

File No. 200091

Committee Item No. 11

Board Item No. 11

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date February 12, 2020

Board of Supervisors Meeting

Date February 25, 2020

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Recreation and Park Commission Resolution</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Linda Wong Date February 7, 2020

Completed by: Linda Wong Date February 19, 2020

1 [Accept and Expend In-Kind Grants - San Francisco Public Health Foundation - Ross
2 Recreation - Playground Equipment and Materials - Bay View Playground - Valued Up to
3 \$180,000]

4 **Resolution authorizing the Recreation and Park Department to accept in-kind grants**
5 **from the San Francisco Public Health Foundation for playground equipment and**
6 **materials for improvements from Ross Recreation for improvements to the Bay View**
7 **Playground valued up to \$180,000.**

8
9 WHEREAS, The City and County of San Francisco owns Assessor's Parcel Block
10 No. 5420, Lot 001, known as "Bay View Playground"; and

11 WHEREAS, The City, through the Recreation and Park Department (RPD), is
12 responsible for operating and maintaining this property; and

13 WHEREAS, In 2012, Kaiser Permanente, working with Bayview community-based
14 organizations and the San Francisco Public Health Foundation, established the Bayview
15 Health Eating Active Living (HEAL) Zone to support active programming in the Bayview
16 neighborhood; and

17 WHEREAS, To support the HEAL Zone goals, the San Francisco Public Health
18 Foundation secured two in-kind grants of playground equipment and materials from Ross
19 Recreation with a combined value of \$180,000, which it intends to give to RPD, to support
20 improvements to the Bay View Playground ("Project"); and

21 WHEREAS, In 2016, the in-kind grants were set to expire and to prevent loss of these
22 grants, the San Francisco Public Health Foundation secured two credits for equipment and
23 materials with Ross Recreation with a combined value of \$180,000, which it intends to gift to
24 the RPD for the Project; and

1 WHEREAS, On October 17, 2019, the Recreation and Park Commission adopted
2 Resolution No. 1910-005 recommending that the Board of Supervisors authorize RPD to
3 accept and expend the in-kind grants of playground equipment and the materials credits,
4 which have a combined total of approximately \$180,000 (the "Grant"); and

5 WHEREAS, The Grant terms prohibit indirect costs in the grant budget; and

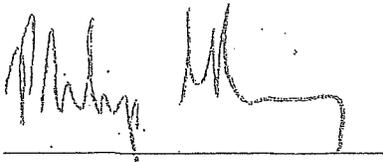
6 WHEREAS, The Grant will not require an amendment to the Annual Salary Ordinance;
7 now, therefore, be it

8 RESOLVED, That the Board of Supervisors authorizes the RPD General Manager to
9 Accept and Expend the Grants from Ross Recreation to support the purchase of playground
10 equipment and materials for the Project; and, be it

11 FURTHER RESOLVED, That the Board of Supervisors hereby waives the inclusion of
12 indirect costs in the grant budget; and

1 FURTHER RESOLVED, That the Board of Supervisors authorizes the RPD General
2 Manager, and his or her designee, to conduct all negotiations, and execute and submit all
3 documents, including but not limited to applications, agreements, amendments, payment
4 requests and so on, related to the Grant that may be necessary for the completion of the
5 Project.

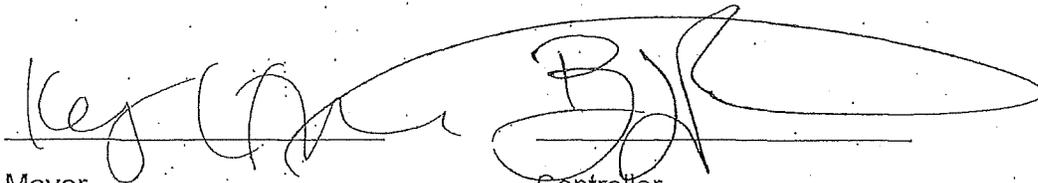
6
7 Recommended:

8 
9
10

11 General Manager

12
13 Approved:

Approved:

