

1 [Establishing a Police Department Citizens Advisory Committee.]

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3 **Ordinance amending Article IV, Chapter 2A of the San Francisco Administrative Code**
4 **by adding Section 2A.87, to establish the Police Department Citizens Advisory**
5 **Committee as an advisory committee to the Board of Supervisors.**

6 Note: Additions are *single-underline italics Times New Roman*;
7 deletions are *strikethrough italics Times New Roman*.
8 Board amendment additions are double underlined.
9 Board amendment deletions are ~~strikethrough normal~~.

9 Be it ordained by the People of the City and County of San Francisco:

10 Section 1. The San Francisco Administrative Code is hereby amended by adding
11 Article IV, Chapter 2A, Section 2A.87, to read as follows:

12 **Sec. 2A.87. POLICE DEPARTMENT CITIZENS ADVISORY COMMITTEE.**

13 **(a) Establishment of Committee.** *There is hereby established a Police*
14 *Department Citizens Advisory Committee ("Committee") of the City and County of San*
15 *Francisco.*

16 **(b) Committee Membership.** *The Committee shall consist of eleven (11) voting*
17 *members. Members shall be nominated by the Rules Committee and appointed by the Board*
18 *of Supervisors. All appointments shall be completed within 60 days after enactment of this*
19 *Ordinance and thereafter as provided in subparagraph (c).*

20 *The Committee shall consist of individuals who reside in San Francisco. In making*
21 *appointments, members of the Board of Supervisors shall take into consideration City policy*
22 *that members of all boards, commissions and committees represent the diversity of race,*
23 *religion, color, ancestry, age, sex, sexual orientation, gender identity, disability and place of*
24 *birth of the people of the City and County. The Committee shall not consist of any individuals*
25 *who are currently members of the Police Commission or employees of the Police Department.*

1 At least one member shall be under 25 years of age at the time of appointment. At least one
2 member shall represent the disabled community.

3 **(c) Terms of Office.** Five (5) members of the Committee who are first appointed by
4 the Board of Supervisors shall be designated to serve for terms of one year, and six (6) for
5 two years from the date of their appointment. The Clerk of the Board of Supervisors shall
6 designate such initial terms by lot. Thereafter, members shall be appointed as aforesaid for a
7 term of two years. Members shall conduct the first meeting of the Committee within thirty (30)
8 days of the appointment of a quorum of the members.

9 In the event a vacancy in Committee membership occurs, the successor to the vacant
10 position shall be appointed to complete the unexpired term of the office vacated in the same
11 manner used to select the previous occupant of that position, consistent with subparagraph
12 (b).

13 **(d) Removal of Members.** Any member who has missed three consecutive
14 regularly scheduled meetings of the Committee without prior written notice to the Committee
15 shall be deemed to have resigned effective on the date of the written notification from the
16 chairperson to the Board of Supervisors.

17 **(e) Compensation.** Members of the Committee shall not be compensated, nor
18 shall they be reimbursed for expenses.

19 **(f) Purposes and Duties of the Committee.** The purposes and duties of the
20 Committee are to publicly discuss and make recommendations to the Board of Supervisors
21 regarding:

- 22 (1) The development and implementation of community policing programs;
23 (2) The training of personnel, particularly in the areas of diversity training and
24 cultural competency;

- 1 (3) The assignment of police officers, particularly those with experience in
2 diverse communities and those who are multi-lingual;
- 3 (4) The identification of policy outcome measures, particularly related to the
4 solving of violent crimes, that can be used to gauge progress towards
5 meeting the Police Department's goals;
- 6 (5) The identification of positive policing models that currently exist within the
7 Police Department;
- 8 (6) The implementation of Police Department programs and procedures; and
- 9 (7) The expenditure of Police Department funds.

10 **(g) Reporting Requirements.** The Committee shall take minutes of all Committee
11 meetings and shall submit copies of Committee-approved minutes to the Board of Supervisors
12 and the Police Commission within thirty (30) days of each meeting. Both bodies shall post
13 these minutes on their respective web sites. Where the Committee identifies areas that it
14 concludes may require changes or improvements, the Committee shall recommend
15 appropriate action to be taken by the Board of Supervisors. The Committee shall submit to
16 the Board of Supervisors and to the Police Commission a written report, by February 15 of
17 each year, summarizing its findings and recommendations. The Board of Supervisors shall
18 hold a hearing on the report within 45 days of its submission to the Clerk of the Board of
19 Supervisors.

20 **(h) Officers.** At the first meeting of the Committee, and yearly thereafter, the
21 Committee members shall select a chairperson, a vice-chairperson, and any additional
22 officers as the Committee deems necessary.

23 **(i) Staff Support.** The Police Department shall provide staff support and
24 resources for the Committee. The Board of Supervisors Office of the Legislative Analyst shall
25 provide research assistance as requested by the Committee.

1 **(j) Meetings.** The Committee shall meet at least quarterly. All meetings, except as
2 provided by applicable laws, shall be open to the public.

3 **(k) Establishment of Rules and Regulations.** The Committee, which qualifies as
4 a Policy Body under San Francisco Administrative Code Chapter 67 (the “Sunshine
5 Ordinance”), shall establish rules and regulations for its own organization and procedure that
6 are consistent with the Sunshine Ordinance and other laws governing the conduct of public
7 meetings.

8 **(l) Sunset Clause.** The provisions of this ordinance and the operation of the
9 Committee shall expire four years from the date of passage of this Ordinance by the Board of
10 Supervisors, unless otherwise extended by resolution.

11 APPROVED AS TO FORM:
12 DENNIS J. HERRERA, City Attorney

13 By: _____
14 ROSA M. SANCHEZ
15 Deputy City Attorney

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