



1 [Accept and Expend Grant - Federal Emergency Management Agency - Fire Boat -  
2 \$7,608,000]

3  
4 **Resolution retroactively authorizing the Fire Department to accept and expend a grant**  
5 **in the amount of \$7,608,000 from the Federal Emergency Management Agency to**  
6 **purchase a fire boat for the period of September 1, 2013, to August 15, 2015.**

7  
8 WHEREAS, The San Francisco Fire Department (SFFD) responds to over 120,000  
9 incidents each year, including fires, vehicle accidents, and medical and other emergencies;  
10 and

11 WHEREAS, Due to its geographic and topographic layout, as well as other factors, the  
12 SFFD is confronted with unique challenges in responding to these incidents; and

13 WHEREAS, One of these unique challenges consists of the Department's  
14 responsibilities for the protection of the Port of San Francisco and the San Francisco Bay; and

15 WHEREAS, The SFFD applied for and was awarded a FY 2013 Port Security Grant  
16 Program (P SGP) from the Federal Emergency Management Agency (FEMA) in the amount of  
17 \$7,608,000 for a fire boat; and

18 WHEREAS, The use of these grant funds will allow the Department to procure a new  
19 fire boat, as both of the Department's current fire boats are over 55 years old; and

20 WHEREAS, The FEMA grant requires the Fire Department to purchase the fire boat by  
21 August 31, 2015; and

22 WHEREAS, The Fire Commission recommended approval of this grant at its meeting  
23 on April 16, 2014; and

24 WHEREAS, The grant does not require an ASO amendment; and  
25

1           WHEREAS, The grant requires the City to supply matching funds worth 25 percent of  
2 the total award, or \$2,536,093; and,

3           WHEREAS, The SFFD proposes to maximize the use of the grant funds on program  
4 expenditures by not including indirect costs in the grant budget; now, therefore, be it


5           RESOLVED, That the Board of Supervisors authorizes the SFFD to accept and expend  
6 grant funds in the amount of \$7,608,000 from FEMA; and, be it

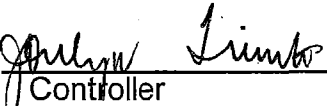
7           FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
8 indirect costs in the grant budget; and, be it

9           FURTHER RESOLVED, That the Chief of the SFFD is hereby authorized and  
10 empowered to execute, deliver, and perform, in the name of the City and County of San  
11 Francisco, all applications, contracts, agreements, amendments, and payment requests  
12 necessary for the purpose to secure the FEMA grant funds and implement and carry out the  
13 purposes specified in the applicable grant application.

14 Recommended:

15   
16 Joanne M. Hayes-White  
17 Chief of Department

Approved:   
for Mayor

Approved:   
for Controller

<b>Items 6 &amp; 7</b> <b>Files 14-0409 &amp; 14-0488</b>	<b>Department:</b> Fire Department
<b>EXECUTIVE SUMMARY</b>	
<b>Legislative Objective</b>	
<ul style="list-style-type: none"> <li>• <u>File 14-0409</u>: The proposed resolution would approve the award of a contract for procurement for a fire boat to Vigor Fab, Inc. in the amount not-to-exceed \$11,637,660.</li> <li>• <u>File 14-0488</u>: The proposed resolution would authorize SFFD to accept and expend a 75% matching grant in the amount of \$7,608,000 from the Federal Emergency Management Agency (FEMA) and the U.S. Department of Homeland Security's Port Security Grant Program to purchase a fire boat. The proposed grant also requires the SFFD to provide matching funds of at least \$2,536,093, or 25% of the originally estimated total fire boat cost of \$10,144,093.</li> </ul>	
<b>Key Points</b>	
<ul style="list-style-type: none"> <li>• In 2011, the Federal Emergency Management Agency (FEMA) and the U.S. Department of Homeland Security's Port Security Grant Program awarded the San Francisco Fire Department (SFFD) a grant of \$7,870,484 to purchase a fire boat to supplement two existing fire boats. The grant expired before the Fire Department purchased the fire boat due to procurement delays of the new fire boat.</li> <li>• SFFD currently has two fire boats, the <i>Phoenix</i> and the <i>Guardian</i>, which are both over 60 years old.</li> </ul>	
<b>Fiscal Impact</b>	
<ul style="list-style-type: none"> <li>• The total contract amount is \$11,637,660.</li> <li>• To provide sufficient funds to procure the new fire boat, SFFD will re-allocate \$1,328,663 in existing funds. The remaining \$2,700,997 in funds SFFD proposes to secure in the upcoming FY2014-15 and FY2015-16 budgets.</li> </ul>	
<b>Recommendations</b>	
<ul style="list-style-type: none"> <li>• Approve the proposed resolution to accept and expend the \$7,608,000 FEMA and U.S. Department of Homeland Security Port Security Grant (File 14-0488).</li> <li>• Approve the proposed contract between the City and Vigor Fab, Inc. to purchase the new fire boat (File 14-0409).</li> <li>• Amend the proposed resolution (File 14-0409) to require the SFFD to decommission one of the existing two 60-year old fire boats on delivery of the new fire boat in order to reduce annual maintenance costs by an estimated \$150,206.</li> </ul>	

**MANDATE STATEMENT**

File 14-0409: In accordance with Charter Section 9.118(b), City agreements that having a term of more than ten years or anticipated expenditures of \$10,000,000 or more, or amendments to such City agreements with expenditures of more than \$500,000 are subject to Board of Supervisors approval.

