

February 28, 2019

Ms. Angela Calvillo
Clerk of the Board
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102

Subject: 2019 Annual Joint Fundraising Drive

Dear Ms. Calvillo,

Enclosed you will find the following items in order to qualify for the City/County of San Francisco Annual Joint Fundraising Drive:

- Most recent Audited financial statement
- Current agency membership list for the 2019 campaign year
- Copy of the 501(c)3 IRS determination letter


If you should require any further information, please do not hesitate to contact me.

Sincerely,



Krystie Scull
Development Director

Enclosures

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COMMUNITY HEALTH CHARITIES

**FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION**

*As of and for the Years Ended June 30, 2018
and 2017*

And Report of Independent Auditor

COMMUNITY HEALTH CHARITIES
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Report of Independent Auditor

The Board of Directors
Community Health Charities
Alexandria, Virginia

We have audited the accompanying financial statements of Community Health Charities (the "Organization"), which comprise the statements of financial position as of June 30, 2018 and 2017, and the related statements of activities and changes in net assets, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.



Tysons Corner, Virginia
February 14, 2019

COMMUNITY HEALTH CHARITIES
STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
ASSETS		
Cash and cash equivalents	\$ 11,143,063	\$ 8,906,999
Investments	1,907,078	1,852,112
Other member receivables	471,972	828,994
Pledges receivable, net of allowance for uncollectible pledges of \$4,516,109 (\$4,052,072 in 2017)	15,611,485	21,519,670
Prepaid expenses	183,573	147,702
Property and equipment, net of accumulated depreciation	55,714	26,825
Deposits	37,292	38,405
Total Assets	<u>\$ 29,410,177</u>	<u>\$ 33,320,707</u>
LIABILITIES AND NET ASSETS		
Liabilities:		
Accounts payable and accrued expenses	\$ 891,740	\$ 1,425,594
Campaign funds payable	21,089,718	26,450,249
Total Liabilities	<u>21,981,458</u>	<u>27,875,843</u>
Net Assets:		
Unrestricted	7,428,719	5,444,864
Total Net Assets	<u>7,428,719</u>	<u>5,444,864</u>
Total Liabilities and Net Assets	<u>\$ 29,410,177</u>	<u>\$ 33,320,707</u>

COMMUNITY HEALTH CHARITIES
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS

YEARS ENDED JUNE 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
Gross campaign revenue	\$ 26,164,301	\$ 27,586,248
Less donor designations	(20,478,354)	(21,073,109)
Net campaign revenue	5,685,947	6,513,139
Other Public Support and Revenue:		
Affiliated organization fees	-	217,991
Application fees	421,210	498,830
Contributions	769,871	863,715
Management fees	1,058,771	802,670
Event sponsorships	84,890	-
Investment income	64,126	117,141
Other revenue	49,412	38,408
Total Public Support and Revenue	<u>8,134,227</u>	<u>9,051,894</u>
Expenses:		
Program services	<u>5,445,272</u>	<u>7,464,243</u>
Supporting Services:		
Management and general	838,808	1,476,064
Fundraising	<u>345,265</u>	<u>304,838</u>
Total Supporting Services	<u>1,184,073</u>	<u>1,780,902</u>
Total Expenses	<u>6,629,345</u>	<u>9,245,145</u>
Change in net assets before changes related to acquisition of local affiliate	1,504,882	(193,251)
Excess of assets over liabilities acquired in acquisition of local affiliate	<u>478,973</u>	<u>-</u>
Change in net assets	1,983,855	(193,251)
Net assets, beginning of year	<u>5,444,864</u>	<u>5,638,115</u>
Net assets, end of year	<u>\$ 7,428,719</u>	<u>\$ 5,444,864</u>



