

File No. 101578

Committee Item No. 6  
Board Item No. 29

**COMMITTEE/BOARD OF SUPERVISORS**  
AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date: February 16, 2011

Board of Supervisors Meeting

Date: 3/1/11

**Cmte Board**

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Analyst Report                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ethics Form 126                              |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

**OTHER**

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| <input type="checkbox"/>            | <input type="checkbox"/> |

\*Award Sodium Hypochlorite - Bid and Contract Conditions

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Completed by: Victor Young  
Completed by: Victor Young

Date: February 11, 2011  
Date: 2-24-11

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Approving a Sodium Hypochlorite Contract Estimated to Exceed \$10,000,000]  
2

3 **Resolution approving the Agreement between the City and Olin Corporation dba**  
4 **Olin Chlor Alkali for Sodium Hypochlorite, which is estimated to exceed**  
5 **\$10,000,000, pursuant to Charter Section 9.118(b).**  
6

7 WHEREAS, the Office of Contract Administration issued Contact Proposal 66324  
8 for sodium hypochlorite; in March 2010; and,

9 WHEREAS, the Office of Contract Administration intends to award the contract for  
10 sodium hypochlorite for all City departments to Olin Corporation d.b.a Olin Chlor Alkali  
11 Products, and the contract will have an initial term of three years, from March 1, 2011  
12 through February 28, 2014, with two possible one-year extensions for a total of five  
13 years; and,

14 WHEREAS, OCA estimates that the contract amount will be approximately \$14  
15 million for the initial three-year period, and will be approximately \$23.5 million for five  
16 years; and,

17 WHEREAS, Charter Section 9.118(b) requires Board approval by resolution of  
18 contracts estimated to exceed \$10 million; therefore, be it

19 RESOLVED, that the Board of Supervisors approves the award of the contract to  
20 Olin Corporation, d.b.a. Olin Chlor Alkali Products for an initial amount of \$14 million;  
21 and, be it

22 FURTHER RESOLVED, that the Board of Supervisors approves the possible  
23 exercise of the two one-year extensions to the contract, provided that the total contract  
24 amount for five years shall not exceed \$23.5 million.  
25

**Item 6**  
**File 10-1578**

**Department(s):**  
Office of Contract Administration (OCA)  
Public Utilities Commission (PUC), Airport

## EXECUTIVE SUMMARY

### Legislative Objectives

- The proposed resolution would authorize the City and County of San Francisco, through the Office of Contract Administration (OCA), to approve a \$14,000,000 three year agreement with Olin Corporation from March 1, 2011 through February 28, 2014, with an estimated cost of \$4,667,628 per year or approximately \$14,000,000 for three years. The proposed agreement has two one-year options to extend, from March 1, 2014 through February 28, 2015 and from March 1, 2015 through February 28, 2016 at an estimated cost of \$4,667,628 per year, with a total not-to-exceed agreement amount of \$23,500,000 for five years.

### Key Points

- OCA had a three year agreement with Olin Corporation from September 1, 2007 to August 31, 2010 to provide Sodium Hypochlorite, a chemical used by the PUC and Airport to treat water and waste water. Although the agreement provided seven options to extend for up to one year through May 31, 2017, OCA decided to conduct a competitive bid process for a new agreement. OCA extended the current agreement through February 28, 2011 while conducting the Request for Proposals (RFP).
- Three vendors responded to the RFP, and OCA selected Olin Corporation the existing contractor, which presented the lowest bid of \$14,002,884.
- Under the proposed three-year agreement, the City will be charged based on the number of pounds of Sodium Hypochlorite actually delivered. This agreement also allows for annual price increases or decreases based on changes in the Producers Price Index (PPI) after the first year.

### Fiscal Impacts

- The price per pound for Sodium Hypochlorite in the first year of the proposed agreement ranges from \$0.504 to \$0.549, which is \$.0655 to \$.1649 less than the range of price per pound under the existing agreement from \$.5695 to \$.7139. Based on the PUC's and Airport's estimated Sodium Hypochlorite usage for the first year of the proposed agreement, the total estimated costs for the PUC and the Airport would have been \$5,394,288 under current agreement prices, as compared to \$4,667,628 under the proposed agreement, representing a savings of \$726,660 under the proposed agreement.

### Recommendation

- Amend the proposed resolution to specify a not-to-exceed amount of \$14,002,884 for the 3-year period from March 1, 2011 through February 28, 2014.
- Approve the proposed resolution as amended.