14
15 
16

17 Mayor

Controller

18 for

File Number: 200091
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title - In-Kind Grants for Playground Equipment and Material Credit.
- 2. Department: Recreation and Park

3. Contact Person: Toni Moran Telephone: (415) 581-2555

4. Grant Approval Status (check one):

Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: a combined total of up to \$180,000 in credit for equipment and materials from Ross Recreation

- 6a. Matching Funds Required: No
- b. Source(s) of matching funds (if applicable): n/a
- 7a. Grant Source Agency: Ross Recreation
- b. Grant Pass-Through Agency (if applicable): N/A

8. Proposed Grant Project Summary: Playground equipment and materials for Bayview Playground

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date March 16, 2015 End-Date: June 30, 2022

10a. Amount budgeted for contractual services: \$0

b. Will contractual services be put out to bid? The project construction cost will be put out to bid but the in-kind equipment and material credit will not.

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? No, the grant is an in-kind credit for equipment and material from Ross Recreation.

d. Is this likely to be a one-time or ongoing request for contracting out? One time only

11a. Does the budget include indirect costs? Yes No

- b1. If yes, how much? \$ N/A
- b2. How was the amount calculated? N/A

c1. If no, why are indirect costs not included?

Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain): This grant represents a grant-in-place for playground equipment credit.

c2. If no indirect costs are included, what would have been the indirect costs? Department and Division Overhead Costs related to project management, design services and other soft costs.

12. Any other significant grant requirements or comments: None.

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|---|--|--|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input checked="" type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input checked="" type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

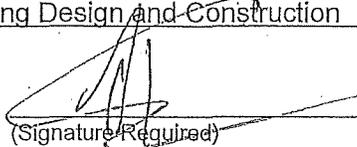
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Arfaraz Khambatta, CASP
(Name)

Disability Access Coordinator, San Francisco Public Works, Building Design and Construction
(Title)

Date Reviewed: 11/15/2019

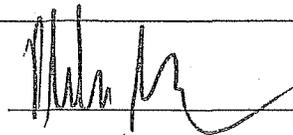

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Philip A. Ginsburg
(Name)

General Manager, Recreation and Park Department
(Title)

Date Reviewed: 11-23-19



Bay View Playground In-Kind Grant

Ross Recreation Equipment, Inc.
 100 Brush Creek Road, #206
 Santa Rosa, California 95404
 accounting@rossrec.com
 707.538.3800

Equipment Credit and Payment Records

INVOICE

Invoice Number I10949
Date 6/16/2017

Bill To:
 San Francisco Public Health Foundation
 375 Laguna Honda Blvd. B303
 San Francisco, CA 94116

Ship To:
 Bay View Playground AKA MLK Park
 Carroll Avenue and 3rd Street
 San Francisco, CA

re BayView Playground AKA MLK Pa

Customer Auth/PO #	Terms	Salesperson	Due Date
	100% On Order	SS	6/16/2017

Item	Description	Qty	Invoi...	Rate	Amount
Evos	Landscape Structures Evos Structure - for Ages 5-12. Design #3809 - with modifications to meet ADA requirements of the City of San Francisco -Estimated at 2018 pricing	1.00	1.00	66,910.00	66,910.00T
Independents...	Landscape Structures Free Standing Play - FPD #1119 - includes 5" OD 8' high Arch Swing #221292 plus 2 belt seats with Proguard (galvanized) chains for 8' beam. Direct Bury. Estimated 2018 Pricing	1.00	1.00	2,885.00	2,885.00T
164075B	Double Bobble Rider, Direct Bury Estimated 2018 Pricing	2.00	2.00	1,806.00	3,612.00T
159459B	Playbooster Ring-a-Bell Panel Ground Level. Estimated 2018 Pricing	1.00	1.00	1,415.00	1,415.00T
173564B	Playbooster Optigear Panel Ground Level. Estimated 2018 Pricing	1.00	1.00	3,030.00	3,030.00T
177712B	Playbooster Color Splash Panel Ground Level. Estimated 2018 Pricing	1.00	1.00	2,688.00	2,688.00T
111404J	Playbooster 76" Aluminum Post for Ground Level. Estimated 2018 Pricing	6.00	6.00	226.00	1,356.00T
Freight	Freight - Play Equipment (LSI) 24 hr call	1.00	1.00	2,700.00	2,700.00
ForeverLawn	ForeverLawn "Academy" Playground Grass; to cover approximately 4000 square feet includes SafetyFoam underlay to accommodate a 96" high fall height, Antimicrobial Envirofill infill and installation supplies, 1-7/8" Blade Height, Field Green w/ secondary Turf Green/Tan blend. Estimated at 2018 pricing.	1.00	1.00	59,450.00	59,450.00T