**COMMUNITY HEALTH CHARITIES
STATEMENTS OF CASH FLOWS**

YEARS ENDED JUNE 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
Cash flows from operating activities:		
Change in net assets	\$ 1,983,855	\$ (193,251)
Adjustments to reconcile changes in net assets to net cash flows from operating activities:		
Depreciation	13,440	21,835
Decrease in allowance for pledges receivable	464,037	(45,212)
Reinvested dividends and interest	(61,118)	(58,135)
Realized and unrealized gains (losses) on investments, net of investment management expenses	6,152	(51,070)
Decrease (increase) in operating assets:		
Other member receivables	357,022	(514,668)
Pledges receivable	5,444,148	(3,085,335)
Prepaid expenses	(35,871)	45,930
Deposits	1,113	3,754
Increase (decrease) in operating liabilities:		
Accounts payable and accrued expenses	(533,854)	(2,148,640)
Campaign funds payable	(5,360,531)	4,828,394
Net cash flows from operating activities	<u>2,278,393</u>	<u>(1,196,398)</u>
Cash flows from investing activities:		
Purchases of property and equipment	(42,329)	(9,085)
Purchases of investments	-	(2,156)
Net cash flows from investing activities	<u>(42,329)</u>	<u>(11,241)</u>
Net increase (decrease) in cash and cash equivalents	2,236,064	(1,207,639)
Cash and cash equivalents, beginning of year	<u>8,906,999</u>	<u>10,114,638</u>
Cash and cash equivalents, end of year	<u>\$ 11,143,063</u>	<u>\$ 8,906,999</u>



COMMUNITY HEALTH CHARITIES
NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

Note 1—Summary of significant accounting policies

Nature of Operations – Community Health Charities (the “Organization”), through its participation in the Combined Federal Campaign and certain corporate campaigns, serves as a vehicle through which federal (domestic and overseas) employees and employees in the private sector may make contributions to the Organization’s charity partners and their local chapters, which are not-for-profit charitable organizations performing medical research, providing community and patient services, and materials and programs for public and professional education in the health field. The Organization conducts business nationwide through a network of affiliated Community Health Charities’ local affiliates. Amounts raised in unaffiliated states are distributed directly to designated charitable organizations based on campaign designation reports.

Basis of Presentation – The Organization’s financial statements have been prepared on the accrual basis of accounting in accordance with U.S. generally accepted accounting principles. The Organization presents information regarding its financial position and activities according to three classes of net assets described as follows:

Unrestricted Net Assets – All resources over which the governing board has discretionary control. The governing board of the Organization may elect to designate such resources for specific purposes. This designation may be removed at the board’s discretion.

Temporarily Restricted Net Assets – Resources accumulated through donations or grants for specific operating or capital purposes. Such resources will become unrestricted when the requirements of the donor or grantee have been satisfied through expenditure for the specified purpose or program or through the passage of time.

Permanently Restricted Net Assets – Resources accumulated through donations or grants that are subject to a restriction. These net assets include the original value of the gift, plus any subsequent additions.

Use of Estimates – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Significant estimates include allowances for uncollectible pledges and shrinkage.

Cash and Cash Equivalents – Cash and cash equivalents consist of operating, payroll, and money market accounts and certificates of deposit with a maturity of three months or less.

Total cash at June 30, 2018 and 2017 included in the statements of financial position includes the following:

	<u>2018</u>	<u>2017</u>
Cash and cash equivalents	\$ 1,547,083	\$ 2,482,368
Cash held for charity partners	9,595,980	6,424,631
Total cash	<u>\$ 11,143,063</u>	<u>\$ 8,906,999</u>

COMMUNITY HEALTH CHARITIES

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

Note 1—Summary of significant accounting policies (continued)

Property and Equipment – Furniture and equipment with unit values in excess of \$1,000 are recorded at cost. Depreciation is provided using the straight-line method over the estimated useful lives of the assets, which range from three to ten years. Cost and related accumulated depreciation are removed from the accounts when the assets are disposed of, with any gain or loss recognized currently. Repairs and maintenance are charged to expense when incurred.

Campaign Funds Payable – Campaign funds payable include funds not distributed as of year-end for donor pledges that are undesignated or designated to the Organization or charity partners. When pledges are received and processed from campaigns, the cash is allocated using the ratio of donor-designated funds combined with the pro rata share of undesignated funds to the total cash received.

Distribution Policy – The Policy of the Organization is to distribute, as of the Organization's scheduled distribution dates, all of the receipts from all contributing campaigns, less an agreed-upon fee, in accordance with gross designation reports provided by administrators of the various campaigns, to include the Combined Federal Campaign.

Designations to Member Agencies – The federation is honoring designations made to each member organization by distributing a proportionate share of receipts based on donor designations to each member, per CFC regulations at § 950.301(e)(2)(i).

Classifications of Net Assets – The Organization's net assets and activities that increase or decrease net assets are classified as unrestricted, temporarily restricted, or permanently restricted. As of June 30, 2018 and 2017, unrestricted net assets were \$7,428,719 and \$5,444,864, and there were no permanently restricted or temporarily restricted net assets.

