



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Greg Wagner
Controller
Todd Rydstrom
Deputy Controller

April 26, 2024

Nancy Hom, Chief Financial Officer
San Francisco Public Utilities Commission
525 Golden Gate Avenue
San Francisco, CA 94102

Attention: Laura Busch, Deputy Chief Financial Officer

RE: Contracting for PUC Security Services – FY 2024-25 & FY 2025-26

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Years 2024-25 and 2025-26 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met. Please contact Devin Macaulay at Devin.Macaulay@sfgov.org if you have any questions regarding this determination.

Sincerely,

_____/s/_____

Greg Wagner,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations
Eric Wong, Operating Budget Manager

PUC - Public Utilities Commission
 Security Services (18725)
 COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES
FISCAL YEAR 2024-25

PROJECTED PERSONNEL COSTS					
Job Name	Job Class	FTE	FY 2024-25 Personnel Costs		
			Low	High	
Manager III	0931_C	0.50	\$ 106,451	\$ 131,682	
Security Guard	8202_C	24.00	\$ 2,243,082	\$ 3,103,468	
Holiday Pay - Miscellaneous			\$ 102,546	\$ 123,061	
Premium Pay - Miscellaneous			\$ 83,986	\$ 98,627	
Sum:		24.50	\$ 2,536,065	\$ 3,456,838	

ADDITIONAL CITY COST					
Item Description	Nbr of Units	Notes / Unit Measure	FY 2024-25 High Estimates		
			Low Estimate	High Estimates	
Two-way radios (1 per shift/location)	5	\$2,502 per shift/location	\$ 12,510	\$ 12,510	
Uniforms	24	\$800 per year per person	\$ 19,200	\$ 19,200	
Total Non-Personnel Costs:			\$ 31,710	\$ 31,710	

ESTIMATED TOTAL CITY COST **\$ 2,567,775** **\$ 3,488,548**

COST COMPARISON SUMMARY			
ESTIMATED TOTAL CITY COST		\$ 2,567,775	\$ 3,488,548
LESS: ESTIMATED TOTAL CONTRACT COST		\$ 1,229,832	\$ 1,234,878
ESTIMATED SAVINGS		\$ 1,337,943	\$ 2,253,670
	% of Savings to City Cost	52.11%	64.60%

PUC - Public Utilities Commission
 Security Services (18725)
 COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES
FISCAL YEAR 2025-26

PROJECTED PERSONNEL COSTS

Job Name	Job Class	FTE	FY 2025-26	
			Personnel Cost Low	Personnel Cost High
Manager III	0931_C	0.50	\$ 110,342	\$ 136,553
Security Guard	8202_C	24.00	\$ 2,332,427	\$ 3,219,833
Holiday Pay - Miscellaneous			\$ 102,546	\$ 123,061
Premium Pay - Miscellaneous			\$ 83,986	\$ 98,627
Sum:		24.50	\$ 2,629,301	\$ 3,578,074

ADDITIONAL CITY COST

Item Description	Nbr of Units	Notes / Unit Measure	FY 2025-26	
			Low Estimate	High Estimates
Two-way radios (1 per shift/location)	0	\$2,502 per shift/location	\$ 12,510	\$ 12,510
Uniforms	0	\$800 per year per person	\$ 19,200	\$ 19,200
Total Non-Personnel Costs:			\$ 31,710	\$ 31,710

ESTIMATED TOTAL CITY COST **\$ 2,661,011** **\$ 3,609,784**

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST		\$ 2,661,011	\$ 3,609,784
LESS: ESTIMATED TOTAL CONTRACT COST		\$ 1,230,610	\$ 1,235,853
ESTIMATED SAVINGS		\$ 1,430,401	\$ 2,373,931
	% of Savings to City Cost	53.75%	65.76%