget; now, therefore, be it

16           RESOLVED, That the Office of the Assessor-Recorder is hereby authorized to  
17 accept and expend a grant of \$1,285,000 for the purposes of hiring additional staff to  
18 assess and enroll newly constructed property and in-progress new construction  
19 valuations; and, be it

20           FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
21 indirect costs in the grant budget; and, be it

22           FURTHER RESOLVED, That the Office of the Assessor-Recorder hereby  
23 agrees to use the SCAPA funds for eligible activities in the manner presented in the  
24 application as approved by DOF and in accordance with program guidelines; and, be it

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1 FURTHER RESOLVED, That the City and County of San Francisco authorizes  
2 the Assessor-Recorder, or her designee, to execute an agreement with DOF, and to  
3 take any other steps necessary to accept and expend the grant funds; and be it

4 FURTHER RESOLVED, That the City and County of San Francisco agrees to  
5 provide matching funds required for the SCAPA grant not to exceed \$1,285,000 in total  
6 for the grant term from October 15, 2014, through June 30, 2017; and be it

7 FURTHER RESOLVED, That funds received hereunder shall not be used to  
8 supplant expenditures controlled by the Board of Supervisors.  
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10 Recommended:

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12 Carmen Chu, Assessor-Recorder  
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15 Approved:

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17 Edwin M. Lee, Mayor

18 Ben Rosenfield, Controller  
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