



State Water Resources Control Board

April 2nd, 2024

To: City and County of San Francisco,

California Extended Water and Wastewater Arrearage Payment Program (Extended Arrearage Program)

Please review the attached approved Disbursement Request Form for the Payment Amount Due. The Applicant will be receiving the payment in approximately 4-6 weeks.

The payment you receive is from a Federal Award. As a pass-thru entity, the State Water Resources Control Board (State Water Board) is required to notify recipients of all federal awards received from the State Water Board during each fiscal year.

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Grant Guidance) (2 CFR § 200.501), requires non-Federal entities to have a single or program audit conducted if the entity expends (receives) \$750,000 or more per fiscal year. For more information, please visit the California [State Controller's Office website](#). Please also see the [Single Audit FAQ for the Extended Arrearage Program](#).

Catalog of Federal Domestic Assistance (CFDA) # 21.027 - Coronavirus State & Local Fiscal Recovery Funds

REPORTING REQUIREMENTS: Extended Arrearage Program Applicants must comply with the following reporting requirements as stated in the adopted Extended Arrearage Program Guidelines:

- Allocate the funds received as bill credits to customers within sixty (60) days of receiving funds.
- Provide documentation to the Extended Arrearage Program showing the bill credit allocations and amount used for administration within six (6) months of receiving the funds.
- Notify customers in writing of the amount credited and indicate the credited amount is being provided through the California Extended Water and Wastewater Arrearage Payment Program through funding from the State Water ResourcesControl Board using federal America Recovery Plan Act(ARPA) funds.

E. JOAQUIN ESQUIVEL, CHAIR | ERIC OPPENHEIMER, EXECUTIVE DIRECTOR

RETURN OF FUNDS: Any funds received and not credited to customer accounts in accordance with Extended Arrearage Program requirements, with the exception of authorized administrative costs, must be remitted back to the State Water Board within six (6) months of receiving payment.

RECORDS RETENTION: Recipients of funds from the Extended Arrearage Program are subject to audit at any time. Maintain an accurate record-keeping and financial management system that provides efficient accountability of your payment from the Extended Arrearage Program. Retain records continually for at least seven (7) years following final reporting.

STATE WATER RESOURCES CONTROL BOARD

**CALIFORNIA EXTENDED WATER AND WASTEWATER ARREARAGE
PAYMENT PROGRAM - DISBURSEMENT REQUEST FORM**

LEGAL ENTITY NAME: City and County of San Francisco

MAILING ADDRESS: 525 Golden Gate Avenue, 4th Floor
San Francisco, CA 94102-3220

ARREARAGE PERIOD (SELECT ALL THAT APPLY)

03/04/2020 - 06/15/2021 (Original COVID-19 Bill Relief Period)

06/16/2021 - 12/31/2022 (Modified COVID-19 Bill Relief Period)

Enter a dollar amount with cents into each field. If no dollars are being requested, enter a zero.

	WATER ARREARAGE	WASTEWATER ARREARAGE	TOTAL ARREARAGE REQUESTED
RESIDENTIAL	\$7,391,777.82	\$11,139,995.96	\$18,531,773.78
COMMERCIAL	\$2,234,545.47	\$2,402,600.98	\$4,637,146.45
SUBTOTAL			\$23,168,920.23
ADMINISTRATIVE COSTS (MAXIMUM OF 3% OF SUBTOTAL UP TO \$1 MILLION)			\$200,000.00
GRAND TOTAL OF PAYMENT AMOUNT REQUESTED			\$23,368,920.23

CERTIFICATION: I have read and signed the Conditions of Payment Form and understand this Disbursement Request Form **CANNOT BE PROCESSED** unless a complete and accurate Conditions of Payment Form is currently on file with the State Water Resources Control Board.

The arrearages claimed in this Disbursement Request Form have been incurred and remain unpaid by customers of the Applicant and any payments received from the State Water Resources Control Board will be allocated as bill credits within sixty (60) days of receipt of the funds requested in accordance with the California Extended Water and Wastewater Arrearage Payment Program Guidelines and will return any moneys not credited to the State Water Resources Control Board within six months of receipt.

AUTHORIZED REPRESENTATIVE OR DESIGNEE SIGNATURE:

DATE:



12/12/2023

FOLLOWING SECTION IS FOR STATE USE ONLY

PAYMENT INVOICE NO.: A00112-01

INVOICE DATE: 12/21/2023

**CALIFORNIA EXTENDED WATER AND WASTEWATER ARREARAGE
PAYMENT PROGRAM - DISBURSEMENT REQUEST FORM**

(STATE USE ONLY)

LEGAL ENTITY NAME: City and County of San Francisco
REMIT TO ADDRESS: 525 Golden Gate Avenue, 4th Floor
 San Francisco, CA 94102-3220

PAYMENT INVOICE NO.: A00112-01

INVOICE DATE: 12/21/2023

PAYMENT REQUEST AMOUNT \$ 23,368,920.23

ADJUSTMENT \$ 0.00

AMOUNT DUE \$ 23,368,920.23

ADJUSTMENT COMMENTS:

FISCAL SUPPLIER ID: 0000007690


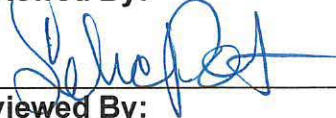
ADDRESS ID: 162

FUND TITLE		ITEM	FY	CHAPTER	STATUTE
Coronavirus Fiscal Recovery Fund of 2021		3940-162-8506	23/24	38/23	2023
PROGRAM	REPORTING STRUCTURE	ACCOUNT	ALT ACCOUNT	PROJECT #	PROJECT ACTIVITY #
3560000C93	39400556	5432600	5432600000	3940COVIDARREAR	L/A

STATUTE LANGUAGE:

Per California Health and Safety Code 116773.4, the board provides financial assistance to community water systems and wastewater treatment providers for the purpose of assisting customers with past-due bills accrued during the COVID-19 pandemic bill relief period from March 4, 2020 to December 31, 2022.

SIGNATURES FOR APPROVAL OF PAYMENT

	SSMI	03/21/2024
Reviewed By: _____	Title: Analyst	Date: _____
	SSMII	3/26/2024
Reviewed By: _____	Title: Manager	Date: _____