

1 [Subgrant Agreement - Accept and Expend Grant - Retroactive - The Urban Institute - Just
2 Home Cohort 1 Continuation Funds - Not to Exceed \$200,000]

3 **Resolution authorizing the Department of Homelessness and Supportive Housing**
4 **(“HSH”) to execute a Subgrant Agreement with The Urban Institute for a total amount**
5 **not to exceed \$200,000 of Just Home Cohort 1 Continuation Funds; to retroactively**
6 **accept and expend those grant funds to support continued project management of the**
7 **Just Home Program for costs incurred June 15, 2025, through September 30, 2026; and**
8 **authorizing HSH to enter into any additions, amendments, or other modifications to the**
9 **Subgrant Agreement that do not materially increase the obligations or liabilities of the**
10 **City or materially decrease the benefits to the City.**

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12 WHEREAS, The Department of Homelessness and Supportive Housing’s (“HSH”)
13 mission is to prevent homelessness when possible and to make homelessness a rare, brief,
14 and one-time experience in San Francisco through the provision of coordinated,
15 compassionate, and high-quality services; and

16 WHEREAS, In April 2023, HSH released the five-year strategic plan “Home by the
17 Bay: An Equity-Driven Plan to Prevent and End Homelessness in San Francisco” which
18 includes goals related to working with other city agencies to support more coordinated,
19 comprehensive and equitable pathways to housing from those involved in the criminal
20 justice system; and

21 WHEREAS, In May 2022, the MacArthur Foundation and The Urban Institute (“Urban
22 Institute”) announced the launch of the Just Home Project, a national program designed to
23 advance community-driven efforts to break the links between housing instability and jail
24 incarceration; and

1 WHEREAS, San Francisco was one of the four communities selected to participate in
2 the Just Home Project, and the City received initial grant funding to support the launch and
3 implementation of the program; and

4 WHEREAS, HSH is the City's lead agency for the Just Home Project in San Francisco,
5 and has worked to build relationships and active partnerships with San Francisco's criminal
6 justice agencies and system partners to support the collective development of a more
7 comprehensive, equitable and coordinated system to bridge significant siloes between the
8 homelessness, housing, and criminal justice systems (the "Just Home Program"); and

9 WHEREAS, In March 2023, HSH hired a Manager of Housing and Justice Systems
10 Initiatives to ensure full implementation of the Just Home Program, including the Program
11 Related Investment ("PRI") housing project, data integration and evaluation, and systems
12 change work facilitated by the project; and

13 WHEREAS, Urban Institute notified HSH on March 14, 2025, that the department was
14 eligible to apply for up to \$200,000 in Just Home Cohort 1 Continuation Funds ("Just Home
15 Continuation Funds") to support continued project management, community engagement or
16 evaluation of program performance of the Just Home Program through Fall 2026 (the
17 "Eligibility Notification"), a copy of which is on file with the Clerk of the Board of Supervisors
18 ("Clerk") in File No. 250895; and

19 WHEREAS, On April 10, 2025, HSH submitted an application to Urban Institute for Just
20 Home Continuation Funds for \$200,000, the maximum amount of funding available, a copy of
21 the Application is on file with the Clerk in File No. 250895; and

22 WHEREAS, On July 15, 2025, Urban Institute agreed to award Just Home
23 Continuation Funds to HSH in an amount not to exceed \$200,000 ("Award Notice"), subject to
24 the terms and conditions of the Subgrant Agreement ("Agreement"); copies of the Award
25 Notice and Agreement are on file with the Clerk in File No. 250895; and

1 WHEREAS, HSH will use the \$200,000 to support the salary and fringe benefits of the
2 HSH Manager of Housing and Justice Systems Initiatives from June 15, 2025, through
3 September 30, 2026, as reflected in the Agreement and Grant Budget, a copy of the Grant
4 Budget is on file with the Clerk in File No. 250895; and

5 WHEREAS, A request for retroactive approval is being sought because HSH received
6 the Agreement on July 15, 2025, for a term start date of June 15, 2025; and

7 WHEREAS, The Just Home Continuation Funds does not create any new positions,
8 and does not require an amendment to the Annual Salary Ordinance; and

9 WHEREAS, HSH proposes to maximize use of available grant funds on proposed
10 expenditures by not including indirect costs in the grant budget; now, therefore, be it

11 RESOLVED, That the Board of Supervisors waives inclusion of indirect costs in the
12 grant budget; and, be it

13 FURTHER RESOLVED, The Executive Director of HSH or their designee is authorized,
14 in consultation with the City Attorney, to enter into, execute, and deliver a Subgrant
15 Agreement for a total amount not to exceed \$200,000 and any and all other documents
16 required or deemed necessary or appropriate to secure Just Home Continuation Funds from
17 Urban Institute, and any further amendments thereto (collectively, the "Just Home
18 Continuation Funds Documents"); and, be it

19 FURTHER RESOLVED, HSH is authorized to retroactively accept and expend up to
20 \$200,000 of Just Home Continuation Funds for continued project management of the Just
21 Home Program pursuant to Administrative Code, Section 10.170-1; and, be it

22 FURTHER RESOLVED, HSH is authorized and directed to ensure that any Just Home
23 Continuation Funds awarded are spent by September 30, 2026; and, be it

24 FURTHER RESOLVED, The City acknowledges that it shall be subject to the terms
25 and conditions specified in the Subgrant Agreement; and, be it

1 FURTHER RESOLVED, That all actions authorized and directed by this Resolution and
2 heretofore taken are ratified, approved, and confirmed by this Board of Supervisors; and, be it

3 FURTHER RESOLVED, That within thirty days of the execution of the Agreement by all
4 parties, HSH shall provide a copy of the fully executed Agreement to the Clerk for inclusion in
5 the official file.

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RECOMMENDED:

Shireen McSpadden

Homelessness and Supportive Housing

Executive Director

Approved: /s/ Jacoblyn Quintos for

Controller's Office

Approved: /s/ Sophia Kittler for

Mayor's Office