**MANDATE STATEMENT/ BACKGROUND****Mandate Statement**

In accordance with Charter Section 9.118(b), City contracts with anticipated expenditures of \$10,000,000, or more or amendments to such City contracts with anticipated expenditures of more than \$500,000 are subject to approval by the Board of Supervisors.

**Background**

Sodium Hypochlorite, a chemical compound consisting of sodium hydroxide and chlorine, is used by two City Departments, (a) the Public Utilities Commission (PUC) for use in the Water Enterprise and the Waste Water Enterprise, and (b) the Airport. The PUC's Water Enterprise uses Sodium Hypochlorite to disinfect the potable water supply used for public drinking water and to disinfect new pipe lines and reservoirs to ensure City compliance with all government regulations. The PUC's Waste Water Enterprise and the Airport both use Sodium Hypochlorite to disinfect treated waste water and destroy any disease-causing pathogens.

According to Ms. Jaci Fong of the Office of Contract Administration (OCA), based on a competitive bid process, OCA entered into a three year not-to-exceed \$13,250,000 agreement from September 1, 2007 through August 31, 2010 with Pioneer Americas, LLC (Pioneer Americas) to provide the City with Sodium Hypochlorite, which was previously approved by the Board of Supervisors on August 8, 2007 (File 07-1065). This agreement allows for price increases or decreases based on changes in the Producer Price Index (PPI)<sup>1</sup> after the first two years of the agreement. In addition to the initial three-year term of the agreement, the agreement included seven options to extend for up to one-year, with a maximum agreement term of 9.9 years through May 31, 2017. According to Mr. Howard Tevelson, Senior Purchaser at OCA, on January 1, 2008<sup>2</sup> the original agreement was assigned to Olin Corporation.

Table 1 below identifies (a) the estimated annual usage in pounds for PUC and the Airport, (b) the prices per pound for the first two years of the agreement and (c) the estimated annual expenditures under the existing agreement, which were the basis for the terms of the first two years of the existing agreement.

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<sup>1</sup> The PPI measures the average change over time in the selling prices received by domestic producers for their output.

<sup>2</sup> Pioneer Americas changed their company name to Olin Corporation, such that an Assignment and Assumption Agreement was required to change the City's agreement from Pioneer Americas to Olin Corporation on January 1, 2008.

	Estimated Annual Pounds of Sodium Hypochlorite Required	Price (per pound) <sup>3</sup>	Estimated Annual Expenditures
PUC Water	4,517,300 lbs	.4923	\$2,223,867
PUC Waste Water	3,937,000 lbs	.5404	2,127,555
Airport	53,000 lbs	.6170	32,701
<b>Total Per Year</b>	<b>8,507,300 lbs</b>		<b>\$4,384,123</b>

Source: OCA

According to Ms. Fong, the bidding process for the existing agreement began with the PUC and the Airport estimating their individual Sodium Hypochlorite usage for the first year as shown in Table 1 above. Bidders then offered a per-pound price per department for the first year of the agreement and calculated the total estimated annual cost based on individual departmental estimated usage and the individual departmental rates. However, Ms. Fong advises that the actual purchases varied, and, in accordance with the existing agreement, the City was only charged for the number of pounds of Sodium Hypochlorite actually delivered. The Budget and Legislative Analyst's office requested actual purchase history under the existing contract but according to Ms. Fong such information was not available. As was allowed under the terms of the existing agreement (see Table 2 below), prices increased in the third year due to PPI increases.

	Year 1	Year 2	Year 3	Percent (%) Increase in Price
PUC Water	.4923	.4923	.5695	15.68%
PUC Waste Water	.5404	.5404	.6252	15.69%
Airport	.6170	.6170	.7139	15.71%

Source: OCA

Table 3 below details total amount expended per department over the course of the existing agreement of \$12,783,915, which was \$466,805 less or 3.5 percent less than the approved not-to-exceed amount of \$13,250,000 over the three year term of the agreement.

<sup>3</sup> According to Ms. Fong, under the existing agreement, the price per pound of Sodium Hypochlorite for each City department varies slightly with a lower price per pound based on a higher estimated number of pounds and a higher price per pound based on a lower estimated number of pounds. The prices in the existing agreement were fixed for the first two years of the agreement and did not change even if actual usage varied from estimated usage. However, under the proposed agreement the price per pound could increase or decrease in the second and third years of the agreement based on changes in the PPI.