File 14-0488: City Administrative Code Section 10.170-1 states that accepting Federal, State, or third-party grant funds in the amount of \$100,000 or more, including any City matching funds required by the grant, is subject to Board of Supervisors' approval.

**BACKGROUND**

In 2011, the Federal Emergency Management Agency (FEMA) and the U.S. Department of Homeland Security's Port Security Grant Program awarded the San Francisco Fire Department (SFFD) a grant of \$7,870,484 to purchase a fire boat to supplement two existing fire boats SFFD currently use. However, the grant expired before the Fire Department purchased the fire boat due to procurement delays of the new fire boat, including delays in the design and a procurement bid protest.

In June 2013, SFFD re-applied to FEMA and the U.S. Department of Homeland Security's Port Security Grant Program for a 75% matching grant in the amount of \$7,608,000 to purchase a new fire boat. In August of 2013, the Department of Homeland Security awarded the SFFD the full amount of \$7,608,000.

SFFD currently has two fire boats, the *Phoenix* and the *Guardian*, which are both over 60 years old. According to Mr. Mark Corso, SFFD Chief Financial Officer, the SFFD's fire boats are the only 24-hour operationally staffed large fire boats on the Bay, and are an asset to the entire region. The fire boats respond to a variety of incidents, including firefighting, marine firefighting, oil spill response, and search and rescue. In addition, the fire boats are part of both the SFFD's Auxiliary Water Supply and Portable Water Supply Systems, where the fire boat can connect to existing water infrastructure, as well as fire engines, and can be used to draw water from the bay as needed.

Although the SFFD has two fire boats, only one fire boat is staffed and in operation in a 24-hour capacity at any given time. Staffing of the boat consists of one pilot, one engineer, and one officer. A fire boat that is not staffed could be operated in an emergency using SFFD staff on overtime. According to Mr. Corso, the new fire boat will offer improved pumping capacity and overall functionality over the two existing fire boats.

The City's Office of Contract Administration initiated a Request for Proposal (RFP) process to procure the new fire boat and received 2 proposals, from Vigor Fab, Inc. and from Marine Group Boat Works LLC. The evaluation criteria used on the two proposals were: a) Executive

Summary (5 points), b) Project Approach and Construction Plan (15 points), c) Team Qualifications (15 points), d) Experience of Firm and Sub-consultants (30 points), e) Warranty/Technical Support (5 points), and f) Fee Proposal (30 points). As shown in Table 1 below, the Vigor Fab, Inc. proposal in the amount of \$11,637,660 was ranked as the highest responsive proposer.

**Table 1: RFP Results for Fire Boat Procurement**

	Price	Proposal Score	Rank
Vigor Fab, Inc.	\$11,637,660	92.25	1
Marine Group Boat Works LLC	\$10,766,220	82	2

**DETAILS OF PROPOSED LEGISLATION**

File 14-0409

The proposed resolution would approve the award of a contract for procurement for a fire boat to Vigor Fab, Inc. in the amount not-to-exceed \$11,637,660. Production of the fire boat is expected to take 15 months with the SFFD anticipating a final delivery by August 2015.

As noted above, the original estimated total cost for a new fire boat was \$10,144,093. However, as also noted above, Vigor Fab, Inc., the highest ranking proposer submitted a bid not-to-exceed \$11,637,660, or \$1,493,567 more than the original estimated cost of \$10,144,093 included in the grant application.

File 14-0488

The proposed resolution would authorize SFFD to accept and expend a 75% matching grant in the amount of \$7,608,000 from the Federal Emergency Management Agency (FEMA) and the U.S. Department of Homeland Security's Port Security Grant Program to purchase a fire boat. The proposed grant also requires the SFFD to provide matching funds of at least \$2,536,093, or 25% of the originally estimated total fire boat cost of \$10,144,093.

**FISCAL IMPACT**

The funding sources for the purchase of one fire boat in the amount of \$11,637,660 are shown in Table 2 below.

**Table 2: Source of Funds for Purchase of Fire Boat for SFFD**

FEMA with U.S. Department of Homeland Security Port Security Grant Program	\$7,608,000	65.4%
City Matching Funds	\$4,029,660	34.6%
<b>Total</b>	<b>\$11,637,660</b>	<b>100.0%</b>

In order for the City to provide the required \$4,029,660 to procure the new fire boat, SFFD will re-allocate the following \$1,328,663 in existing funds, displayed in Table 3 below:

- \$345,000 in the Urban Areas Security Initiative (UASI) funds, provided to the City to support regional collaboration for security systems for prevention, protection, response, and recovery. The UASI board is scheduled to vote on re-allocation of these funds on May 8<sup>th</sup>, 2014. According to Mr. Corso, in the event that the UASI does not approve re-allocation, the Mayor’s Office has agreed to allocate General Fund dollars to cover this amount of \$345,000 in SFFD’s FY14-15 budget proposal.
- \$983,663 in General Fund monies previously appropriated by the Board of Supervisors in SFFD’s FY 2014-15 budget to fund two fire engines. Mr. Corso advises SFFD has decided to prioritize the acquisition of a new fire boat over the fire engines.

As shown in Table 3 below, in order to fully pay for the new fire boat, SFFD additionally anticipates the following funding in the amount totaling \$2,700,997 which has not yet been finally secured:

- \$1,537,231 in General Fund monies to be proposed by the Mayor in SFFD’s FY 2014-15 budget, subject to the Board of Supervisors appropriations approval.
- \$1,163,766 in not-yet-identified grants or donations to be obtained by SFFD in FY 2015-16. According to Mr. Corso, the Mayor’s Office has pledged to fund this balance of \$1,163,766 in SFFD’s FY 2015-16 budget, subject to the Board of Supervisors appropriation approval, if SFFD is unable to secure donations or grant funds in that amount. Because the contract to purchase the fire boat will be paid off through 11 installments, the total contract amount of \$11,637,660 will not be completely due until FY 2015-16.

