

**San Francisco Sheriff's Department
BJA FY 2017 Justice and Mental Health Collaboration Program**

Project Implementation Timeline – 9/30/17 – 9/29/19

Key Project Activities & Milestones	6-Month Planning Phase						18-Month Implementation Phase																	
	Project Months																							
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
Finalize BJA contract and negotiate and finalize project subcontracts																								
Convene bi-weekly project team meetings throughout planning phase																								
Conduct project-related data and information gathering																								
Conduct consumer and staff focus groups																								
Identify project outcomes and indicators																								
Develop project data collection and evaluation plan																								
Finalize activities and protocols for new CSW																								
Begin modifying IT systems to accommodate project indicators																								
Identify MH assessment tool for use by non-professionals																								
Produce and submit project Planning and Implementation Guide																								
Begin training ACM staff in use of new MH assessment tool																								
New full-time CSW hired and trained																								
CSW begins providing MH assessments and counseling for pretrial clients																								

Key Project Activities & Milestones	6-Month Planning Phase						18-Month Implementation Phase																	
	Project Months																							
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
ACM staff begin utilization of MH screening tool for non-professionals																								
CSW provides ongoing MH support and TA to ACM staff																								
Project Director continually monitors data collection and reporting																								
IT Specialist revises and updates project-specific systems as needed																								
Project team meets at least monthly during implementation phase																								
Evaluation Consultant reviews data quality on a quarterly basis																								
Regular reports produced for BJA on a quarterly basis																								
Project findings continually reviewed to identify program effectiveness																								
Project team advocates for ongoing funding of successful elements																								