

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Ken Bukowski, Deputy City Administrator-CFO  
**DATE:** May 31, 2013  
**SUBJECT:** Accept and Expend Ordinance for Subject Grant

**GRANT TITLE:** National Science Foundation – IPA Assignment Grant

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Attached please find the original and 4 copies of each of the following:

Proposed grant ordinance; original signed by Department, Mayor, Controller

Grant information form, including disability checklist

Grant budget - Budget detail on grant award letter

Grant application - N/A

Letter of Intent or grant award letter from funding agency

Ethics Form 126 (if applicable) – N/A

Contracts, Leases/Agreements (if applicable) – N/A

Other (Explain):

**Special Timeline Requirements:**

We respectfully request that accept and expend ordinance to be heard as additional item at the time of the Department of Technology budget hearing on June 17.

**Departmental representative to receive a copy of the adopted ordinance:**

Name:

Phone:

Interoffice Mail Address:

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).