Please Remit Payment to:
 Ross Recreation Equipment, Inc.
 100 Brush Creek Road, #206
 Santa Rosa, CA 95404

Subtotal
Sales Tax (8.5%)
Total
Payments/Credits
Balance Due

Bay View Playground In-Kind Grant

Ross Recreation Equipment, Inc.
 100 Brush Creek Road, #206
 Santa Rosa, California 95404
 accounting@rossrec.com
 707.538.3800

Equipment Credit and Payment Records

INVOICE

Invoice Number I10949
Date 6/16/2017

Bill To:
 San Francisco Public Health Foundation
 375 Laguna Honda Blvd. B303
 San Francisco, CA 94116

Ship To:
 Bay View Playground AKA MLK Park
 Carroll Avenue and 3rd Street
 San Francisco, CA

re BayView Playground AKA MLK Pa

Customer Auth/PO #	Terms	Salesperson	Due Date
	100% On Order	SS	6/16/2017

Item	Description	Qty	Invoi..	Rate	Amount
Install- Surfacing	Installation of approximately 4000 square feet of ForeverLawn Playground Grass Surfacing; Includes nailer board around perimeter. See notes for exclusions. Quoted at San Francisco Prevalling Wage Rate. Project DIR # needed for State Prevalling Wage	1.00	1.00	21,588.00	21,588.00
Freight	Freight - Forever Lawn Turf 24 hr call	1.00	1.00	2,300.00	2,300.00



Please Remit Payment to:
 Ross Recreation Equipment, Inc.
 100 Brush Creek Road, #206
 Santa Rosa, CA 95404

Subtotal	\$167,934.00
Sales Tax (8.5%)	\$12,014.41
Total	\$179,948.41
Payments/Credits	-\$30,000.00
Balance Due	\$149,948.41

SAN FRANCISCO PUBLIC HEALTH FOUNDATION (Tax ID# 94-3117093)
375 Laguna Honda Blvd. B303
San Francisco, CA 94116
PH 415-932-6383 • FAX 415-520-0471
Email: pearlley@sfpublichealthfoundation.org
www.sfpublichealthfoundation.org

PROGRAM DISBURSEMENT REQUEST FORM

Bayview HEAL Zone

Date: 3-18-15
Name of Payee: Ross Recreation Equipment Phone: 707-538-3800
Address: 100 bush creek road, ste 206, santa rosa, ca95404
Amount Requested: 30000 Date Needed: Next run
Requested by: Christina Goette Phone: 581-2422
Address: 30 vN ste 2300
Purpose of Request: MLK park playground equipmtn

Check should be: Mailed to the Payee Mailed to the Requester

EXPENSE CATEGORY

Open Truth	
Salaries/BVHPP	
MLK Park	30000
Other	
TOTAL	30000

Project Director or designee: [Signature]

Date: 3-18-15

DPH Deputy Director: [Signature]

Date: 3/23/15

(Deputy Director's signature is required for requests of \$1,500 or more.)

