



**San Francisco Office of the City Administrator
City Administrator Carmen Chu**

Refuse Collection Services (TC 83150)

Office of Contract Administration

Board of Supervisors' Government Audit & Oversight Committee

July 7, 2022

Brief History

- Since 2004, City consolidated contract for refuse collection services for City government facilities through the Office of Contract Administration
- Last sole source contract approved in 2014 for 6 years, NTE \$48M
- November 2020: new contract was before the Board but no action taken
- For continuity of refuse service, OCA entered into an interim contract covering Dec 2020 – Nov 2021
 - NTE: \$9.9M
 - Duration: December 1, 2020 – November 30, 2021
- Board approved contract extension in Nov. 2021
 - Current NTE: \$15.6M
 - Current Duration: December 1, 2020 – June 30, 2022

Proposed Amendment - Overview of Major Provisions

- Duration: 2-year extension to June 30, 2024
- NTE: \$39.6M – based on current utilization
- Scope: No change
- Continues favorable contract terms

Substantive change from previously introduced item requires continuance

- Rates: Today's rates adjusted by CPI in Year 1 (July '22 – June '23) and Year 2 (July '23 – June '24)

Projected Expenditures

| | |
|--|----------------------|
| Average Monthly Spend | \$ 807,417 |
| Yr 1 – Projected Expenditures w/ 4.996% CPI Adjustment <i>(7/1/22 - 6/30/23)</i> | \$ 10,172,486 |
| Yr 2 – Projected Expenditures w/ 4.996% CPI Adjustment <i>(7/1/23 - 6/30/24)</i> | \$ 10,680,093 |
| SUBTOTAL PROJECTED EXPENDITURES | \$ 20,852,579 |
| 15% contingency | \$ 3,127,887 |
| Current NTE | \$ 15,622,000 |
| NEW NTE TOTAL | \$ 39,602,466 |

Sample Monthly Charges by Dept*

| City Department | Total Charge |
|---------------------------------|-------------------|
| Adult Probation Dept | 661 |
| Department Of Health | 25,403 |
| DEPT HOMELESSNESS | 12,404 |
| Dept of Elections | 1,214 |
| Dept of Emergency Management | 1,823 |
| Dept Of Human Services | 15,908 |
| Dept Of Parking & Traffic | 1,657 |
| Dept Of Telecommunications | 3,174 |
| Dpw - Bureau Of Building Repair | 15,057 |
| Fine Arts Museum | 6,694 |
| GSA-Central Shops | 2,306 |
| Laguna Honda Hospital | 77,774 |
| Municipal Railway /Structures | 66,525 |
| Public Defender's Office | 63 |
| Public Utilities Commission PUC | 20,865 |
| Real Estate Department | 63,505 |
| S F Sheriff's Dept | 3,378 |
| SF Fire Department | 30,225 |
| SF General Hospital | 87,421 |
| SF Library | 12,930 |
| SF Police Department | 20,612 |
| SF Port Commission | 32,237 |
| SF PUC | 5,251 |
| SF Rec & Park | 189,422 |
| SF Water Department | 9,506 |
| SFPUC Waste Water Enterprise | 51,818 |
| TIDA | 1,172 |
| War Memorial | 8,783 |
| Youth Guidance Center | 2,567 |
| Total | \$ 770,354 |

*April 2022 billings; Proposed Amendment NTE based on average monthly charges

Next Steps

- **June 2022:** Issue solicitation for new contract (*complete*)
- **November 2022:** Evaluation complete, issue Conditional Notice of Intent to Award
- **Winter 2022:** CEQA process begins
- **Spring 2023:** DPH permitting (*concurrent with CEQA*)*
- **June 2023:** CEQA process complete*
- **July 2023:** Finalize contract
- **September 2023** : BOS Approval
- **September 2023:** Execute contract
- **Fall 2023 – Spring 2024:** Transition 375+ City sites to new contract (*assumes 6-month process*)*

**Timeline based on winning proposal*

Thank You