TABLE 3: Actual Costs and Estimated Usage for the Existing Agreement	
Department	Actual Dollar Usage
PUC Water	\$6,064,694
PUC Waste Water	\$6,617,809
Airport	\$100,692
<b>Total</b>	<b>\$12,783,195</b>
Source: OCA	

Ms. Fong advises that in August 2010, OCA decided to not exercise any of the original agreement's seven options, the first of which would have been effective on September 1, 2010 to extend the agreement for up to one year. Instead, OCA decided to go through a new competitive bidding process. While the bidding process was taking place, OCA granted two extensions: (a) a four-month extension to the existing Olin Corporation agreement for the months from September 1, 2010 through December 31, 2010 where the City was charged an average of \$302,467 a month for the amount of Sodium Hypochlorite purchased, and a total of \$1,209,868 for the four months and (b) a second two-month extension from January 1, 2011 through February 28, 2011 under which the City was charged \$250,000 per month or a total of \$500,000. According to Ms. Fong, Board of Supervisors approval was not required for the first four-month agreement extension because total agreement expenditures of \$11,573,329 were less than the not-to-exceed amount of \$13,250,000 previously approved by the Board of Supervisors. Board of Supervisors approval was not required for the second two-month agreement extension because the extension amount did not exceed \$500,000.

According to Ms. Fong, OCA issued a competitive Invitation to Bid on October 7, 2010 for a new three-year agreement to provide the City with Sodium Hypochlorite, with the bids due on November 12, 2010. According to Ms. Fong, the proposed agreement amount was determined in the same manner as the existing agreement, based on estimated purchase quantities provided by the PUC and the Airport. Also identical to the existing agreement's bidding process, the bidders submitted a per pound price for both the PUC and the Airport for the first year of the agreement and submitted a total estimated annual cost based on the departments' estimated number of pounds needed. Ms. Fong advises that the actual purchases may vary and, similar to the existing agreement, the City will only be charged for the number of pounds of Sodium Hypochlorite actually purchased. Also similar to the existing agreement, the proposed agreement allows for annual price increases or decreases based on changes in the PPI but those price increases may occur after the first year under the proposed agreement.

As shown in Table 4 below, the OCA received three bids from (a) Basic Chemical, Inc., (b) Olin Corporation, and (c) Sierra Chemical Company. Olin Corporation, the current provider of Sodium Hypochlorite to the City, was the lowest bidder.

Bidders	Total for Three Years	Total for One Year
Basic Chemical, Inc.	\$18,840,648	\$6,280,216
Olin Corporation	\$14,002,884	\$4,667,628
Sierra Chemical Company	\$15,971,457	\$5,323,819
Source: OCA		

The terms of the proposed agreement have deviated slightly from the terms of the existing agreement, in that the proposed agreement: (a) specifies a separate charge for samples (see Table 5 below), (b) the proposed agreement includes set prices for the first year and annual price adjustments thereafter while the existing agreement included a set price for the first two years and annual price adjustments thereafter, and (c) the term of the proposed agreement is not to exceed 5 years while the existing agreement was not to exceed 9.9 years.

## DETAILS OF PROPOSED LEGISLATION

Based on a competitive Invitation to Bid process, the proposed resolution would authorize the City, through the OCA, to enter into a new \$14,000,000 three year agreement with Olin Corporation from March 1, 2011 through February 28, 2014. The proposed resolution would also provide the OCA with the option to extend the proposed agreement for two one-year periods, from March 1, 2014 through February 28, 2015 and from March 1, 2015 through February 28, 2016, at an estimated additional annual cost of \$4,667,628, with a not-to-exceed agreement amount of \$23,500,000 for the five years, or an average cost per year of \$4,700,000 over the five year period. Under the proposed agreement, the decision to exercise each of the two one-year options after the initial three-year agreement would be determined by the OCA and Olin Corporation. Exercising the options to extend would not require further Board of Supervisors approval.

## FISCAL IMPACTS

The total cost of the 3-year agreement of \$14,002,884 (\$4,667,628 times 3 years – see Table 5 below) is an estimated cost because, as discussed previously, the costs are based on the actual amount of Sodium Hypochlorite which is needed by the PUC and the Airport. In addition, as discussed previously, the final amounts may vary if there is a change in the PPI in the subsequent years of the agreement. Based on the estimated annual cost of \$4,667,628 for the three year agreement, Table 5 below identifies the estimated number of pounds of Sodium Hypochlorite that the PUC and the Airport require and the annual costs to be paid by each of these departments, during the first three years of the proposed agreement as well as the not to exceed \$23,500,000 amount over the five years based on the excess of the two one year options.

