sfac

San Francisco Arts Commission

Edwin M. Lee
Mayor

Tom DeCaigny
Director of Cultural Affairs

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City and County of San Francisco

**TO:** **Angela Calvillo, Clerk of the Board of Supervisors**

**FROM:** **Tom DeCaigny, Director of Cultural Affairs**

**DATE:** **February 24, 2017**

**SUBJECT:** **Accept & Expend Resolution for NEA Grant**

**GRANT TITLE:** **National Endowment for the Arts Our Town Grant**

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Attached please find the original and one copy of each of the following:

_x_ Proposed grant resolution; original signed by Department, Mayor, Controller

_x_ Grant information form, including disability checklist

_x_ Grant budget

_x_ Grant application

_x_ Letter of intent or grant award letter from funding agency

___ Ethics Form 126 (if applicable)

___ Contracts, Leases/Agreements (if applicable)

___ Other (Explain):

**Special Timeline Requirements:**

The grant period is August 1, 2016 – July 31, 2018

**Departmental representative to receive a copy of the adopted resolution:**

**Name:** Rachelle Axel **Phone:** 415.252.2237

**Interoffice Mail Address:** 401 Van Ness Avenue, Suite 325

**Certified copy required Yes** ☐ **No** ☒

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).