



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller

Todd Rydstrom
Deputy Controller

May 31, 2023

Eric Shaw, Director
Mayor's Office of Housing and Community Development
One South Van Ness Ave, 5th Floor
San Francisco, CA 94102

Attention: Benjamin McCloskey, Director of Finance and Administration

RE: Contracting for Security Services – FY 2023-24

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2023-24 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met. Please contact Risa Sandler at Risa.Sandler@sfgov.org if you have any questions regarding this determination.

Sincerely,

/s/

Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations
Andrea Gremer, Finance Director, Mayor's Office of Housing and Community Development

Mayor's Office of Housing and Community Development
 232065

Insert name of the contract's main purpose here
 COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES
 FISCAL YEAR 2023-24

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

Job Class Title	Class	# of Full Time Equivalent Positions	Bi-Weekly Rate per FTE		Annual Cost	
			Low	High	Low	High
Security Guard	8202.00	18.0	\$ 2,762	3,316	1,292,528	1,551,654
Institutional Police Officer	8204.00	2.0	\$ 3,220	3,866	167,443	201,012
Holiday Pay (if applicable)	n/a	n/a			38,776	46,550
Night / Shift Differential (if applicable)	n/a	n/a			90,477	108,616
Overtime Pay (if applicable)	n/a	n/a				
Other Pay (if applicable)	n/a	n/a				
Total FTE		20.0				
Total Salary Costs--->					1,498,747	1,752,666
Total of Other Compensation--->					129,253	155,165

FRINGE BENEFITS

Job Class	\$ Amount	Low	High
Benefits per FTE--Job Class #:	8202 38,206		
Benefits per FTE--Job Class #:	8204 41,745		
Total Fringe Benefits		692,508	771,198

ADDITIONAL CITY COSTS

Parking for 3 vehicles	7,500	7,500
Supplies estimates at \$800 per officer	16,000	16,000
Radios/ communication equipment	4,000	4,000
	-	-
Total Capital & Operating	27,500	27,500

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST	2,348,007	2,706,529
LESS: ESTIMATED TOTAL CONTRACT COST	1,572,055	1,619,902
ESTIMATED SAVINGS	775,953	1,086,627
% of Savings to City Cost	33%	40%