

File No. 140817

Committee Item No. 19

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Sub-Committee

Date July 23, 2014

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
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Completed by: Linda Wong Date July 18, 2014

Completed by: Linda Wong Date \_\_\_\_\_

1 [Accept and Expend Grant - Recreation and Park Department - \$158,101]

2  
3 **Resolution retroactively authorizing the San Francisco Recreation and Park**  
4 **Department to accept and expend a grant of \$158,101 from the San Francisco Parks**  
5 **Alliance to support various Recreation and Park Department operations for FY2012-**  
6 **2013.**

7  
8 WHEREAS, Since 1971 the San Francisco Parks Alliance, a non-profit organization,  
9 has been a partner of, fiscal sponsor to and philanthropic benefactor of the Recreation and  
10 Park Department, supporting San Francisco's parks, open spaces and recreation programs;  
11 and

12 WHEREAS, The San Francisco Parks Alliance acts as a fiscal agent for the Recreation  
13 and Park Department, managing approximately 50 small gift funds on the department's  
14 behalf; and

15 WHEREAS, In FY2012-2013 the San Francisco Parks Alliance contributed \$158,101 to  
16 the Recreation and Park Department from these gift funds to help sustain a wide variety of  
17 activities at the department including \$23,517 to support the commemorative park bench  
18 program; \$7,265 to install dual stream trash cans at the Palace of Fine Arts; \$6,801 to fund  
19 small park maintenance projects; \$5,028 to support the Climate Action Now, Natural Areas  
20 and Parks Volunteer programs; \$21,157 to support various staff appreciation events and  
21 activities; \$66,845 to operate the 2012 Midnight Basketball program; \$14,248 to support the  
22 department's four annual community events including the holiday tree lighting and the  
23 summer play day; \$6,930 to fund recreation programs and improvements at Camp Mather;  
24 and \$6,310 to support adaptive recreation, including Camp Azure for children on the autism  
25 spectrum; and

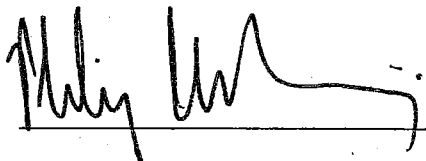
1 WHEREAS, RPD proposes to maximize use of available Grant funds on project  
2 expenditures by not including indirect costs in the grant budget; and,

3 WHEREAS, The City recognizes the generosity of the San Francisco Parks Alliance  
4 with sincere appreciation; now, therefore, be it

5 RESOLVED, That the Board of Supervisors authorizes the Recreation and Park  
6 Department General Manager to retroactively accept and expend retroactively the grant of  
7 \$158,101 from the San Francisco Parks Alliance to support various Recreation and Park  
8 operations in Fiscal Year 2012-13; and be it

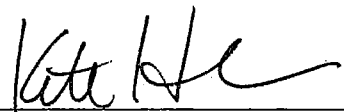
9 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
10 indirect costs in the grant budget.

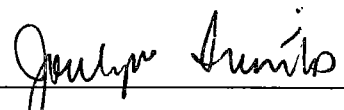
11  
12 Recommended:

13  
14   
15 \_\_\_\_\_

16 General Manager, Recreation and Park Department

17  
18 Approved:

19  
20  
21   
22 \_\_\_\_\_  
23 for  
24 Mayor

25  
  
\_\_\_\_\_ for  
Controller



Edwin M. Lee, Mayor  
Philip A. Ginsburg, General Manager

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Daliah Khoury, Assistant Director of Development  
**DATE:** March 3, 2014  
**SUBJECT:** Accept and Expend Resolution for Subject Grant  
**GRANT TITLE:** SFPA Retroactive FY 2012-13

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Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant award letter from funding agency
- Other (Explain):

**Special Timeline Requirements:** n/a

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**Departmental representative to receive a copy of the adopted resolution:**

Name: Daliah Khoury

Phone: 415/831-6897

Interoffice Mail Address: RPD, McLaren Lodge, 501 Stanyan Street

Certified copy required Yes

No X

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: SFPA Retroactive FY 2012-13
2. Department: Recreation and Park Department
3. Contact Person: Daliah Khoury Telephone: (415) 831-6897
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$158,101
- 6a. Matching Funds Required: \$0  
b. Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency:  
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: The grant from San Francisco Parks Alliance supports a variety of RPD operations.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: End-Date:
- 10a. Amount budgeted for contractual services: \$0  
b. Will contractual services be put out to bid?  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?  
d. Is this likely to be a one-time or ongoing request for contracting out?
- 11a. Does the budget include indirect costs?  Yes  No  
b1. If yes, how much? \$  
b2. How was the amount calculated?  
c1. If no, why are indirect costs not included?  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain):  
c2. If no indirect costs are included, what would have been the indirect costs? \$7,905

12. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)           |   |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

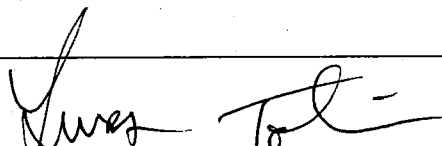
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Lucas Tobin  
(Name)

ADA Coordinator for Programmatic Access  
(Title)

Date Reviewed: 3/10/14

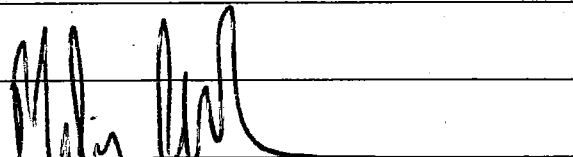
  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Phil Ginsburg  
(Name)

General Manager  
(Title)

Date Reviewed: \_\_\_\_\_

  
(Signature Required)



Edwin M. Lee, Mayor  
Philip A. Ginsburg, General Manager

SFPA Retroactive FY 2012-13  
Grant Budget

Midnight Basketball Program	\$66,845
Commemorative Park Bench Program	\$23,517
Various Staff Appreciation Events	\$21,157
Annual Community Events	\$14,248
Palace of Fine Arts, Dual Stream Trash Cans	\$7,265
Camp Mather programs and projects	\$6,930
Small Park Maintenance Projects	\$6,801
Adaptive Recreation Programs	\$6,310
Climate Action Now	\$5,028

Total: \$158,101

OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE  
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: *per* Mayor Edwin M. Lee *je*  
RE: Accept and Expend Grant – Recreation and Park Department – \$158,101  
DATE: July 15, 2014

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Attached for introduction to the Board of Supervisors is the resolution authorizing the San Francisco Recreation and Park Department to retroactively accept and expend a grant of \$158,101 from the San Francisco Parks Alliance to support various Recreation and Park Department operations for Fiscal Year 2012-13.

I request that this item be calendared in Budget and Finance Committee on July 23<sup>rd</sup>.

Should you have any questions, please contact Jason Elliott (415) 554-5105.

*PL*  
RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
15 JUL 15 PM 3:41