TABLE 5: Yearly Division of Cost and Quantity of Sodium Hypochlorite by Department Under Proposed Agreement			
	Estimated Annual Pounds of Sodium Hypochlorite Required	Price (per pound)	Estimated Annual Expenditures
PUC Water	4,520,300 lbs	.504	2,278,231
PUC Waste Water	4,450,000 lbs	.529	2,354,050
Airport	53,000 lbs	.549	29,097
<b>Subtotal</b>	<b>9,023,300 lbs</b>		<b>\$4,661,378</b>
Cost of Samples (Paid by department who receives delivery)			6,250
<b>Total Estimated Expenditures Per Year</b>			<b>\$4,667,628</b>
<b>Total Estimated Expenditures for 5 years</b>			<b>\$23,338,140</b>
<b>Total Not to Exceed Amount for 5 years</b>			<b>\$23,500,000</b>
Source: OCA			

Ms. Fong advises that, as shown in Table 5 above, there is an additional estimated cost of \$6,250 for one sample of Sodium Hypochlorite required with each delivery, based on an estimated 625 deliveries and a per sample cost of \$10. The samples are to verify that the delivered product meets the specifications required. According to Ms. Fong, the department who receives the delivery will be responsible for paying the sample cost. The proposed agreement would be funded with PUC Water, PUC Wastewater and Airport Operating monies included as a chemical line item in each of these three City department's annual budgets.

The prices reflected in Table 5 above reflect the first year's costs, from March 1, 2011 through February 28, 2012. However, as previously discussed, the existing and proposed agreements allow for annual price increases or decreases based on changes in the PPI: the proposed agreement allows price changes after the first year and the current agreement allowed them after two years.

According to Ms. Fong, the proposed agreement amount and per-pound pricing are based on estimated purchase quantities provided by the PUC and Airport. However, as previously discussed, Ms. Fong advises that actual purchases may vary, and, in accordance with the proposed agreement, the City would only be charged for the number of pounds of Sodium Hypochlorite actually purchased. As shown in Table 6 below, annual usage of Sodium Hypochlorite is estimated to increase from 8,507,300 pounds under the existing agreement to 9,023,300 pounds under the proposed agreement, an annual increase of 516,000 pounds, or 6.1 percent because both the PUC Water and PUC Waste Water estimate an increased need for the Sodium Hypochlorite.



**TABLE 6: Comparison of Annual Estimates of Usage of Sodium Hypochlorite (in pounds) in Existing and Proposed Agreements**

	Estimated Annual Pounds of Sodium Hypochlorite Required in Existing Agreement	Estimated Annual Pounds of Sodium Hypochlorite Required in Proposed Agreement	Percent (%) Increase in Annual Estimates of Usage
PUC Water	4,517,300 lbs	4,520,300 lbs	.07%
PUC Waste Water	3,937,000 lbs	4,450,000 lbs	13%
Airport	53,000 lbs	53,000 lbs	0%
<b>Total</b>	<b>8,507,300 lbs</b>	<b>9,023,300 lbs</b>	<b>6.1%</b>

Source: OCA

As discussed above, OCA conducted a competitive Invitation to Bid process in 2010 to purchase Sodium Hypochlorite under the new agreement. Based on the estimated usage for the first year of the proposed agreement, Table 7 below illustrates that the cost for Sodium Hypochlorite would have been \$5,394,288 under existing agreement prices, as compared to \$4,667,628 (see Table 5 above) under the proposed agreement, representing a first year savings of \$726,660 under the proposed agreement (\$5,394,288 less \$4,667,628). This savings is largely due to the proposed price per pound in the first year of the proposed agreement (see Table 5) being less than the actual price per pound price in the third year of the existing agreement due to an increase in the PPI (see Table 7).

**TABLE 7: Annual Cost for Sodium Hypochlorite Based on Existing Agreement**

	Estimated Annual Pounds of Sodium Hypochlorite Required	Price Per Pound Under Existing Agreement	Estimated Annual Expenditures
PUC Water	4,520,300 lbs	.5695	2,574,311
PUC Waste Water	4,450,000 lbs	.6252	2,782,140
Airport	53,000 lbs	.7139	37,837
<b>Total</b>	<b>9,023,300 lbs</b>		<b>\$5,394,288</b>

Source: OCA

Because Olin Corporation's bid to provide Sodium Hypochlorite for the first 3 years was \$14,002,884, the Budget and Legislative Analyst recommends that the proposed agreement be amended to reflect a not-to-exceed amount of \$14,002,884 for the 3-year period from March 1, 2011 through February 28, 2014.