Revenue Recognition – Administrative fees from amounts raised in campaigns represent the Organization's fee for processing collections from campaigns that have been passed through to specific member charities based on donor designations for the years ended June 30, 2018 and 2017. These fees represent board-approved costs of raising funds on behalf of others and are recognized when the funds are received and processed for distribution. The campaign percentages vary based on individual agreements. Affiliation fees are based on audited results of amounts raised in workplace campaigns by affiliates using a board-approved rate and are recognized annually.

Expenses – Expenses are recognized by the Organization during the period in which they are incurred. Expenses which are paid in advance and not yet incurred are deferred to the applicable period.

Program services consist of costs associated with managing, maintaining, and increasing revenue sources for the Organization's charity partners from existing workplace fundraising campaigns; increasing overall recognition and representation of charity partners; and costs that benefit the overall campaign. Management and general expenses consist of costs directly related to the overall operations of the Organization and maintenance of its corporate existence, including general office management, reception, and financial reporting. Fundraising includes those costs associated with accessing new workplace fundraising campaigns.

Functional Allocation of Expenses – The costs of providing various program and supporting services have been summarized on a functional basis in the statements of activities and changes in net assets. Accordingly, certain costs have been allocated among the program and supporting services benefited.

COMMUNITY HEALTH CHARITIES
NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

Note 1—Summary of significant accounting policies (continued)

Income Taxes – The Organization is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code (“IRC”). In addition, the Organization is classified by the Internal Revenue Service (“IRS”) under Section 509(a)(1) as an organization that is not a private foundation and is required to report unrelated business income to the IRS and the State of Virginia taxing authorities. For the years ended June 30, 2018 and 2017, there was no unrelated business income earned.

Accounting for Uncertainty in Income Taxes – The Organization accounts for the effect of any uncertain tax positions based on a “more likely than not” threshold to the recognition of the tax positions being sustained based on the technical merits of the position under scrutiny by the applicable taxing authority. If a tax position or positions are deemed to result in uncertainties of those positions, the unrecognized tax benefit is estimated based on a “cumulative probability assessment” that aggregates the estimated tax liability for all uncertain tax positions. The Organization has identified its tax status as a tax-exempt entity as its only significant tax position; however, the Organization has determined that such tax position does not result in an uncertainty requiring recognition. The Organization is not currently under examination by any taxing jurisdiction. The Organization’s federal and state tax returns are generally open for examination for three years following the date filed.

Reclassifications – Certain reclassifications have been made to the 2017 financial statement presentation to correspond to the current year’s classification. Total net assets and change in net assets are unchanged due to these reclassifications.

Subsequent Events – The Organization has evaluated subsequent events through February 14, 2019, which is the date the financial statements were available to be issued. On October 12, 2018, the Organization’s Board of Directors approved a motion for the Organization to assume management and administrative control, including fiduciary oversight, of Christian Services Charities, Inc., Human Service Charities of America, Inc. and Neighbor to Nation.

Note 2—Property and equipment

Property and equipment consisted of the following as of June 30, 2018 and 2017:

Cost:	<u>2018</u>	<u>2017</u>
Office/computer equipment	\$ 419,398	\$ 368,269
Software	97,520	97,520
Furniture	-	8,800
Leasehold improvements	28,378	28,378
	<u>545,296</u>	<u>502,967</u>
Accumulated depreciation	489,582	476,142
Net property and equipment	<u>\$ 55,714</u>	<u>\$ 26,825</u>

Depreciation expense for the years ended June 30, 2018 and 2017 was \$13,440 and \$21,835, respectively.



COMMUNITY HEALTH CHARITIES
NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

Note 3—Commitments

The Organization has commitments under operating leases for its headquarters office as well as leases still in effect for several of their local affiliates which were acquired in prior years. These leases expire at various dates through October 2027. The Organization also has sublease agreements which expired at various dates through October 2018.

The Organization also leases equipment under an operating lease which has a monthly rent payment of \$346 and expires in April 2020.

