

File No. 170823

Committee Item No. 11

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Sub-Committee Date July 20, 2017

Board of Supervisors Meeting Date _____

Cmte Board

- Motion
- Resolution
- Ordinance
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- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
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- Grant Budget
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OTHER (Use back side if additional space is needed)

- Expenditure Schedule
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Completed by: Linda Wong Date July 13, 2017

Completed by: Linda Wong Date _____

1 [Apply for, Accept, and Expend Grant - U.S. Department of Housing and Urban Development -
2 Housing Opportunities for Persons with AIDS Program Supplemental - \$422,196 - FY2017-
3 2018]

4 **Resolution retroactively approving the FY2017-2018 Housing Opportunities for Persons**
5 **with AIDS (HOPWA) Program; and authorizing the Mayor, on behalf of the City and**
6 **County of San Francisco, to apply for, accept, and expend the City's FY2017-2018**
7 **HOPWA Program entitlement from the U.S. Department of Housing and Urban**
8 **Development in the amount of \$422,196 for the period of July 1, 2017, through June 30,**
9 **2022.**

10
11 WHEREAS, Under the AIDS Housing Opportunity Act, Subtitle D of Title VIII of the
12 National Affordable Housing Act of 1990, Public Law Number 101-625, the City and County of
13 San Francisco is eligible to apply for and receive funds from the Housing Opportunities for
14 Persons with AIDS (HOPWA) Program; and

15 WHEREAS, The Board of Supervisors previously approved resolution 196-17 to accept
16 and expend an estimated HOPWA entitlement of \$6,735,026; and

17 WHEREAS, The final U.S. Department of Housing and Urban Development (HUD)
18 approved entitlement amount is \$7,157,222; and

19 WHEREAS, A supplemental resolution is required to accept and expend the additional
20 entitlement of \$422,196 as the grant entitlement amount increase is over \$50,000; and

21 WHEREAS, The City and County of San Francisco is responsible for distributing a
22 portion of the HOPWA funds to the County of San Mateo as the lead agency for the San
23 Francisco Eligible Metropolitan Statistical Area (EMSA); and

24 WHEREAS, The Mayor's Office of Housing and Community Development (MOHCD)
25 has prepared programs and a proposed Expenditure Schedule for FY2017-2018 HOPWA

1 funding, including the distributions to the County of San Mateo, a copy of which is located in
2 Clerk of the Board of Supervisors File No. 170823 (the "Expenditure Schedule"); and

3 WHEREAS, The proposed grant does not require an Annual Salary Ordinance
4 amendment; and

5 WHEREAS, The funding agency (HUD) does not allow use of grant on indirect costs;
6 now, therefore, be it

7 RESOLVED, That the Mayor of the City and County of San Francisco is hereby
8 authorized to apply for, accept, and expend the City's FY2017-2018 HOPWA Program
9 entitlement grant from HUD in accordance with the purposes and goals for the funding as
10 generally set forth in the 2015-2019 Five Year Consolidated Plan and the Expenditure
11 Schedule; and, be it

12 FURTHER RESOLVED, That the Board of Supervisors does hereby approve the
13 purposes and goals for FY2017-2018 HOPWA Program funding as set forth in the
14 Expenditure Schedule for recipient agencies and departments; and, be it

15 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
16 indirect costs in the grant budget; and, be it

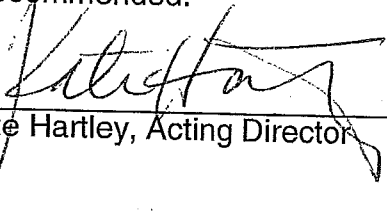
17 FURTHER RESOLVED, That the Mayor is hereby authorized to enter into and execute
18 agreements between the City and County of San Francisco and the various agencies
19 consistent with the FY2017-2018 HOPWA Program and the Expenditure Schedule; and, be it

20 FURTHER RESOLVED, That the Mayor is hereby authorized to submit documentation
21 and certifications as may be requested or required by HUD, and to take such additional
22 actions as may be required to apply for, accept and expend the FY2017-2018 HOPWA funds
23 consistent with this Resolution and the goals of the FY2017-2018 HOPWA Program and all
24 applicable legal requirements, and any such actions are solely intended to further the
25 purposes of this Resolution, and are subject in all respect to the terms of this Resolution, and