## RECOMMENDATIONS

1. Amend the proposed resolution to specify a not-to-exceed amount of \$14,002,884 for the 3-year period from March 1, 2011 through February 28, 2014.
2. Approve the proposed resolution as amended.

City and County of San Francisco  
Office of Contract Administration  
Purchasing  
1 Dr. Carlton B. Goodlett Place, Room 430  
San Francisco, CA 94102-4685



# CONTRACT AWARD

Indefinite Quantity

**Olin Corporation**  
**DBA: Olin Chlor Alkali Products**  
26700 South Banta Road  
Pittsburg, CA 95304  
Attn: John M. Schabacker

Date: January 10, 2011  
Buyer's Name: Howard Tevelson  
Term Contract: 66324  
Type: Indefinite  
Not-to-exceed amount: \$14,000,000

The City and County of San Francisco does hereby accept your offer to furnish the articles indicated below. Such Articles are to be delivered in the manner and the form and at the times and prices set forth in the above numbered Contract Proposal, but only after receipt of order properly certified by the Controller of the City and County of San Francisco.

For furnishing and delivering **Sodium Hypochlorite.**

For the term **March 1, 2011 through February 28, 2014.**

Items: 1 through 4.

Payment Terms: Net 30

Acknowledge receipt and acceptance of this Contract Award in the space below. Return to Purchaser, 1 Dr. Carlton B. Goodlett Place, Room 430, San Francisco, CA, 94102-4685. **DUPLICATE COPY IS FOR YOUR FILES.**

\_\_\_\_\_  
As the duly appointed Purchaser  
of the City and County of San Francisco

\_\_\_\_\_  
Date

## RECEIPT OF THE ABOVE IS HEREBY ACKNOWLEDGED:

Contractor \_\_\_\_\_

By \_\_\_\_\_  
Signature Title

Print Name \_\_\_\_\_

Date \_\_\_\_\_

City and County of San Francisco  
Office of Contract Administration  
Purchasing  
1 Dr. Carlton B. Goodlett Place, Room 430  
San Francisco, CA 94102-4685



# CONTRACT AWARD

Indefinite Quantity

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\_\_\_\_\_  
As the duly appointed Purchaser  
of the City and County of San Francisco

\_\_\_\_\_  
Date

## RECEIPT OF THE ABOVE IS HEREBY ACKNOWLEDGED:

Contractor \_\_\_\_\_

By \_\_\_\_\_  
Signature Title

Print Name \_\_\_\_\_

Date \_\_\_\_\_

**A W A R D**  
**SODIUM HYPOCHLORITE**  
For the Term March 1, 2011 Through February 28, 2014

**COMPANY INFORMATION**

**WARNING**  
Do not use any term contracts to purchase goods and/or services when using Federal, State or Special Funds. Term contracts may contain provisions that conflict with Federal or State provisions.  
City departments must contact their assigned City Attorney for applicable provisions, procedures and relevant fund requirements.

Name of Company: Olin Corporation  
DBA: Olin Chlor Alkali Products

Address: 26700 South Banta Road

City, State, Zip: Tracy, CA 95304

Contact: John M. Schabacker

Telephone Number: 1-800-753-3669  
(209) 835-7204

Fax Number: (209) 835-9760

Email: JMSchabacker@olin.com

Payment Terms: Net 30

Federal Tax I.D. Number: 13-1872319

Vendor Number: 13776

CBPO Number:

**A W A R D**  
**SODIUM HYPOCHLORITE**  
For the Term March 1, 2011 Through February 28, 2014

**AWARD SHEET**

Item No.	Description	UOM	Unit Price
1	<b>9190-36-03-4000</b> Sodium Hypochlorite Various Wastewater Sites	Lb. CL <sub>2</sub>	\$ <u>0.529</u>
2	<b>9190-36-03-4200</b> Sodium Hypochlorite Various Water Departments	Lb. CL <sub>2</sub>	\$ <u>0.504</u>
3	<b>9190-36-03-4300</b> Sodium Hypochlorite San Francisco International Airport	Lb. CL <sub>2</sub>	\$ <u>0.549</u>
4	<b>9947-06-06-0000</b> Charge to deliver a small bottle sample with each delivery as required (to cover all locations)	Each	\$ <u>10.00</u>

DRAFT

**A W A R D**  
**SODIUM HYPOCHLORITE**  
For the Term March 1, 2011 Through February 28, 2014

**BID AND CONTRACT CONDITIONS**

**Electronic payment:** The City and County of San Francisco (City) uses Bank of America's PayMode-X system to pay invoices **electronically and not by check** whenever possible. The City makes PayMode-X payments every business day, **but starting July 2010 will process, print and mail paper checks only one day a week**. So the City encourages you – and it is greatly to your benefit – to enroll in PayMode-X now.

