

Mayor's Office of Housing and Community Development  
City and County of San Francisco



Edwin M. Lee  
Mayor

Kate Hartley  
Acting Director

November 8, 2017

Angela Calvillo, Clerk of the Board  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102

RE: 1296 Shotwell – Ground Lease

Dear Ms. Calvillo:

Attached, please find an original and a black and white copy of the proposed resolution for the Board of Supervisors Ground Lease approval for 1296 Shotwell Senior Housing. The following is a list of accompanying documents:

Ground Lease  
Ethics Form  
Resolution  
Ground Lease  
General Plan Referral  
Appraisal  
Preliminary Title Report

Please contact Sara Amaral, MOHCD Project Manager, regarding this matter at 415-701-5614 or [sara.amaral@sfgov.org](mailto:sara.amaral@sfgov.org)

Regards,

A handwritten signature in black ink, appearing to read "Dan Adams".

Dan Adams  
Deputy Director