1 any such action cannot increase the risk to the City, or require the City to expend any
2 resources, and that the Mayor shall consult with the City Attorney prior to execution and
3 provided that within 30 days of the agreements approved by this Resolution being executed
4 by all parties, such final documents (showing marked changes, if any) shall be provided to the
5 Clerk of the Board, for inclusion in the official file, together with a brief explanation of any
6 actions from the date of the adoption of this Resolution and, be it

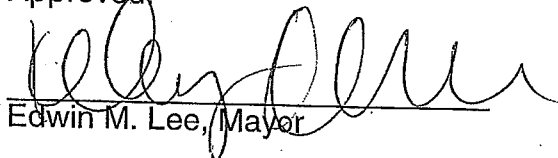
7 FURTHER RESOLVED, That all actions heretofore taken by the officers of the City
8 with respect to the application for, or the acceptance or expenditure of, FY2017-2018 HOPWA
9 funds as consistent with the documents herein and this Resolution, are hereby approved,
10 confirmed and ratified.

1 Recommended:

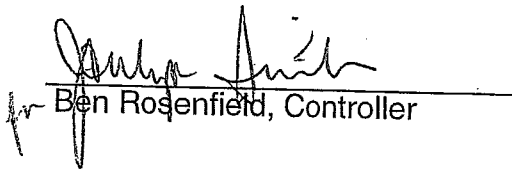
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Kate Hartley, Acting Director

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5 Approved:

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8 Edwin M. Lee, Mayor

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12 Ben Rosenfield, Controller

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File Number: 170823
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. **Grant Title:** Housing Opportunities for Persons with AIDS - Supplemental
2. **Department:** Mayor's Office of Housing
3. **Contact Person:** Benjamin McCloskey Telephone: 415-701-5575
4. **Grant Approval Status (check one):**
 Approved by funding agency Not yet approved
5. **Amount of Grant Funding Approved or Applied for:** \$422,196. We note that \$6,735,026 of entitlement plus an estimated \$50,000 in program income was approved through resolution 196-7.
- 6a. **Matching Funds Required:** N/A
b. **Source(s) of matching funds (if applicable):**
- 7a. **Grant Source Agency:** US Department of Housing and Urban Development
b. **Grant Pass-Through Agency (if applicable):** N/A
8. **Proposed Grant Project Summary:** Proposed Expenditure Schedule attached
9. **Grant Project Schedule, as allowed in approval documents, or as proposed:**
Start-Date: July 1, 2017 End-Date: June 30, 2022
- 10a. **Amount budgeted for contractual services:** None; attached expenditure schedule details grants to be made to nonprofit agencies.
b. **Will contractual services be put out to bid?** N/A
c. **If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?** N/A
d. **Is this likely to be a one-time or ongoing request for contracting out?** N/A
- 11a. **Does the budget include indirect costs?** Yes No
b1. **If yes, how much?** \$
b2. **How was the amount calculated?**
c1. **If no, why are indirect costs not included?**
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):
c2. **If no indirect costs are included, what would have been the indirect costs?** None.

12. Any other significant grant requirements or comments: Project detail MOPA18, CFDA 14.241

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

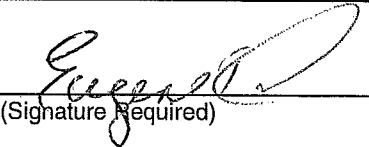
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Eugene Flannery
(Name)

Environmental Compliance Manager
(Title)

Date Reviewed: 6-30-17

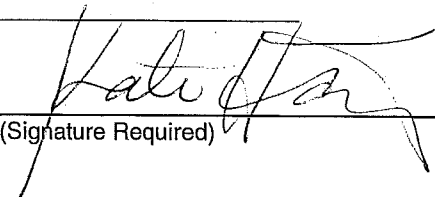

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Kate Hartley
(Name)

Acting Director
(Title)

Date Reviewed: 6/30/17


(Signature Required)

2017-2018 HOPWA Supplemental Proposed Expenditure Schedule

MOHCD serves as the lead agency for the HOPWA program for the San Francisco EMSA, which consists of San Francisco and San Mateo Counties.

San Francisco HOPWA Projects

The following is a list of proposed expenditures for the 2017-2018 HOPWA program. The list of recommended projects is organized by five-year objectives, priority needs and goals that are described in the 2015-2019 Consolidated Plan. While a recommended project may meet more than one goal, it is only listed under its primary goal.

