



SFMTA
Municipal
Transportation
Agency

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City & County of San Francisco Workers' Compensation Services 2016-2021

The San Francisco Municipal Transportation Agency (SFMTA), with the Department of Human Resources (DHR), proposes to issue a joint Request for Proposals, conduct proposal evaluation and negotiation, and subsequently execute a joint contract for workers' compensation claims administration services for the City as a whole. The proposed initial contract(s) will be three years with a two one year extension option at the City's sole discretion. The successful proposer(s) will provide workers' compensation claims administration services for both SFMTA's and the DHR's workers' compensation programs. The proposed scope of services for each department will be the same, and includes (1) Claims Management; (2) Medical and Disability Claim Management; (3) Cost Containment and Contractor Liability; (4) Investigation and Discovery Standards; (5) Subrogation and Third Party Claim Settlement; (6) Litigation Support and Management; (7) Settlement Authority and Standards; and (8) Communications and Reporting

Under the authority of San Francisco Charter Section 8A.104 (c), the SFMTA assumed the responsibility for managing its workers' compensation claims on July 1, 2000. On February 21, 2012, the SFMTA issued an RFP for workers' compensation claims administration services and selected Intercare as the highest ranked proposer.

In order to maximize the operational efficiency and cost savings to the City, the SFMTA and the DHR have agreed to issue another joint request for proposals for workers' compensation claims administration services, aiming to achieve an optimal outcome of best services and lower cost.

Intercare has been administering workers' compensation claims for the SFMTA and DHR almost four years. The service includes processing, managing, investigating and paying workers' compensation claims, OSHA database management, Medicare injury/incident data reporting, and interface with the SFMTA's medical bill review service. The SFMTA's current contract with Intercare expires on October 31, 2016.

Not a "project" pursuant to CEQA as defined in CEQA Guidelines Sections 15060(c) and 15378(b) because the action would not result in a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

A handwritten signature in black ink, appearing to read "Erik Jaszewski".

Erik Jaszewski
San Francisco Municipal Transportation Agency

5/5/2016

Date