



**OFFICE OF THE CONTROLLER**  
CITY AND COUNTY OF SAN FRANCISCO

Greg Wagner  
Controller  
Todd Rydstrom  
Deputy Controller

May 28, 2024

Carla Short, Director  
Department of Public Works  
49 South Van Ness Avenue, 16<sup>th</sup> Floor  
San Francisco, CA 94102

Attention: Bruce Robertson, Chief Financial Officer

RE: Contracting for Security Services – FY 2024-25

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2024-25 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met. Please contact Devin Macaulay at [Devin.Macaulay@sfgov.org](mailto:Devin.Macaulay@sfgov.org) if you have any questions regarding this determination.

Sincerely,

\_\_\_\_\_/s/\_\_\_\_\_

Greg Wagner,  
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst  
Human Resources, Employee Relations

DPW - Public Works

Yard Operations and Street Tree Nursery (18760)

COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES

FISCAL YEAR 2024-25

**PROJECTED PERSONNEL COSTS**

Job Name	Job Class	FTE	FY 2024-25	
			Personnel Cost Low	Personnel Cost High
Manager II	0923_C	0.04	\$ 7,968	\$ 9,871
Security Guard	8202_C	6.55	\$ 611,797	\$ 846,611
Holiday Pay - Miscellaneous			\$ 13,241	\$ 15,895
Overtime - Miscellaneous			\$ 44,132	\$ 52,980
Premium Pay - Miscellaneous			\$ 21,146	\$ 25,385
Sum:		6.59	\$ 698,284	\$ 950,742

**ADDITIONAL CITY COSTS**

Item Description	Nbr of Units	Notes / Unit Measure	FY 2024-25	
			Low Estimate	High Estimate
Uniform Allowance	7	\$700/unit	\$ 4,900	\$ 4,900
Radios	1	\$725/unit	\$ 725	\$ 725
Vehicle (SUV-electric) + Maintenance	1	\$55,000/unit	\$ 55,000	\$ 55,000
Security Equipment (pepper spray, bullet proof vest and trainings)	7	\$2,000/unit	\$ 14,000	\$ 14,000
Health Services 581 (MOU required screenings)	7	\$100/unit	\$ 700	\$ 700
Total Non-Personnel Costs:			\$ 75,325	\$ 75,325

**ESTIMATED TOTAL CITY COST** \$ **773,609** \$ **1,026,067**

**COST COMPARISON SUMMARY**

ESTIMATED TOTAL CITY COST	\$ 773,609	\$ 1,026,067
LESS: ESTIMATED TOTAL CONTRACT COST	\$ 673,648	\$ 742,119
ESTIMATED SAVINGS	\$ 99,961	\$ 283,948
% of Savings to City Cost	12.92%	27.67%