Objective 1: Families and Individuals are Stably Housed

- **Priority Need 1D: Provide Supportive Housing Services**
 - **Goal 1Dii. Increased access to permanent supportive housing and transitional housing for PLWHA**

Agency Name	Project Description	HOPWA Funding Amount
Mayor's Office of Housing and Community Development	Capital pool - HOPWA	\$172,824
San Francisco Human Services Agency	Rental assistance for persons with HIV/AIDS	\$200,000
	Subtotal	\$372,824

Administration Costs

Agency Name	Project Description	HOPWA Funding Amount
Mayor's Office of Housing and Community Development	General HOPWA administration	\$11,530
	Subtotal	\$11,530

TOTAL SAN FRANCISCO 2017-2018 HOPWA SUPPLEMENTAL: \$384,354

San Mateo HOPWA Projects

Agency Name	Project Description	HOPWA Funding Amount
San Mateo: San Mateo County STD/HIV Program	Comprehensive case management and community based services for very low-income persons with HIV/AIDS	\$37,842
	Subtotal	\$37,842

TOTAL SAN MATEO 2017-2018 HOPWA SUPPLEMENTAL: \$37,842

TOTAL 2017-2018 HOPWA SUPPLEMENTAL: \$422,196

1 [Apply for, Accept, and Expend Grant - U.S. Department of Housing and Urban Development -
2 Housing Opportunities for Persons with AIDS Program - \$6,785,026 - FY2017-2018]

3 **Resolution approving the FY2017-2018 Housing Opportunities for Persons with AIDS**
4 **("HOPWA") Program; and authorizing the Mayor, on behalf of the City and County of**
5 **San Francisco, to apply for, accept, and expend the City's FY2017-2018 HOPWA**
6 **Program entitlement from the U.S. Department of Housing and Urban Development in**
7 **the amount of \$6,735,026 and to expend program income in the amount of \$50,000 for a**
8 **combined total of \$6,785,026 for the period of July 1, 2017, through June 30, 2022.**

9
10 WHEREAS, Under the AIDS Housing Opportunity Act, Subtitle D of Title VIII of the
11 National Affordable Housing Act of 1990, Public Law Number 101-625, the City and County of
12 San Francisco is eligible to apply for and receive funds from the Housing Opportunities for
13 Persons with AIDS (HOPWA) Program; and

14 WHEREAS, The City and County of San Francisco anticipates receiving
15 approximately \$6,735,026 in FY2017-2018 HOPWA Program funds from HUD and has
16 approximately \$50,000 in anticipated Program Income, for a combined total of
17 approximately \$6,785,026; and

18 WHEREAS, The City and County of San Francisco is responsible for distributing a
19 portion of the HOPWA funds to the County of San Mateo as the lead agency for the San
20 Francisco Eligible Metropolitan Statistical Area (EMSA); and

21 WHEREAS, The Mayor's Office of Housing and Community Development (MOHCD)
22 has prepared programs and a proposed Expenditure Schedule for FY2017-2018 HOPWA
23 funding, including the distributions to the County of San Mateo, a copy of which is located in
24 Clerk of the Board of Supervisors File No. 170477 (the "Expenditure Schedule"); and
25

1 WHEREAS, The proposed grant does not require an Annual Salary Ordinance
2 amendment; and

3 WHEREAS, The funding agency (HUD) does not allow use of grant on indirect costs;
4 now, therefore, be it

5 RESOLVED, That the Mayor of the City and County of San Francisco is hereby
6 authorized to apply for, accept, and expend the City's FY2017-2018 HOPWA Program
7 entitlement grant from HUD and expend an estimated \$50,000 in Program Income, all in
8 accordance with the purposes and goals for the funding as generally set forth in
9 the 2015-2019 Five Year Consolidated Plan and the Expenditure Schedule; and, be it

10 FURTHER RESOLVED, That the Board of Supervisors does hereby approve the
11 purposes and goals for FY2017-2018 HOPWA Program funding as set forth in the
12 Expenditure Schedule for recipient agencies and departments, as well as provisions in the
13 Expenditure Schedule for adjusting one expenditure line item to correspond to the final
14 entitlement amount received from HUD; and, be it

15 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
16 indirect costs in the grant budget; and, be it

17 FURTHER RESOLVED, That the Mayor is hereby authorized to enter into and execute
18 agreements between the City and County of San Francisco and the various agencies
19 consistent with the FY2017-2018 HOPWA Program and the Expenditure Schedule; and, be it