Future minimum rental payments, by fiscal year and in the aggregate, under the operating leases are as follows:

<u>Years Ending June 30,</u>	<u>Facilities</u>	<u>Equipment</u>	<u>Totals</u>
2019	\$ 254,043	\$ 4,152	\$ 258,195
2020	261,026	3,460	264,486
2021	268,212	-	268,212
2022	275,577	-	275,577
2023	283,145	-	283,145
2024 and later	1,319,043	-	1,319,043
	<u>2,661,046</u>	<u>7,612</u>	<u>2,668,658</u>
Less noncancellable subleases	<u>(13,164)</u>	<u>-</u>	<u>(13,164)</u>
	<u>\$ 2,647,882</u>	<u>\$ 7,612</u>	<u>\$ 2,655,494</u>

Rent expense for the years ended June 30, 2018 and 2017 was \$345,535 and 418,192, respectively.

Note 4—Pension plan

The Organization has a defined-contribution plan under Section 403(b) of the IRC covering all employees who have completed at least one year of service. Under the plan, the Organization made discretionary contributions to the plan equal to 6.5% of each eligible employee's salary. Contributions of \$174,155 and \$214,214 were made during the years ended June 30, 2018 and 2017, respectively.

Note 5—Concentration of credit risk and financial instruments

Financial instruments which potentially subject the Organization to concentration of credit risk consist principally of short-term investments maintained at creditworthy financial institutions. These account balances, at times, exceed federally insured limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on its cash and cash equivalents. Credit risk with respect to pledges receivable is limited because the Organization deals with a significant number of campaigns whose participants are spread over a wide geographical area.



COMMUNITY HEALTH CHARITIES
NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

Note 6—Investments and fair value measurements

The Organization established a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described below.

- Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access.
- Level 2 – Inputs to the valuation methodology include quoted prices for similar assets and liabilities in active markets; quoted prices for identical or similar assets and liabilities in inactive markets; inputs other than quoted market prices that are observable for the asset or liability inputs that are derived principally from or corroborated by observable market data by correlation or other means. If the asset or liability has a specified contractual term, the Level 2 input must be observable for substantially the full term of the asset or liability.
- Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement. The inputs into the determination of fair value require significant management judgment or estimation. At this time, the Organization does not hold any investments which would be included in this category.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The preceding methods described may produce a fair value calculation that may not be indicative of the net realizable value or reflective of future fair values. Furthermore, although management believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The following table summarizes investments as of June 30, 2018 and 2017:

	2018		2017	
	Fair Value	Cost	Fair Value	Cost
Corporate bonds	\$ 646,397	\$ 650,478	\$ 554,748	\$ 559,531
Mutual funds	799,308	778,222	753,573	730,096
Equities	263,113	189,547	232,871	187,495
Certificates of deposit	79,140	81,369	262,251	261,591
Money market funds	119,120	47,751	48,669	48,669
	<u>\$ 1,907,078</u>	<u>\$ 1,747,367</u>	<u>\$ 1,852,112</u>	<u>\$ 1,787,382</u>

COMMUNITY HEALTH CHARITIES
NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

Note 6—Investments and fair value measurements (continued)

The following table sets forth by level, within the fair value hierarchy, the Organization's investments at fair value as of June 30, 2018 and 2017:

	2018			
	Level 1	Level 2	Level 3	Total
Corporate bonds	\$ -	\$ 646,397	\$ -	\$ 646,397
Mutual funds	799,308	-	-	799,308
Equities	263,113	-	-	263,113
Certificates of deposit	79,140	-	-	79,140
Money market funds	119,120	-	-	119,120
	<u>\$ 1,260,681</u>	<u>\$ 646,397</u>	<u>\$ -</u>	<u>\$ 1,907,078</u>

	2017			
	Level 1	Level 2	Level 3	Total
Corporate bonds	\$ -	\$ 554,748	\$ -	\$ 554,748
Mutual funds	753,573	-	-	753,573
Equities	232,871	-	-	232,871
Certificates of deposit	262,251	-	-	262,251
Money market funds	48,669	-	-	48,669
	<u>\$ 1,297,364</u>	<u>\$ 554,748</u>	<u>\$ -</u>	<u>\$ 1,852,112</u>

The following table summarizes investment returns for the years ended June 30, 2018 and 2017:

	2018	2017
Interest and dividends	\$ 61,118	\$ 58,135
Realized gains	-	2,308
Unrealized gains (losses)	3,008	56,698
	<u>\$ 64,126</u>	<u>\$ 117,141</u>

COMMUNITY HEALTH CHARITIES NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

Note 7—Acquisition of local affiliates

During fiscal year 2011, the Organization began the process of centralizing the accounting and finance functions of its local affiliate organizations through the creation of the National Service Center. The National Service Center standardized local accounting policies and processes.