**Table 3: Source of City Funds for Purchase of Fire Boat for SFFD**

<b>Available Funds</b>	
<u>Reallocation of Existing Federal Grant:</u>	
U.S. Department of Homeland Security Urban Areas Security Initiative Funds	\$345,000
<u>City Funds:</u>	
Reallocation of equipment funds previously appropriated in SFFD's FY 2014-15 budget	983,663
<b>Total Available Funds</b>	<b>\$1,328,663</b>
<b>Future Funds</b>	
<u>City Funds:</u>	
Mayor's FY 2014-15 pending budget submission to the Board of Supervisors	\$1,537,231
Other grant/donation funds not yet identified or appropriations in SFFD's FY 2015-16 budget	1,163,766
<b>Total Future Funds</b>	<b>\$2,700,997</b>
<b>Sum Total</b>	<b>\$4,029,660</b>

Operating Expenditures

According to Mr. Corso, SFFD will not require additional operating expenditures beyond its current operating expenditures to operate the new fire boat. SFFD will continue to operate only one fire boat and will keep the other two boats in reserve. According to Mr. Corso, SFFD will have unquantified savings to maintain and operate the new fire boat as compared to operating and maintaining the existing two fire boats, which have estimated annual maintenance costs of \$300,412, or an estimated \$150,206 per fire boat. Operating and maintaining the fire boats is funded by the Port from Port operating funds.

According to Mr. Corso, over the next two years the Fire Chief, Executive Director of the Port, and the Mayor's Office will evaluate the need to either continue to keep all three fire boats or to reduce the size of the three fire boats.

**POLICY CONSIDERATION**

According to Mr. Corso, SFFD is requesting approval of the proposed \$7,608,000 in FEMA with U.S. Department of Homeland Security Port Security Grant Program funds and the associated contract to procure the new fire boat, even though the Department has not yet finally secured all of the funding needed to procure the new fire boat because (1) the Department requires a replacement for one of the two 60-year old fire boats, (2) the new fire boat will have increased pumping capacity and functionality compared to the existing two fire boats, and will have lower annual maintenance costs, and (3) the grant will pay for 65.4 percent of the fire boat's procurement costs.



If the Board of Supervisors approves acceptance and expenditure of the \$7,608,000 in Federal grant funds, SFFD will need to secure a total of \$2,700,997 (see Table 3 above) in additional funds to pay for the fire boat. This could result in a request for the Board of Supervisors to appropriate \$1,537,231 in General Fund monies in SFFD's FY 2014-15 budget. Further, if the SFFD does not identify grant funds or donations of the balance of \$1,163,766 to pay for the fire boat, this could result in a request for the Board of Supervisors to appropriate an additional \$1,163,766 in General Fund monies in SFFD's FY 2015-16 budget.

If the Board of Supervisors does not approve the acceptance and expenditure of \$7,608,000 in Federal grant funds, SFFD would lose the \$7,608,000 in such Federal grant funds and could potentially incur the full cost of \$11,637,660 to procure a new fire boat if the two existing 60-year-old fire boats are no longer operational.

If the Board of Supervisors approves acceptance and expenditure of the \$7,608,000 FEMA and U.S. Department of Homeland Security Port Security Grant Program funds and approve the proposed contract between the City and Vigor Fab, Inc., the Budget and Legislative Analyst recommends amending the proposed resolution (File 14-0488) to request that the SFFD to decommission one of the two existing 60-year old fire boats upon delivery of the new fire boat in order to reduce annual maintenance costs by an estimated \$150,206.

## RECOMMENDATIONS

1. Amend the proposed resolution (File 14-0488) to request the SFFD to decommission one of the two existing 60-year old fire boats upon delivery of the new fire boat in order to reduce annual maintenance costs by an estimated \$150,206.
2. Approve the proposed resolution to accept and expend the \$7,608,000 FEMA and U.S. Department of Homeland Security Port Security's Grant, as amended (File 14-0488).
3. Approve the proposed contract between the City and Vigor Fab, Inc. to purchase the new fire boat in the not-to-exceed amount \$11,637,660 (File 14-0409).

**FIRE COMMISSION**  
City and County of San Francisco  
Edwin M. Lee, Mayor

Stephen A. Nakajo, *President*  
Andrea Evans, *Vice President*  
Michael Hardeman, *Commissioner*  
Francee Covington, *Commissioner*  
Ken Cleaveland, *Commissioner*



698 Second Street  
San Francisco, CA 94107  
Telephone 415.558.3451  
Fax 415.558.3413  
Jessica Kennedy, *Commission Secretary*

**RESOLUTION 2014-01**

**RESOLUTION RECOMMENDING THAT THE BOARD OF SUPERVISORS  
AUTHORIZE THE SAN FRANCISCO FIRE DEPARTMENT TO ACCEPT AND EXPEND  
PORT SECURITY GRANT PROGRAM FUNDING IN THE AMOUNT OF \$7,608,000  
FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY TO PURCHASE A  
NEW FIRE BOAT**

WHEREAS, The San Francisco Fire Department (SFFD) responds to over 120,000 incidents each year, including fires, vehicle accidents, and medical and other emergencies; and,

WHEREAS, Due to its geographic and topographic layout, as well as other factors, the SFFD is confronted with unique challenges in responding to these incidents; and