Attach original invoice(s) and receipt(s) to this Disbursement Request. Keep a copy of the invoice(s), receipt(s) and Disbursement Request for your files. (rev. 7/11)



Recreation Equipment

Building Community Since 1973

INVOICE

Invoice Number	Date
96589	3/16/2015

Bill To:

BayView HEAL Zone
1625 Carroll Ave.
San Francisco, CA 94124

Ship To:

Bay View Playground AKA MLK Park
Carroll Avenue and 3rd Street
San Francisco, CA

re Bay View Playground AKA MLK P

Customer Auth/PO #	Terms	Salesperson	Due Date
Deposit	100% On Order	SS	3/16/2015

Item	Description	Qty	Invoked	Rate	Amount
Evos	Evos Structure - for Bay View Playground AKA MLK Park	1		27,586.21	27,586.21T

Please Remit Payment to:
Ross Recreation Equipment, Inc.
100 Brush Creek Rd. Suite #206
Santa Rosa, CA 95404
Phone # 707.538.3800
Fax # 707.538.3826

Subtotal	\$27,586.21
Sales Tax (8.75%)	\$2,413.79
Total	\$30,000.00
Payments/Credits	\$0.00
Balance Due	\$30,000.00

www.rossrec.com accounting@rossrec.com

ACCOUNT STATEMENT



FIRST REPUBLIC BANK
It's a privilege to serve you®

Your Check Images-Continued Front

Page 14 of 33

SAN FRANCISCO PUBLIC HEALTH FOUNDATION 215 LAGUNA BLVD. 2ND FL. SAN FRANCISCO, CA 94102 415-551-6700		FIRST REPUBLIC BANK 3000 BROADWAY, SUITE 100 SAN FRANCISCO, CA 94103 415-774-1111	\$478
PAY TO THE ORDER OF: Rose Recreation Equipment, Inc.		DATE: 03/20/15	
THIRTY THOUSAND AND 00/100		AMOUNT: \$30,000.00	
Rose Recreation Equipment, Inc. 101 Beach Street, Suite 202 Sausalito, CA 94965		SIGNATURE: <i>Janis [unclear]</i> <i>Pam Erdley</i>	
MICR: ⑆08888 ⑆123456789⑆			

Back

Exchange Bank - South San, CA
20157456 0101 00000 00000
⑆012⑆101025⑆

Check # 8478 Date 4/7/2015 Amount \$30,000.00

SAN FRANCISCO PUBLIC HEALTH FOUNDATION

(Tax ID# 94-3117093)

375 Laguna Honda Blvd, Ste B303 • San Francisco, CA 94116

PH 415-504-6738 • FAX 415-520-0471

Email: pearldley@sfpfh.org, apetrosova@sfpfh.org • www.sfpfh.org

PROGRAM DISBURSEMENT REQUEST FORM

Bayview HEAL Zone 2.0

Date: June 16, 2017

Name of Payee: Ross Recreation Equipment Phone: _____

Address: 100 Brush Creek Road, #206 Fax: _____

Santa Rosa, CA 95404 Email: _____

Amount Requested: \$149,948.41 Date Needed: asap

Requested by: Christina Goette Phone: 628-208-7630

Address: 25 Van Ness Ave, Ste 500

San Francisco, CA 94102

Purpose of Request: MLK PARK RENOVATIONS

Check should be: Mail to Payee Mail to Requester

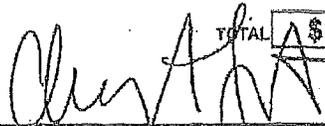
Operating Expenses

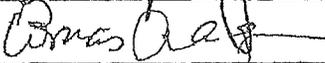
Meeting Expenses	\$
Training/Conferences	\$
Travel	\$
Incentives	\$
Office Supplies	\$
Equipment	\$
Communications	\$
Printing	\$

Subcontracts/Consultants

Action Fund - General	\$
Action Fund - MLK Park	\$ 149,948.41
Action Fund - Urban Ag	\$
BVHPF	\$
Food Access Support	\$
SFUSD	\$
Shuttle Pilot	\$
Social Marketing	\$
Stipends	\$
Water Station	\$
Consultants	\$

TOTAL **\$149,948.41**

Project Director or designee:  Date: 6/16/2017

PHD Manager:  Date: 6/20/17

(A PHD Manager's signature is required for requests of \$1,000 or more.)

Attach original invoice(s) and receipt(s) to this Disbursement Request. Keep a copy of everything for your records.

(rev 9/16)

SAN FRANCISCO PUBLIC HEALTH FOUNDATION 175 CALIFORNIA BLVD. B 303 SAN FRANCISCO, CA 94111 415-504-5731		First Republic Bank SAN FRANCISCO, CA 94111 415-107-2219 13-81620926	12392
PAY TO THE ORDER OF: <u>Rosa Recreation Equipment, Inc.</u>		6/22/2017	\$ 149,948.41
One Hundred Forty-Nine Thousand Nine Hundred Forty-Eight and 4/100			DOLLARS
Rosa Recreation Equipment, Inc. 100 Brush Creek Rd Ste 206 Santa Rosa, CA 95404		<i>Tim McDowell</i> <small>First Republic Bank June 26, 2017</small>	
MEMO: Invoice No. 110949			

Rosa Recreation Equipment, Inc.
 Program Expense:5050 - Subcontracts:5 MLK Park renovations

6/22/2017 12392 149,948.41

First Republic Checkin Invoice No 110949

149,948.41



san francisco
public health
foundation

1 Hallidie Plaza, Suite 808, San Francisco, CA 94102
415-504-6738 || fax: 415-520-0471 || info@sfphf.org

November 6, 2019

San Francisco Recreation and Parks Department
501 Stanyan St.
San Francisco, CA 94117

It is with great pleasure that we grant the San Francisco Recreation and Parks Department playground equipment and materials credits valued at \$179,948.41. These credits are to be used for the Bay View Playground Project.

The SF Recreation and Parks Department can adjust the equipment and materials selected as necessary for the completion of the Project.

There is no expiration for these credits with Ross Recreation Equipment, Inc.

Please let us know if we can answer any questions about this grant award.

A handwritten signature in cursive script that reads 'Penny Eardley'.

Penny Eardley
Executive Director

RECREATION AND PARK COMMISSION
City and County of San Francisco
Resolution Number 1910-005

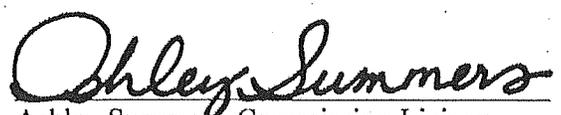
BAY VIEW PLAYGROUND ACCEPTANCE OF IN-KIND GRANT

RESOLVED, This Commission does recommend that the Board of Supervisors authorize the Department to accept from the San Francisco Public Health Foundation (1) an in-kind grant of Ross Recreation playground equipment and materials valued at approximately \$150,000; and (2) an in-kind grant of equipment credit valued up to \$30,000 from Ross Recreation Playground Equipment.

Adopted by the following vote

Ayes	5
Noes	0
Absent	2

I hereby certify that the foregoing resolution was adopted at the Recreation and Park Commission meeting held on October 17, 2019.


Ashley Summers, Commission Liaison



London N. Breed, Mayor
Philip A. Ginsburg, General Manager

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Philip A. Ginsburg, General Manager
Recreation and Park Department
DATE: November 15, 2019
SUBJECT: Contract for Subject Grant

GRANT TITLE: Bay View Playground In-kind Equipment Grant

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant Award Letter
- Grant Equipment Credit

Special Timeline Requirements: AE approval needed by February 2020

Departmental representative to receive a copy of the adopted resolution:

Name: Toni Moran

Phone: 415 581-2555

Interoffice Mail Address:

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

OFFICE OF THE MAYOR
SAN FRANCISCO



RECEIVED LONDON N. BREED
BOARD OF SUPERVISORS
SAN FRANCISCO

2020 JAN 28 PM 4:22

\$Y

SK

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Sophia Kittler
RE: Accept and Expend - In-kind Grants valued up-to-\$180,000- Bay View
Playground
DATE: Tuesday, January 28, 2020

Resolution authorizing the Recreation and Park Department to accept in-kind grants valued up-to-\$180,000 for Bay View Playground.

Please note that Supervisor Walton is a cosponsor of this item.

Should you have any questions, please contact Sophia Kittler at 415-554-6153.

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 554-6141