Consistent with this change and with the goal of building greater efficiencies and increasing member charity support, the Board of Directors of the Organization voted on May 20, 2014 to proceed with acquisition negotiations with the local affiliate organizations. During the year ended June 30, 2018, the Organization acquired one of its local affiliate organizations (none in 2017). As part of this acquisition, the Organization assumed cash of \$478,973 from the acquired local affiliate organization, resulting in a one-time increase in net assets in the amount of \$478,973 (none in 2017), which is shown as a separate line item on the statements of activities. All other local affiliates have entered into merger negotiations and their ultimate consolidation into the Organization is expected in future fiscal years.

Note 8—Upcoming accounting pronouncements

In August 2016, the Financial Accounting Standards Board (“FASB”) issued Accounting Standards Update (“ASU”) 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements for Not-for-Profit Entities*, which simplifies certain aspects of reporting required by not-for-profit organizations and increases disclosures with a goal to improve the usefulness of not-for-profit financial statements to various stakeholders, including management, directors, lenders, and donors. Key changes include the following:

- Replaces the existing three classes of net assets (unrestricted, temporarily restricted, and permanently restricted) with two new classes of net assets (net assets without donor restrictions and net assets with donor restrictions).
- Changes the net asset classification of the underwater amounts of donor-restricted endowment funds to be shown as a component of net assets with donor restrictions and requires additional disclosures for underwater endowment funds.
- Requires all not-for-profit entities to provide expenses by both nature and function.
- Requires expansive disclosures, both qualitative and quantitative, of information about liquidity and the availability of resources.

This ASU is effective for fiscal years beginning after December 15, 2017. The ASU requires the provisions to be applied on a retrospective transaction approach and early adoption is permitted. The Organization is currently evaluating the impact of adopting ASU 2016-14.

In May 2014, the FASB issued ASU 2014-09, *Revenue from Contracts with Customers (Topic 606)*, requiring an entity to recognize the amount of revenue to which it expects to be entitled for the transfer of promised goods or services to customers. The updated standard will replace most existing revenue recognition guidance in GAAP when it becomes effective and permits the use of either a full retrospective or retrospective with cumulative effect transition method. In August 2015, the FASB issued ASU 2015-14, which defers the effective date of ASU 2014-09 one year making it effective for annual reporting periods beginning after December 15, 2018 for all non-SEC filers, including not-for-profit entities. The Organization has not yet selected a transition method and is currently evaluating the effect the standard will have on the financial statements.

COMMUNITY HEALTH CHARITIES NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

Note 8—Upcoming accounting pronouncements (continued)

In February 2016, the FASB issued ASU No. 2016-02, *Leases (Topic 842)*. The ASU requires lessees to record most leases on their balance sheets as a lease liability with a corresponding right-of-use asset, but continue to recognize the related leasing expense within net income. The guidance also eliminates real estate-specific provisions for all entities. For lessors, the guidance modifies the classification criteria and the accounting for sales-type and direct financing leases. ASU No. 2016-02 becomes effective for the Organization in 2021 with early adoption permitted and will be applied under a modified retrospective approach for leases that exist or are entered into after the beginning of the earliest comparative period in the financial statements. The calculation of the lease liability and right-of-use asset requires further analysis of the underlying leases to determine which portion of the underlying lease payments are required to be included in the calculation. The Organization is currently evaluating ASU No. 2016-02 to determine the potential impact that adopting this standard will have on its financial statements.

In June 2018, the FASB issued ASU 2018-08, *Not-for-Profit Entities (Topic 958) Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. The ASU provides guidance on determining whether a transaction should be accounted for as a contribution or as an exchange transaction. A primary aspect of this determination is whether the two parties receive and sacrifice commensurate value. Making this determination is important because distinguishing between contributions and exchange transactions determines which guidance is applied. The effective date of ASU 2018-08 is for annual reporting periods beginning after December 15, 2018, for all non-SEC filers, including not-for-profit entities. The Organization is currently evaluating the impact of adopting ASU 2018-08.

SUPPLEMENTARY INFORMATION

Report of Independent Auditor on Supplementary Information

The Board of Directors
Community Health Charities
Alexandria, Virginia

We have audited the financial statements of Community Health Charities (the "Organization") as of and for the years ended June 30, 2018 and 2017, and our report thereon dated February 14, 2019, which expressed an unmodified opinion on those financial statements, appears on page 1. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses for the year ended June 30, 2018 and comparative totals for 2017, which follow, is presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of the Organization's management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying and other accounting records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.



Tysons Corner, Virginia
February 14, 2019



COMMUNITY HEALTH CHARITIES
SCHEDULE OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2018

(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2017)

	Program Services	Management and General	Fundraising	Total 2018	Total 2017
Personnel Expenses:					
Salaries	\$ 3,260,337	\$ 464,353	\$ 238,893	\$ 3,963,583	\$ 5,431,929
Payroll taxes	223,362	31,812	16,366	271,540	465,822
Employee benefits	365,894	52,112	26,810	444,816	744,304
Total Personnel Expenses	<u>3,849,593</u>	<u>548,277</u>	<u>282,069</u>	<u>4,679,939</u>	<u>6,642,055</u>
Other Expenses:					
Professional fees	387,062	68,305	-	455,367	689,323
Temporary services	25,789	4,551	-	30,340	60,080
Training	19,391	2,762	1,421	23,574	11,192
Occupancy	275,045	56,668	13,822	345,535	418,192
Software	151,476	26,731	-	178,207	302,091
Computer maintenance	172,640	24,589	12,650	209,879	87,567
Telephone and internet	38,947	5,548	2,853	47,348	90,060
Printing and postage	36,958	5,264	2,708	44,930	78,456
Supplies	74,101	10,554	5,430	90,085	161,088
Dues and fees	179,062	25,503	13,120	217,685	277,240
Insurance	41,670	5,935	3,053	50,658	55,545
Travel	100,030	14,246	7,329	121,605	223,754
Meetings	38,300	38,300	-	76,600	115,200
Advertising	44,153	-	-	44,153	11,467
Depreciation	11,055	1,575	810	13,440	21,835
Total Other Expenses	<u>1,595,679</u>	<u>290,531</u>	<u>63,196</u>	<u>1,949,406</u>	<u>2,603,090</u>
Total Expenses	<u>\$ 5,445,272</u>	<u>\$ 838,808</u>	<u>\$ 345,265</u>	<u>\$ 6,629,345</u>	<u>\$ 9,245,145</u>



Account Name	City	State	County	Surrounding SF Counties
Alisa Ann Ruch Burn Foundation, California, San Francisco	San Francisco	CA	San Francisco County	yes
ALS Association, California, Golden West Chapter, Oakland	Oakland	CA	Alameda County	yes
Alzheimer's Association, California, Northern California and Nevada	Lafayette	CA	Contra Costa County	yes
Alzheimer's Association, California, Northern California and Nevada	San Jose	CA	Santa Cruz County	yes
Alzheimer's Association, California, Northern California and Nevada	San Rafael	CA	Marin County	yes
American Cancer Society, California, West Region, San Francisco	Alameda	CA	Alameda County	yes
American Diabetes Association, California, Oakland	Oakland	CA	Alameda County	yes
American Diabetes Association, California, San Jose	San Jose	CA	Santa Clara County	yes
American Liver Foundation, California, Northern California Division	San Francisco	CA	San Francisco County	yes
American Lung Association of California, Oakland	Oakland	CA	Alameda County	yes
Angel Flight West	Santa Monica	CA	Los Angeles County	no
Arthritis Foundation, California, Great West Region, San Francisco	San Francisco	CA	San Francisco County	yes
Autism Speaks, California	Los Angeles	CA	Los Angeles County	no
Beloved Foundation	Redlands	CA	San Bernardino County	no
Boys & Girls Clubs of Fullerton	Fullerton	CA	Orange County	no
Burn Institute	San Diego	CA	San Diego County	no
California Hospice and Palliative Care Association	Sacramento	CA	Sacramento County	no
Children's Tumor Foundation, California	Encino	CA	Los Angeles County	no
City of Hope	Duarte	CA	Los Angeles County	no
Community Health Charities	Concord	CA	Contra Costa County	yes
Crohn's & Colitis Foundation, Northern California Chapter	San Francisco	CA	San Francisco County	yes
Cystic Fibrosis Foundation, California, San Francisco	San Francisco	CA	San Francisco County	yes
Cystic Fibrosis Research, Inc.	Palo Alto	CA	Santa Clara County	yes
Easterseals, California, Bay Area Chapter	Walnut Creek	CA	Contra Costa County	yes
Epilepsy Foundation of Northern California	Oakland	CA	Alameda County	yes
Gardner Family Health Network	San Jose	CA	Santa Clara County	yes
Hospice Giving Foundation	Monterey	CA	Monterey County	no
Huntington's Disease Society of America, Northern California	Sacramento	CA	Sacramento County	no
JDRF International, Northern California Inland Chapter	Sacramento	CA	Sacramento County	no
Lazarex Cancer Foundation	Danville	CA	Contra Costa County	yes
Leukemia & Lymphoma Society, Greater Bay Area Chapter	San Francisco	CA	San Francisco County	yes
Leukemia & Lymphoma Society, Silicon Valley/Monterey Bay	San Jose	CA	Santa Clara County	yes
March of Dimes Foundation, California, Bay Area Division	San Francisco	CA	San Francisco County	yes
March of Dimes Foundation, California, South Bay Division	San Jose	CA	Santa Clara County	yes
Mission Hospice of San Mateo County	San Mateo	CA	San Mateo County	yes
Muscular Dystrophy Association, Western Division, San Francisco	Alameda	CA	Alameda County	yes
NAMI (National Alliance on Mental Illness), Orange County	Santa Ana	CA	Orange County	no
National Kidney Foundation, West, Northern CA/Pacific Northwest	San Francisco	CA	San Francisco County	yes
National Multiple Sclerosis Society, California, Northern CA	San Francisco	CA	San Francisco County	yes
New Horizons Serving Individuals with Special Needs	North Hills	CA	Los Angeles County	no
Open Medicine Foundation	Agoura Hills	CA	Los Angeles County	no
Oregon Lions Sight & Hearing Foundation	Portland	OR	Multnomah County	no
Pancreatic Cancer Action Network	Manhattan Beach	CA	Los Angeles County	no
Parkinson's Institute	Sunnyvale	CA	Santa Clara County	yes
Planned Parenthood Mar Monte, Inc., San Jose Regional Office	San Jose	CA	Santa Clara County	yes



Prevent Blindness Northern California	San Francisco	CA	San Francisco County	yes
Ronald McDonald House Charities of Southern California	Los Angeles	CA	Los Angeles County	no
St. Jude Children's Research Hospital, Northern California)	San Francisco	CA	San Francisco County	yes
Susan G. Komen, California, San Francisco Bay	San Francisco	CA	San Francisco County	yes
The Painted Turtle	Santa Monica	CA	Los Angeles County	no
Tierra del Sol Foundation	Sunland	CA	Los Angeles County	no
United Cerebral Palsy of Los Angeles & Ventura Counties	Woodland Hills	CA	Los Angeles County	no
Variety - the Children's Charity of the United States	Los Angeles	CA	Los Angeles County	no
We Care Services for Children	Concord	CA	Contra Costa County	yes

Total = 55 charities

Located in SF and surrounding cities = 33 (60%)

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In reply refer to: 0248254921
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COMMUNITY HEALTH CHARITIES
PARENT ORGANIZATION
% MOLLY GRAVHOLT
1199 N FAIRFAX ST STE 600
ALEXANDRIA VA 22314

Employer identification number: 13-6167225
Group exemption number: 3071

Dear Taxpayer:

This is in response to your request dated Dec. 08, 2016, for information about your tax-exempt status.

Our records indicate we issued a determination letter to you in August 1985, and you're currently exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also recognized the subordinates on the list you submitted as exempt from federal income tax under IRC Section 501(c)(3).

For federal income tax purposes, donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106 and 2522.

Because IRC Section 170(c) describes your subordinate organizations, donors can deduct contributions they make to them.

Please refer to www.irs.gov/charities for information about filing requirements. Specifically, IRC Section 6033(j) provides that, if you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

In addition, each subordinate organization is subject to automatic revocation if it doesn't file a required return or notice for three consecutive years. Subordinate organizations can file required returns or notices individually or as part of a group return.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

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COMMUNITY HEALTH CHARITIES
PARENT ORGANIZATION
% MOLLY GRAVHOLT
1199 N FAIRFAX ST STE 600
ALEXANDRIA VA 22314

Sincerely yours,

A handwritten signature in black ink, appearing to read "K. A. Billups". The signature is fluid and cursive, with the first letter of each name being capitalized and prominent.

Kim A. Billups, Operations Manager
Accounts Management Operations I