WHEREAS, One of these unique challenges consists of the Department's responsibilities for the protection of the Port of San Francisco and the San Francisco Bay; and,

WHEREAS, The SFFD applied for and was awarded a Fiscal Year 2013 Port Security Grant Program (PSGP) from the Federal Emergency Management Agency (FEMA) in the amount of \$7,608,000 for a fire boat; and,

WHEREAS, The use of these grant funds will allow the Department to procure a new fire boat, as both of the Department's current fire boats are over 55 years old; and


WHEREAS, The grant requires the City to supply matching funds worth 25 percent of the total award, or \$2,536,093; and,

WHEREAS, The SFFD wishes to accept and expend the grant, to support and promote marine operations and enhance its protection of the San Francisco Bay and Port of San Francisco; now, therefore, be it

RESOLVED, That the Fire Commission recommends that the Board of Supervisors authorize the Fire Department to accept and expend Port Security Grant funding from FEMA in the amount of \$7,608,000 to purchase a new fire boat to enhance the Department's water response capabilities and increase Port protection.

Adopted at the Special Meeting of the San Francisco Fire Commission on April 16, 2014.

Ayes: 4 (Nakajo, Hardeman, Covington, Cleaveland)  
Nays: 0

  
\_\_\_\_\_  
Jessica Kennedy, Acting Commission Secretary

OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE  
BOARD OF SUPERVISORS  
MAYOR  
SAN FRANCISCO

MAY - 6 PM 1:57

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: *per* Mayor Edwin M. Lee *je*  
RE: Accept and Expend Grant – Fire Boat - \$7,608,000  
DATE: May 6, 2014

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Attached for introduction to the Board of Supervisors is the resolution authorizing the San Francisco Fire Department to accept and expend a grant in the amount of \$7,608,000 from the Federal Emergency Management Agency to purchase a fire boat for the period of September 1, 2013 to August 15, 2015.

I request that this item be calendared in Budget and Finance Committee.

Should you have any questions, please contact Jason Elliott (415) 554-5105.

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Ordinance Information Form**  
(Effective May 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying ordinance:

1. Grant Title: Port Security Grant Program FY 2013
2. Department: Fire Department
3. Contact Person: Mark Corso Telephone: 558-3417
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$7,608,000
- 6a. Matching Funds Required: \$ 2,536,093  
b. Source(s) of matching funds (if applicable): General Fund
- 7a. Grant Source Agency: Federal Emergency Management Agency  
b. Grant Pass-Through Agency (if applicable): n/a
8. Proposed Grant Project Summary: Purchase of Fireboat
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Defibrillators: Start-Date: 09/01/2013                      End-Date: 08/31/2015
10. Number of new positions created and funded: 0
11. Explain the disposition of employees once the grant ends? n/a
- 12a. Amount budgeted for contractual services: \$0  
b. Will contractual services be put out to bid? n/a  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? n/a  
d. Is this likely to be a one-time or ongoing request for contracting out? n/a
- 13a. Does the budget include indirect costs?                       Yes                       No  
b1. If yes, how much? \$ n/a  
b2. How was the amount calculated? n/a

c. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? Employee Time

14. Any other significant grant requirements or comments: No

**\*\*Disability Access Checklist\*\***

15. This Grant is intended for activities at (check all that apply):

Existing Site(s)

Existing Structure(s)

Existing Program(s) or Service(s)

Rehabilitated Site(s)

Rehabilitated Structure(s)

New Program(s) or Service(s)

New Site(s)

New Structure(s)

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

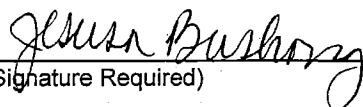
Jesusa Bushong

(Name)

Human Resources Director

(Title)

Date Reviewed: 4-10-14

  
(Signature Required)

Overall Department Head or Designee Approval:

Mark Corso

(Name)

Chief Financial Officer

(Title)

Date Reviewed: 4/10/14

  
(Signature Required)

# San Francisco Fire Department

## Grant Budget

### FEMA Port Security Grant Program - FY2013

Grant Code: FCPSGP Port Security Grant Program  
Grant Detail: 13 FY2013  
Index Code: 315208 PSGP-PORT SECURITY GRANT PROGRAM

#### Budget:

<u>Description</u>	<u>Char</u>	<u>Char Desc</u>	<u>Amount</u>
Non-Personnel Services	021	Contracts	\$ 175,380
Equipment	060	Equipment	\$ 7,432,620
		Total:	\$ 7,608,000





U.S. Department of Homeland Security  
Washington, D.C. 20472



Mark Corso  
San Francisco Fire Department  
698 Second Street  
San Francisco, CA 94107

Re: Grant No. EMW-2013-PU-00033

Dear Mark Corso:

Congratulations, on behalf of the Department of Homeland Security. Your grant application submitted under the FY 2013 Port Security Grant Program has been approved. The approved project costs amount to \$10,144,093.00 .

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the Articles as they outline the terms and conditions of your Grant award. Maintain a copy of these documents for your official file.

**Before you request and receive any of the Federal Grant funds awarded to you, you must establish acceptance of the Grant and Grant Agreement Articles.**

In order to establish acceptance of the Grant and Grant Agreement Articles, please follow these instructions:

**Step 1:** Please go on-line to the ND Grants system at <https://portal.fema.gov>. After logging in, you will see a subtitle **Grants Management**. Under this subtitle, you will see a link that says **Award Package(s)**. Click this link to access your award packages. Click the **Review Award Package** link to review and accept the award package for your award. Please print your award package for your records.

**Step 2:** Please fill out and have your bank complete and sign the SF1199A, Direct Deposit Sign-up Form. The SF1199A should be sent directly from your financial institution to the FEMA Finance Center, via fax or mail to the Vendor Maintenance Office (see address below). The 1199A form will not be accepted unless it is received directly from the financial institution. Please pay careful attention to the instructions on the form.

FEMA Finance Center  
Attn: Vendor Payments  
P.O. Box 9001  
Winchester, VA 22604  
Fax Number: (540) 504-1857

**System for Award Management (SAM):** Please ensure that your organization's name, address, DUNS number and EIN are up to date in SAM and that the DUNS number used in SAM is the same one used to apply for all FEMA awards at <http://www.sam.gov>. Future payments will be contingent on the information provided in SAM; therefore it is imperative that the information is correct.

If you have any questions or concerns regarding the process to request your grant funds, please call 1-866-927-5646.

A handwritten signature in black ink, appearing to read "B. Kamoie".

BRIAN KAMOIE, GPD Assistant Administrator



U.S. Department of Homeland Security  
Washington, D.C. 20472

**AGREEMENT ARTICLES**  
**Port Security Grant Program**

**GRANTEE:** San Francisco Fire Department  
**PROGRAM:** Port Security Grant Program  
**AGREEMENT NUMBER:** EMW-2013-PU-00033-S01

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**Article I - Summary Description of Project**

Project 1: Type 1 Fireboat is approved for funding in the amount of \$7,608,000

**Article II - Assurances, Administrative Requirements and Cost Principles**

a. Recipients of DHS federal financial assistance must complete OMB Standard Form 424B Assurances – Non-Construction Programs. Certain assurances in this form may not be applicable to your project or program, and the awarding agency may require applicants to certify to additional assurances. Please contact the program awarding office if you have any questions.

The administrative requirements that apply to DHS award recipients originate from two sources:

- Office of Management and Budget (OMB) Circular A-102, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (also known as the “A-102 Common Rule”). These A-102 requirements are also located within DHS regulations at Title 44, Code of Federal Regulations (CFR) Part 13.
- OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non- Profit Organizations, relocated to 2 CFR Part 215.

The cost principles that apply to DHS award recipients through a grant or cooperative agreement originate from one of the following sources:

- OMB Circular A-21, Cost Principles for Educational Institutions, relocated to 2 CFR Part 220.
- OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, relocated to 2 CFR Part 225.
- OMB Circular A-122, Cost Principles for Non-Profit Organizations, relocated to 2 CFR Part 230.

The audit requirements for State, Local and Tribal recipients of DHS awards originate from:

- OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations.

**Article III - Acknowledgement of Federal Funding from DHS**

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

**Article IV - Activities Conducted Abroad**

All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

**Article V - Best Practices for Collection and Use of Personally Identifiable Information (PII)**

All award recipients who collect PII are required to have a publically-available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate.

Award recipients may also find as a useful resource the DHS Privacy Impact Assessments:

[http://www.dhs.gov/xlibrary/assets/privacy/privacy\\_pia\\_guidance\\_june2010.pdf](http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_guidance_june2010.pdf)

and

[http://www.dhs.gov/xlibrary/assets/privacy/privacy\\_pia\\_template.pdf](http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_template.pdf), respectively.

#### **Article VI - Copyright**

All recipients must affix the applicable copyright notices of 17 U.S.C. § 401 or 402 and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards, unless the work includes any information that is otherwise controlled by the Government (e.g., classified information or other information subject to national security or export control laws or regulations).

#### **Article VII - Debarment and Suspension**

All recipients must comply with Executive Orders 12549 and 12689, which provide protection against waste, fraud and abuse by debarment or suspending those persons deemed irresponsible in their dealings with the Federal government.

#### **Article VIII - Drug-Free Workplace Regulations**

All recipients must comply with the Drug-Free Workplace Act of 1988 (412 U.S.C. § 701 et seq.), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. These regulations are codified at 2 CFR 3001.

#### **Article IX - Duplication of Benefits**

State, Local and Tribal Recipients must comply with 2 CFR Part §225, Appendix A, paragraph (C)(3)(c), which provides that any cost allocable to a particular Federal award or cost objective under the principles provided for in this authority may not be charged to other Federal awards to overcome fund deficiencies.

#### **Article X - False Claims Act and Program Fraud Civil Remedies**

All recipients must comply with the requirements of 31 U.S.C. § 3729 which set forth that no recipient of federal payments shall submit a false claim for payment. See also 38 U.S.C. § 3801-3812 which details the administrative remedies for false claims and statements made.

#### **Article XI - Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129 and form SF-424, item number 17 for additional information and guidance.

#### **Article XII - Fly America Act of 1974**

All recipients must comply with Preference for U.S. Flag Air Carriers: Travel supported by U.S. Government funds requirement, which states preference for the use of U.S. flag air carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B138942.

#### **Article XIII - Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. §2225(a), all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, 15 U.S.C. §2225.

#### **Article XIV - Lobbying Prohibitions**

All recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

#### **Article XV - Non-supplanting Requirement**

All recipients must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources. Applicants or award recipients may be required to demonstrate and document that a reduction in non-Federal resources occurred for reasons other than the receipt of expected receipt of Federal funds.

#### **Article XVI - Trafficking Victims Protection Act of 2000**

All recipients of financial assistance will comply with the requirements of the government-wide award term which implements Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104), located at 2 CFR Part 175. This is implemented in accordance with OMB Interim Final Guidance, Federal Register, Volume 72, No. 218, November 13, 2007.

