

1 [Grant Agreement Amendment - Retroactive - Self-Help for the Elderly - Nutrition Programs
2 Services - Not to Exceed \$11,318,142]

3 **Resolution retroactively approving an expedited grant amendment between the City**
4 **and County of San Francisco and Self-Help for the Elderly, for the administration of**
5 **nutrition programs, to extend the grant agreement to December 31, 2020, and to**
6 **increase the grant amount by \$1,625,577 for a total not to exceed amount of**
7 **\$11,318,142 to commence on July 1, 2020.**

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9 WHEREAS, The City and County of San Francisco, by and through its Human Services
10 Agency, wishes to administer Nutrition Programs to increase availability and accessibility of
11 meal services to eligible residents in the City and County of San Francisco and combat food
12 insecurity and isolation, as well as provide “at risk” individuals assistance to remain in their
13 home; and

14 WHEREAS, Self-Help for the Elderly will assist program participants in maintaining
15 their independence, quality of life, self-sufficiency by promoting better health through nutrition
16 and serving as an access point for other home and community-based services; and

17 WHEREAS, Self-Help for the Elderly will develop and maintain nutrition policies and
18 procedures that are in compliance with nutrition and food service standards set forth by Title
19 22 Regulations, California Department of Aging, and the Department of Disability and Aging
20 Services-Office of Community Partnerships. The policies and procedures will ensure the
21 provision of quality meals and sound nutrition information enabling consumers to reduce
22 incidences of chronic diseases and maintain independent living; and

23 WHEREAS, The Human Services Agency conducted a Request for Proposals for these
24 services in January 2017, Self-Help for the Elderly submitted a proposal, and was awarded a
25 contract; and

1 WHEREAS, The Human Services Agency entered into an agreement with Self-Help for
2 the Elderly effective July 1, 2017, to June 30, 2020.

3 WHEREAS, The City and County of San Francisco amended the grant agreement with
4 Self-Help for the Elderly, effective on and after July 1, 2020, to increase the grant agreement
5 amount by \$1,625,577 for a revised not to exceed amount of \$11,318,142 and to extend the
6 grant agreement to December 31, 2020; and

7 WHEREAS, on May 11, 2020, Mayor London N. Breed issued a Thirteenth Supplement
8 to Mayoral Proclamation Declaring the Existence of a Local Emergency dated February 25,
9 2020, that authorized the City's Controller to adopt a policy allowing departments to modify
10 agreements existing as of May 11, 2020, on an expedited basis;

11 WHEREAS, on May 22, 2020, the Controller issued a policy pursuant to the Mayor's
12 authorization to expedite limited modifications of agreements expiring on or before September
13 30, 2020, to permit time extensions up to six months but no later than December 31, 2020,
14 and budgetary increases commensurate with any time extensions granted (the "Policy");

15 WHEREAS, The Policy provides a streamlined process for contract modifications
16 whereby amendments pursuant to the Policy are executed by Department Heads or their
17 designees and contractors using a form of agreement approved by the City Attorney; now,
18 therefore, be it

19 RESOLVED, That the Board of Supervisors hereby retroactively authorizes the
20 expedited grant amendment between the City and County of San Francisco and Self-Help for
21 the Elderly to provide Nutrition Programs to older adults and adults with disabilities during the
22 period of July 1, 2017, to December 31, 2020, for a total not to exceed amount of
23 \$11,318,142; and, be it

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1 FURTHER RESOLVED, That within thirty (30) days of the modification being fully
2 executed by all parties, the Human Services Agency shall provide the final grant agreement to
3 the Clerk of the Board for inclusion into the official file.

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Trent Rhorer

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Executive Director, Human Services Agency

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