There is no cost to you to enroll in PayMode-X, and you get the same information electronically from PayMode-X that you would get on the City's check stub.

For more information, please visit the Controller's website at:

<http://sfcontroller.org/index.aspx?page=85>

If you have questions, please call any of these people in the Controller's Office:

Steve W. Lee (415) 554-7519

\*

**Terms Related To Bidding**

- 1. When Bids Are Due; Bid Opening Procedures.** Bids must be delivered before time set for bid opening. Bids will be opened by Purchasing at the hour and place stated in the ad in the presence of bidders who attend, and bid prices will be read upon request as time permits. Bidders may inspect the bids after award.
- 2. Alternates.** When the name of a manufacturer, brand or make, with or without model number, is used in describing any item in this document, bids for similar articles will be considered unless otherwise stated. Purchasing shall be the sole judge as to whether such alternate articles are acceptable. Unless bidder states to the contrary, articles offered will be assumed to be the specific articles named in this document. If not offering the specific article named, bidder should enclose with its bid full information, specifications and descriptive data on items offered. Purchasing reserves the right to permit deviations from the specifications if any article offered is substantially in accord with Purchasing's specifications and is deemed by Purchasing to be of as good quality and as fully satisfactory for its intended use, Bidder is responsible for identifying any deviations from Purchasing's specifications.
- 3. Articles Furnished.** Articles and services must comply with applicable laws, ordinances and other legal requirements, including (among others) the Cal-OSHA regulations in Title 8 of the Code of Regulations and, for electrical products, Sections 110.2 and 110.3 (B) of the S.F. Electrical Code. In addition, if an electrical item has not been tested by a lab approved by City's Department of Building Inspection (DBI) or Department of Public Works (DPW), Contractor shall notify the requesting department before delivery by writing the department at the "Deliver to" address on the front of the Purchase Order. Approved testing labs are posted on Purchasing's website at <http://www.sfgov.org/oca/>. When a non-tested item is delivered, the department will request approval from DPW. If the department is

**NOTIFICATION OF CONTRACT APPROVAL**  
(S.F. Campaign and Governmental Conduct Code § 1.126)

<b>City Elective Officer Information</b> <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, San Francisco Board of Supervisors	City elective office(s) held: Members, San Francisco Board of Supervisors

<b>Contractor Information</b> <i>(Please print clearly.)</i>	
Name of contractor: Olin Corporation d.b.a Olin Chlor Alkali Products	
<p><i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i></p> <p>(1) Board Director-Joseph D. Rupp, Independent Directors-Gray G. Benoist, Donald W. Bogus, C. Robert Bunch, Randal W. Larrimore, John M. B. O'Connor, Richard M Rompala, Philip J. Schulz, Vincent J. Smith</p> <p>(2) Frank Chirimbole, President; CAP &amp; Corp. VP, Harold Bridges, VP; Financial Officer, Chris Cusick, VP; Sales &amp; Marketing, Rene Whigham, General Manager- Bleach</p> <p>(3), (4) and (5) None</p>	
Contractor address: 26700 South Banta Road Tracy, CA 95304	
Date that contract was approved:	Amount of contract: NTE \$23,500,000 over a five year period.
Describe the nature of the contract that was approved: Sodium hypochlorite	
Comments:	

This contract was approved by (check applicable):

- the City elective officer(s) identified on this form
- a board on which the City elective officer(s) serves San Francisco Board of Supervisors  
Print Name of Board
- the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

<b>Filer Information</b> <i>(Please print clearly.)</i>	
Name of filer: Angela Calvillo, Clerk of the SF Board of Supervisors	Contact telephone number: ( 415 ) 554-5184
Address: City Hall, Room 244, 1 Dr. Carton B. Goodlett Pl. San Francisco, CA 94102	E-mail: board.of.supervisors@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed