



# GENERAL PLAN EVALUATION APPEAL TIMELINESS DETERMINATION

**Date:** December 14, 2023  
**To:** Angela Calvillo, Clerk of the Board of Supervisors  
**From:** Lisa Gibson, Environmental Review Officer – (628) 652-7571

**RE: Appeal Timeliness Determination – 2395 Sacramento Street General Plan Evaluation;  
Planning Department Case No. 2022-004172ENV**

On December 11, 2023, Jonathan Clark (Appellant) filed an appeal with the Office of the Clerk of the Board of Supervisors of the General Plan Evaluation (GPE) for the proposed project at 2395 Sacramento Street. As explained below, the appeal is timely.

Date of Approval Action	30 Days after Approval Action	Appeal Deadline (Must Be Day Clerk of Board’s Office Is Open)	Date of Appeal Filing	Timely?
Thursday, November 9, 2023	Saturday, December 9, 2023	Monday, December 11, 2023	Monday, December 11, 2023	Yes

**Approval Action:** On October 23, 2023, the Planning Department issued a GPE for the proposed project. The Approval Action for the project was the planning commission’s approval of the Conditional Use Authorization, which occurred on November 9, 2023 (Date of the Approval Action).

**Appeal Deadline:** Sections 31.16(a) and (e) of the San Francisco Administrative Code state that any person or entity may appeal an exemption determination (including a community plan evaluation [CPE]) to the Board of Supervisors during the time period beginning with the date of the exemption determination (including a CPE) and ending 30 days after the Date of the Approval Action. A GPE is a type of exemption determination, similar to a CPE. The 30th day after the Date of the Approval Action was Saturday, December 9, 2023. The next day when the Office of the Clerk of the Board of Supervisors was open was Monday, December 11, 2023 (Appeal Deadline).

**Appeal Filing and Timeliness:** The Appellant filed the appeal of the exemption determination on December 11, 2023, prior to the end of the Appeal Deadline. Therefore, the appeal is timely.