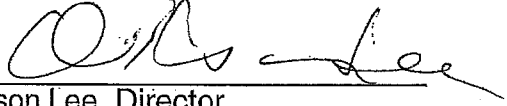
20 FURTHER RESOLVED, That the Mayor is hereby authorized to submit documentation
21 and certifications as may be requested or required by HUD, and to take such additional
22 actions as may be required to apply for, accept and expend the FY2017-2018 HOPWA funds
23 consistent with this Resolution and the goals of the FY2017-2018 HOPWA Program and all
24 applicable legal requirements, and any such actions are solely intended to further the
25 purposes of this Resolution, and are subject in all respect to the terms of this Resolution, and

1 any such action cannot increase the risk to the City, or require the City to expend any
2 resources, and that the Mayor shall consult with the City Attorney prior to execution and
3 provided that within 30 days of the agreements approved by this Resolution being executed
4 by all parties, such final documents (showing marked changes, if any) shall be provided to the
5 Clerk of the Board, for inclusion in the official file, together with a brief explanation of any
6 actions from the date of the adoption of this Resolution and, be it

7 FURTHER RESOLVED, That all actions heretofore taken by the officers of the City
8 with respect to the application for, or the acceptance or expenditure of, FY2017-2018 HOPWA
9 funds as consistent with the documents herein and this Resolution, are hereby approved,
10 confirmed and ratified.

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Recommended:

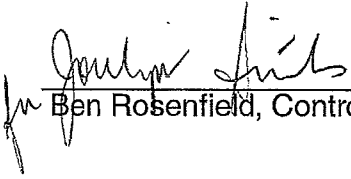


Olson Lee, Director

Approved:



Edwin M. Lee, Mayor



Ben Rosenfield, Controller



City and County of San Francisco
Tails
Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 170477

Date Passed: May 16, 2017

Resolution approving the FY2017-2018 Housing Opportunities for Persons with AIDS ("HOPWA") Program; and authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's FY2017-2018 HOPWA Program entitlement from the U.S. Department of Housing and Urban Development in the amount of \$6,735,026 and to expend program income in the amount of \$50,000 for a combined total of \$6,785,026 for the period of July 1, 2017, through June 30, 2022.

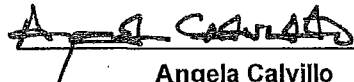
May 04, 2017 Budget and Finance Sub-Committee - RECOMMENDED


May 16, 2017 Board of Supervisors - ADOPTED

Ayes: 11 - Breed, Cohen, Farrell, Fewer, Kim, Peskin, Ronen, Safai, Sheehy, Tang and Yee

File No. 170477

I hereby certify that the foregoing Resolution was ADOPTED on 5/16/2017 by the Board of Supervisors of the City and County of San Francisco.


Angela Calvillo
Clerk of the Board


Mayor

5/26/17
Date Approved

2017-2018 HOPWA Proposed Expenditure Schedule

MOHCD serves as the lead agency for the HOPWA program for the San Francisco EMSA, which consists of San Francisco and San Mateo Counties.

San Francisco HOPWA Projects

The following is a list of proposed expenditures for the 2017-2018 HOPWA program. The list of recommended projects is organized by five-year objectives, priority needs and goals that are described in the 2015-2019 Consolidated Plan. While a recommended project may meet more than one goal, it is only listed under its primary goal.

Objective 1: Families and Individuals are Stably Housed

- **Priority Need 1B: Make Housing Affordable**
 - **Goal 1Biii. Increase access to rental and homeownership housing**

Agency Name	Project Description	HOPWA Funding Amount
Mayor's Office of Housing and Community Development	Housing information and referral project	\$13,000
San Francisco AIDS Foundation	Housing information and referral project	\$35,000
	Subtotal	\$48,000

Objective 1: Families and Individuals are Stably Housed

- **Priority Need 1D: Provide Supportive Housing Services**
 - **Goal 1Dii. Increased access to permanent supportive housing and transitional housing for PLWHA**