In accordance with the statutory requirement, in each agency award under which funding is provided to a private entity, Section 106(g) of the TVPA, as amended, requires the agency to include a condition that authorizes the agency to terminate the award, without penalty, if the recipient or a subrecipient —

- (a) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
- (b) Procures a commercial sex act during the period of time that the award is in effect; or
- (c) Uses forced labor in the performance of the award or subawards under the award.

Full text of the award term is provided at 2 CFR § 175.15.

#### **Article XVII - USA Patriot Act of 2001**

All recipients must comply with the requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c. Among other things, the USA PATRIOT Act prescribes criminal penalties for possession of any biological agent, toxin, or delivery system of a type or in a quantity that is not reasonably justified by a prophylactic, protective, bona fide research, or other peaceful purpose.

#### **Article XVIII - Use of DHS Seal, Logo and Flags**

All recipients must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials; including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

#### **Article XIX - DHS Specific Acknowledgements and Assurances**

All recipients of financial assistance must acknowledge and agree—and require any sub-recipients, contractors, successors, transferees, and assignees acknowledge and agree—to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance review or complaint investigation conducted by DHS.
2. Recipients must give DHS access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS awarding office and the DHS Office of Civil Rights and Civil Liberties.
6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient

settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Component and/or awarding office.

The United States has the right to seek judicial enforcement of these obligations.

**Article XX - Compliance with Funding Opportunity Announcement**

The recipient agrees that all allocations and use of funds under this grant will be in accordance with the Funding Opportunity Announcement.

**Article XXI - Acceptance of Post Award Changes**

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to [ASK-GMD@dhs.gov](mailto:ASK-GMD@dhs.gov) if you have any questions.

**Obligating Document for Award/Amendment**

1a. AGREEMENT NO. 2. 3. RECIPIENT NO. 4. TYPE OF ACTION 5. CONTROL NO.  
 EMW-2013-PU-00033-S01 AMENDMENT946000435 W503830N  
 NO. AWARD  
 \*\*\*

6. RECIPIENT NAME AND ADDRESS  
 San Francisco Fire Department  
 698 Second Street  
 San Francisco, CA, 94107

7. ISSUING FEMA OFFICE AND ADDRESS  
 Grant Operations  
 245 Murray Lane - Building 410, SW  
 Washington DC, 20528-7000  
 POC: 866-927-5646

8. PAYMENT OFFICE AND ADDRESS  
 Financial Services Branch  
 500 C Street, S.W., Room 723  
 Washington DC, 20472

9. NAME OF RECIPIENT PROJECT OFFICER  
 Mark Corso

PHONE NO. (415) 558-3417

10. NAME OF FEMA PROJECT COORDINATOR  
 Central Scheduling and Information Desk  
 Phone: 800-368-6498  
 Email: Askcsid@dhs.gov

11. EFFECTIVE DATE OF THIS ACTION  
 09/01/2013

12. METHOD OF PAYMENT  
 PARS

13. ASSISTANCE ARRANGEMENT  
 Cost Reimbursement

14. PERFORMANCE PERIOD  
 From: 09/01/2013 To: 08/31/2015  
 Budget Period  
 09/01/2013 08/31/2015

**15. DESCRIPTION OF ACTION**

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE)	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
Port Security Grant Program	97.056	2013-SL-B411-P400-4101-D:W503830N \$ 7,608,000.00		\$0.00	\$7,608,000.00	\$7,608,000.00
<b>TOTALS</b>				<b>\$0.00</b>	<b>\$7,608,000.00</b>	<b>\$7,608,000.00</b>

b. To describe changes other than funding data or financial changes, attach schedule and check here.  
 N/A

**16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)**

Port Security Grant Program recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

**16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN**

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)  
 N/A

DATE  
 N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)

DATE  
 08/28/2013

 ANDREA GORDON, Assistance Officer





**Overview**

<b>Overview</b>	
Submission Type	Application
Type of Application	New
Is application subject to review by state executive order 12372 process?	Program is not covered by E.O. 12372.

**Contact Information**

Please complete the following contact information. When you are finished, click the *Save and Continue* button below.

**Note:** Fields marked with \* are required.

**User Information**

Title:	Acting Assistant Deputy Chief
Prefix:	Mister
First Name:	Kyle
Middle Name:	
Last Name:	Merkins
Business Phone:	(415) 558-3680 Ext.
Home Phone:	Ext.
Mobile Phone/Pager:	
Fax:	(415) 558-3471
Email:	kyle.merkins@sfgov.org

**Mailing Address**

Address1:	698 Second Street
Address2:	
City:	San Francisco
State:	California
Zip:	94107 2015
Status:	Active
Organization Contact Type	Secondary Contact

Please complete the following contact information. When you are finished, click the *Save and Continue* button below.

**Note:** Fields marked with \* are required.

**User Information**

Title:	CFO
Prefix:	Mister
First Name:	Mark
Middle Name:	
Last Name:	Corso
Business Phone:	(415) 558-3417 Ext.
Home Phone:	Ext.
Mobile Phone/Pager:	
Fax:	
Email:	mark.corso@sfgov.org

**Mailing Address**

Address1:	698 Second Street
-----------	-------------------

Address2:	
City:	San Francisco
State:	California
Zip:	94107 2015
Status:	Active
Organization Contact Type	Secondary Contact

**Applicant Information**

Please provide the following information about your organization and press the *Save and Continue* button below

**Note:** Fields marked with an \* are required.

**Organization Information**

Organization Name:	San Francisco Fire Department
Employer Identification Number:	94-6000417
Are you sharing an EIN with another organization?	No
If yes, please enter the name of the entity with whom you share an EIN:	
Enter the DUNS Number of your Organization	03-342-8819
Applicant Type:	Eligible Port Area
Other Applicant Type:	

**Headquarters or Main Station Physical Address**

Address1:	698 Second Street
Address2:	
City:	San Francisco
State:	California
Zip:	94107 2015

**Mailing Address**

Same As Physical Address:	Yes
Address1:	698 Second Street
Address2:	
City:	San Francisco
State:	California
Zip:	94107 2015

**Additional Information**

Is the applicant delinquent on any federal debt?	No
If you answered yes to any of the additional questions above, please provide an explanation in the space provided below:	

**Project Information**

Please provide the following information and press the *Save and Continue* button below.

