



# City and County of San Francisco

## Meeting Minutes

### Rules Committee

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Matt Dorsey, Shamann Walton, Ahsha Safai*

*Clerk: Victor Young  
(415) 554-7723 ~ victor.young@sfgov.org*

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**Monday, December 4, 2023                      10:00 AM                      City Hall, Legislative Chamber, Room 250**

**Regular Meeting**

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**Present:** 3 - Matt Dorsey, Shamann Walton, and Ahsha Safai

*The Rules Committee met in regular session, on Monday, December 4, 2023, with Chair Matt Dorsey presiding. Chair Dorsey called the meeting to order at 10:01 a.m.*

## ROLL CALL AND ANNOUNCEMENTS

*On the call of the roll, Chair Dorsey and Vice Chair Walton were noted present. Member Safai was noted not present. A quorum of the Committee was present.*

## COMMUNICATIONS

*Victor Young, Rules Committee Clerk, instructed members of the public that public comment is taken on each item on the agenda. Alternatively, written comments may be submitted through email ([victor.young@sfgov.org](mailto:victor.young@sfgov.org)) or the U.S. Postal Service at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.*

## AGENDA CHANGES

*There were no agenda changes.*

## REGULAR AGENDA

**231043 [Appointment, Assessment Appeals Board No. 1 - Stephen Wasserman and Richard Lee]**

Hearing to consider appointing two members, term ending September 7, 2026, to the Assessment Appeals Board No. 1. (Rules Committee)

Seat 3, succeeding Diane Robinson, term expired, must have a minimum of five years professional experience in the State of California as one of the following: certified public accountant or public accountant; licensed real estate broker; attorney; or a property appraiser accredited by a nationally recognized professional organization, certified by the Office of Real Estate Appraisers, or certified by the State Board of Equalization, for the unexpired portion of a three-year term ending September 7, 2026.

Seat 7 (Alternate Member), succeeding Richard Lee, term expired, must have a minimum of five years professional experience in the State of California as one of the following: certified public accountant or public accountant; licensed real estate broker; attorney; or a property appraiser accredited by a nationally recognized professional organization, certified by the Office of Real Estate Appraisers, or certified by the State Board of Equalization, for the unexpired portion of a three-year term ending September 7, 2026.

10/11/23; RECEIVED AND ASSIGNED to Rules Committee.

*Heard in Committee. Speaker(s): Stephen Wasserman; Richard Lee; spoke on their qualifications and answered questions raised throughout the discussion.*

*Stephen Wasserman, seat 3, recommended.*

*Richard Lee, seat 7, recommended.*

**PREPARED IN COMMITTEE AS A MOTION**

Motion appointing Stephen Wasserman and Richard Lee, term ending September 7, 2026, to the Assessment Appeals Board No. 1. (Rules Committee)

Stephen Wasserman, seat 3, succeeding Diane Robinson, term expired, must have a minimum of five years professional experience in the State of California as one of the following: certified public accountant or public accountant; licensed real estate broker; attorney; or a property appraiser accredited by a nationally recognized professional organization, certified by the Office of Real Estate Appraisers, or certified by the State Board of Equalization, for the unexpired portion of a three-year term ending September 7, 2026.

Richard Lee, seat 7 (Alternate Member), succeeding himself, term expired, must have a minimum of five years professional experience in the State of California as one of the following: certified public accountant or public accountant; licensed real estate broker; attorney; or a property appraiser accredited by a nationally recognized professional organization, certified by the Office of Real Estate Appraisers, or certified by the State Board of Equalization, for the unexpired portion of a three-year term ending September 7, 2026.

**Chair Dorsey moved that this Motion be RECOMMENDED. The motion carried by the following vote:**

Ayes: 2 - Dorsey, Walton

Absent: 1 - Safai

Member Safai was noted present at 10:09 a.m.

**231207 [Appointment, Assessment Appeals Board No. 2 - Elizabeth Miller]**

Hearing to consider appointing one member, term ending September 1, 2025, to the Assessment Appeals Board No. 2. (Rules Committee)

Vacant Seat 4, must have a minimum of five years professional experience in the State of California as one of the following: certified public accountant or public accountant; licensed real estate broker; attorney; or a property appraiser accredited by a nationally recognized professional organization, certified by the Office of Real Estate Appraisers, or certified by the State Board of Equalization, for the unexpired portion of a three-year term ending September 1, 2025.

11/16/23; RECEIVED AND ASSIGNED to Rules Committee.

*Heard in Committee. Speaker(s): Elizabeth Miller; spoke on their qualifications and answered questions raised throughout the discussion.*

*Elizabeth Miller, seat 4, recommended.*

**PREPARED IN COMMITTEE AS A MOTION**

Motion appointing Elizabeth Miller, term expiring September 1, 2025, to the Assessment Appeals Board No. 2. (Rules Committee)

Elizabeth Miller, seat 4, must have a minimum of five years professional experience in the State of California as one of the following: certified public accountant or public accountant; licensed real estate broker; attorney; or a property appraiser accredited by a nationally recognized professional organization, certified by the Office of Real Estate Appraisers, or certified by the State Board of Equalization, for the unexpired portion of a three-year term ending September 1, 2025.

**Chair Dorsey moved that this Motion be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Dorsey, Walton, Safai

## ADJOURNMENT

*There being no further business, the Rules Committee adjourned at the hour of 10:12 a.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Rules Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.*