Agency Name	Project Description	HOPWA Funding Amount
Catholic Charities CYO	Partial rental subsidy program for people with HIV/AIDS	\$75,000
Catholic Charities CYO	RCF-CI (Residential Care Facility for the Chronically III) for people with HIV/AIDS	\$1,683,973
Catholic Charities CYO	RCF-CI (Residential Care Facility for the Chronically III) for people with HIV/AIDS	\$758,187
Department of Aging and Adult Services	Eligibility screening for HIV Housing Waitlist	\$50,000
Dolores Street Community Services	RCF-CI (Residential Care Facility for the Chronically III) for people with HIV/AIDS	\$479,350
Larkin Street Youth Services	RCF-CI (Residential Care Facility for the Chronically III) for people with HIV/AIDS	\$348,144
Maitri Compassionate Care	RCF-CI (Residential Care Facility for the Chronically III) for people with HIV/AIDS	\$492,167
Mayor's Office of Housing and Community Development	Capital pool - HOPWA (includes \$50,000 in HOPWA program income)	\$282,257

2017-2018 HOPWA Proposal Expenditure Schedule

Agency Name	Project Description	HOPWA Funding Amount
Mercy Housing CA XVII	Operating costs for a residence for persons with HIV/AIDS	\$50,000
Rafiki Coalition for Health and Wellness	Transitional housing for persons with HIV/AIDS	\$50,000
San Francisco Human Services Agency	Housing advocacy for persons with HIV/AIDS	\$257,494
San Francisco Human Services Agency	Rental assistance for persons with HIV/AIDS	\$1,795,681
	Subtotal	\$6,322,253

Administration Costs

Agency Name	Project Description	HOPWA Funding Amount
Mayor's Office of Housing and Community Development	General HOPWA administration	\$195,471
	Subtotal	\$195,471

TOTAL SAN FRANCISCO 2017-2018 HOPWA: \$6,565,724

2017-2018 HOPWA Proposed Expenditure Schedule

San Mateo HOPWA Projects

Agency Name	Project Description	2017-2018 Funding Amount
San Mateo: Mental Health Association of San Mateo	Housing information referrals and assistance with locating affordable/appropriate housing units for very low-income persons living with HIV/AIDS	\$28,350
San Mateo: Mental Health Association of San Mateo	Project sponsor administrative expenses	\$37,690
San Mateo: Mental Health Association of San Mateo	HUD-defined move-in costs (e.g., deposits) for very low-income persons living with HIV/AIDS	\$25,000
San Mateo: Mental Health Association of San Mateo	Short-term housing subsidies, including pre- and post-placement housing advocacy services for very low-income persons living with HIV/AIDS	\$485,085
San Mateo: San Mateo County STD/HIV Program	Comprehensive case management and community based services for very low-income persons with HIV/AIDS	\$65,373
	Subtotal	\$641,498

TOTAL SAN MATEO 2017-2018 HOPWA: \$641,498

TOTAL 2017-2018 HOPWA: \$7,207,222

Mayor's Office of Housing and Community Development
City and County of San Francisco



Edwin M. Lee
Mayor

Olson Lee
Director

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Benjamin McCloskey, Deputy Director Mayor's Office of Housing and Community Development

DATE: June 30, 2017

SUBJECT: Accept and Expend Resolution for Housing Opportunities for Persons with AIDS (HOPWA) Grant – Supplemental

GRANT TITLE: Housing Opportunities for Persons with AIDS (HOPWA) Grant – Supplemental

Attached please find the original and 2 copies of each of the following:

- Proposed resolution; original signed by Department, Mayor, Controller
- Grant information form
- Grant budget
- Ethics Form 126
- Grant application
- Grant award letter from funding agency
- Grant agreement
- Other (Explain):

Departmental representative to receive a copy of the adopted resolution:

Name: Benjamin McCloskey
Phone: 701-5575
Interoffice Mail Address: Benjamin.McCloskey@sfgov.org
Certified copy required Yes No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: *EL* Mayor Edwin M. Lee *EL*
RE: Apply for, Accept, and Expend Grant - Housing Opportunities for Persons
with AIDS Program Supplemental - \$422,196 - FY2017-2018
DATE: July 11, 2017

Attached for introduction to the Board of Supervisors is a resolution approving the FY2017-2018 Housing Opportunities for Persons with AIDS (HOPWA) Program; and authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's FY2017-2018 HOPWA Program entitlement from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$422,196 for the period of July 1, 2017 through June 30, 2022.

I respectfully request that this item be heard in Budget & Finance Committee on July 20, 2017 and sent forward as a Committee Report to the full Board on July 25, 2017.

Should you have any questions, please contact Mawuli Tugbenyoh (415) 554-5168.

AK