**Note:** Fields marked with \* are required.

**Project Information**

Descriptive Title of Applicant Project:	Procurement of a Type I Fire Boat for the San Francisco Bay Region
Areas Affected by Project (Cities, Counties, States, etc.)	This project benefits the entire Northern California region. The equipment will be stationed on the waterfront of the San Francisco Bay at the Fire Department Station located on the Embarcadero, but will be a regional asset, serving populations of San Francisco, San Mateo, Marin, Alameda, and

Contra Costa Counties.

Proposed Project:

Start date 12/01/2013 End date 12/01/2015

\* Congressional Districts:

CA-002  
CA-004  
CA-012  
CA-014

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**Budget**

Review and confirm the budget information below. When you are finished, press the *Save and Continue* button below.

**Note:** Fields marked with \* are required.

Budget Object Class	
a. Personnel ?	52,195
b. Fringe Benefits ?	16,518
c. Travel ?	25,660
d. Equipment ?	9,500,000
e. Supplies ?	0
f. Contractual ?	550,000
g. Construction ?	0
h. Other ?	0
i. Indirect Charges ?	0
<b>Total Budget</b>	<b>10,144,373</b>
<b>Federal and Applicant Share (These values will update on "Save" or "Save and Continue").</b>	
Federal Share Amount	7,608,280
Applicant Share	2,536,093
Federal Rate Sharing (%)	75
<b>Non-Federal Resources (Please ensure combined non federal resources meet your cost share requirement)</b>	
a. Applicant	2,536,093
b. State	0
c. Local	0
d. Other Sources	0
e. Program Income	0
<b>Comments</b>	
If you entered a value in Other Sources, include your explanation below. You can use this space to provide information on the project, cost share match, or if you have an indirect cost agreement with a federal agency.	

**Attachments**

**Total Number of Records: 8**

**Display: 10**

Document Type	Description	Attachment	Date Uploaded	Action
Budget Narrative	Detailed budget for San Francisco Fire Department IJ #1 - Type I Fireboat	SFO_San Francisco Bay_San Francisco Fire Department_Detailed FY13 PSGP Budget IJ 1Fireboat.pdf	06/25/2013 00:53	View
Other		Form SF424_2_1-V2.1.pdf	06/05/2013 20:30	View
Other	Design specifications for the San Francisco Fire Department's Fireboat	SFO_San Francisco Bay_San Francisco Fire Department_Fireboat Specifications.pdf	06/25/2013 01:02	View
Other	More detailed Investment Justification for the Department's Fireboat request (SSI Password protected)	SFO_San Francisco Bay_San Francisco Fire Department_Expanded IJ for Fireboat.pdf	06/25/2013 01:00	View
Other	Attached is the California State-wide agreement for mutual aid. The Department's fireboat would be able to respond on a local and regional level as well as potentially a State level as reques	SFO_San Francisco Bay_San Francisco Fire Department_MOU-Mutual Aid Agreement.pdf	06/25/2013 00:56	View
Other	List of MTSA-regulated facilities in teh response area of the San Francisco Fire Department (SSI password protected)	SFO_San Francisco Bay_San Francisco Fire Department_MTSA Facilities.pdf	06/25/2013 00:58	View
Other	List of regional Congressional Districts positively impacted by this project.	SF424_2_1-1234-Congressional Districts.docx	06/05/2013 20:30	View

Investment Justification	Investment Justification for the San Francisco Fire Department IJ #1 - Type I Fireboat (SSI password protected)	SFO_San Francisco Bay_San Francisco Fire Department_IJ#1.pdf	06/25/2013 00:59	<a href="#">View</a>
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## Assurances and Certifications

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

**Note:** Fields marked with an \* are required.

### Form 424B - Assurances-NonConstruction Programs

**Note:** Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681- 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327- 333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of

underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93- 205).

- 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

Digital Signature

By checking the box below and providing your password, you are providing your digital signature.

I, Mark Corso, or my designee am hereby providing my signature for this application as of 25-Jun-2013

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

Note: Fields marked with an \* are required.

SF-GG, Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- 3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Authorized Representative	
Applicant's Organization	San Francisco Fire Department
Title:	Ms
Prefix:	
First Name:	Joanne
Middle Name:	
Last Name:	Hayes-White
Suffix:	

**Digital Signature**

By checking the box below and providing your password, you are providing your digital signature.

I, Mark Corso, or my designee am hereby providing my signature for this application as of 25-Jun-2013





**FY 2013 PORT SECURITY GRANT PROGRAM (PSGP)  
BUDGET DETAIL WORKSHEET – SFFD FIREBOAT  
San Francisco Fire Department IJ #1**

**Purpose.** The Budget Detail Worksheet may be used as a guide to assist applicants in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted. Below is an example for your reference.

**A. Personnel.** List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Fireboat Engineer	Salary costs for Quality Control	\$26,098
Fireboat Pilot	Salary costs for Quality Control	\$26,098
<b>Total Personnel</b>		<b>\$52,195</b>

The personnel costs for this project include the salary costs for the Departmental representatives (in this case the Fireboat Engineer and Pilot) who will be conducting Project Management and Quality Control visits to the site while the vessel is being constructed. Location will be determined at time of award of bid. The assumptions going in to this calculation are as follows: \$58.78 hourly rate, 11% Premium pay per MOUs, 2 personnel @ 8 hours per day for two days per trip, for a total of 25 trips.

**B. Fringe Benefits.** Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project.

Name/Position	Computation	Cost
Fireboat Engineer	Salary costs for Quality Control	\$8,259
Fireboat Pilot	Salary costs for Quality Control	\$8,259
<b>Total Fringe Benefits</b>		<b>\$16,518</b>

The fringe costs for this project consist of the fringe costs related to the salary costs for the Departmental representatives (in this case the Fireboat Engineer and Pilot) who will be conducting Project Management and Quality Control visits to the site while the vessel is being constructed, as detailed in Section A. Location will be determined at time of award of bid. The assumptions going in to this calculation are as follows: \$58.78 hourly rate, 11% Premium pay per MOUs, 2 personnel @ 8 hours per day for two days per trip, for a total of 25 trips.

**C. Travel.** Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to three-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
Project Management and Quality Control Inspections	To be determined	Airfare	25 @ \$410.00	\$10,250.00
	To be determined	Hotel	52 @ \$130.00	\$6,760.00
	To be determined	Meals	160 @ \$15.00	\$2,400.00
	To be determined	Rental Car	25 @ \$250.00	\$6,250.00
			<b>Total Travel</b>	<b>\$25,660.00</b>

The travel budget for the Fireboat project is for Project Management and Quality Control Inspections by SFFD Pilots and Engineers. This would consist of 2 personnel going once a month for the full 24 months for a total of 24 trips. In addition, there would be one trip at the end of the project for sea trials, bringing the total of 25 visits. The exact location of travel is not known at this time, but will be known as soon as the selected bidder is awarded the project.

**D. Equipment.** List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than one year. (Note: Organization's own capitalization policy and threshold amount for classification of equipment may be used). Expendable items should be included either in the "Supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

**Budget Narrative:** A narrative budget justification must be provided for each of the budget items identified.

Item	Computation	Cost
Type I Fireboat	Quantity of 1	\$9,500,000
<b>Total Equipment</b>		<b>\$9,500,000</b>

The equipment budget for this project is made up of all of procurement of the actual boat itself. This includes the construction of the boat, all associated equipment on the boat (per boat specifications), as well as delivery of the boat to the San Francisco Bay region for final acceptance and final sales tax.

**E. Supplies.** List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy and threshold amount for classification of supplies may be used). Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
N/A		\$0
<b>Total Supplies</b>		<b>\$0</b>

**F. Consultants/Contracts.** Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

**Consultant Fees:** For each consultant enter the name, if known, service to be provided, reasonable daily or hourly (8-hour day), and estimated time on the project to include M&A.

**Budget Narrative:** A narrative budget justification must be provided for each of the budget items identified.

Name of Consultant	Service Provided	Computation	Cost
N/A			\$0
<b>Subtotal – Consultant Fees</b>			\$0

**Consultant Expenses:** List all reasonable expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.)

**Budget Narrative:** A narrative budget justification must be provided for each of the budget items identified.

Item	Location	Computation	Cost
N/A			\$0
<b>Subtotal – Consultant Expenses</b>			\$0

**Contracts:** Provide a description of the product or services to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. Any sole source contracts must follow the requirements set forth in 44 CFR Section 13.36.

**Budget Narrative:** A narrative budget justification must be provided for each of the budget items identified.

Item	Cost
Design of Specifications for Fireboat	\$400,000
Project Management from design firm	\$150,000
<b>Subtotal – Contracts</b>	\$550,000

The first item funds the design of the Fireboat. This includes the development of specifications and drawings for the design of the boat as well as preparation of those specifications and drawings for the bidding process of the construction of the boat. This process has been completed by the Department via a Request for Proposal process, and a copy of the specifications have been attached to this application for reference. The second item here includes project management services of the design vendor during the course of construction. Their expertise as subject matter experts, as well as the author of the specifications themselves, will be crucial during the build process to assist the Department in getting the boat that meets the Department's (and the region's) needs.

**Total Consultants/Contracts** \$550,000

**G. Other Costs.** List items (e.g., reproduction, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, and provide a monthly rental cost and how many months to rent.

**Budget Narrative:** Provide a narrative budget justification for each of the budget items identified.

**Important Note:** If applicable to the project, construction costs should be included in this section of the Budget Detail Worksheet.

Description	Computation	Cost
N/A	Sales Tax included in Equipment	\$0
<b>Total Other</b>		\$0

**H. Indirect Costs.** Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
N/A		\$0
		\$0

**Total Indirect Costs**

**Budget Summary** - When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Amount	Non-Federal Amount
A. Personnel	\$0	\$52,195
B. Fringe Benefits	\$0	\$16,518
C. Travel	\$25,660	\$0
D. Equipment	\$7,432,620	\$2,067,380
E. Supplies	\$0	\$0
F. Consultants/Contracts	\$150,000	\$400,000
G. Other	\$0	\$0
H. Indirect Costs	\$0	\$0

Total Requested Federal Amount	Total Non-Federal Amount
\$7,608,280	\$2,536,093
<b>Combined Total Project Costs</b>	
\$10,144,373	