

File No. 230273

Committee Item No. \_\_\_\_\_

Board Item No. 26

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: \_\_\_\_\_

Date: \_\_\_\_\_

Board of Supervisors Meeting

Date: March 14, 2023

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Award Letter
- Application
- Public Correspondence

### OTHER

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Prepared by: Arthur Khoo

Date: March 9, 2023

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

1 [Declaring the Intent to Waive Fee for Major Encroachment Permit - Pasadena-Velasco  
2 Hillside Open Space Project]

3 **Resolution of intent to waive the Major Encroachment Permit fee and ongoing fees,**  
4 **including the street improvement permit, annual assessment, and street improvement**  
5 **annual assessment fees, for the Pasadena-Velasco Hillside Open Space Project.**

6  
7 WHEREAS, The Pasadena-Velasco Hillside Open Space Project is located on  
8 Pasadena Street and Velasco Avenue on a steep hillside segment of Pasadena Street in the  
9 Visitacion Valley neighborhood across from the Sunnydale Housing HOPE SF site; and

10 WHEREAS, This vacant lot is owned by San Francisco Department of Public Works  
11 (DPW) and is an 'Unaccepted Street' due to the dramatic grade change between Pasadena  
12 Street and Velasco Avenue; and

13 WHEREAS, Once a rocky mound jutting up from the floor of Visitacion Valley, this  
14 isolate landmark was slowly surrounded and encroached by development; and

15 WHEREAS, Homes were built along its rocky flanks, and in time Pasadena Street  
16 crested the barren summit, but due to the steep slope of the hill's northern face, a segment of  
17 this street could not be built; and

18 WHEREAS, Because the sidewalk fronting the site is incomplete, this this 100'x60'  
19 unaccepted street is regularly used as an illegal dumping site and is a source of blight within  
20 the community; and

21 WHEREAS, The concept of the Pasadena-Velasco Hillside Open Space Project began  
22 in 2019, when a neighbor and his family took an interest in tackling the overgrown and  
23 blighted lot; and

24 WHEREAS, Neighbors hosted regular Saturday work parties to pull out weeds and pick  
25 up trash as well as share ideas to beautify the open space; and

1           WHEREAS, A social media post in early 2020 featuring a concept sketch created by  
2 one of the Project Team members, illustrated a landscaped site with a long run of stairs  
3 generated interest throughout the neighborhood and this simple act began a series of shared  
4 ideas about how the concept could become a reality; and

5           WHEREAS, In 2021, the Pasadena-Velasco Hillside Open Space Project was awarded  
6 a Community Challenge Grant to help fulfill its vision of a community open space that would  
7 beautify this vacant lot, and is fundraising for the costs of the project; and

8           WHEREAS, The Pasadena-Velasco Hillside Open Space Project will submit an  
9 application for a Major Encroachment Permit to install the project; and

10          WHEREAS, Pursuant to Public Works Code, Section 786, the proposed Major  
11 Encroachment Permit must be approved by the Board of Supervisors; and

12          WHEREAS, The Pasadena-Velasco Hillside Open Space Project has already  
13 commenced community clean up, beautification, litter abatement in the area, initiated  
14 community weekend clean up events, and has put a considerable amount of work to beautify  
15 this City property for use of all neighbors, their work on the Pasadena-Velasco Hillside Open  
16 Space Project cannot continue if the Board dose not waive the feeds now and on an ongoing  
17 basis, and the City and the Visitacion Valley neighborhood will receive much more benefit  
18 than the cost at the waiving of this fee; now, therefore, be it

19          RESOLVED, That the Board of Supervisors states its intention to waive the Major  
20 Encroachment Permit fee and ongoing fees, including the San Francisco Planning  
21 Department’s General Plan referral application fees, street improvement permit, annual  
22 assessment, and street improvement annual assessment fees, associated with the Pasadena-  
23 Velasco Hillside Open Space Project; and, be it

24          FURTHER RESOLVED, The Board of Supervisors urges Public Works to review the  
25 Pasadena-Velasco Hillside Open Space Project.

## Introduction Form

*(by a Member of the Board of Supervisors or the Mayor)*



I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
- 2. Request for next printed agenda (For Adoption Without Committee Reference)  
*(Routine, non-controversial and/or commendatory matters only)*
- 3. Request for Hearing on a subject matter at Committee
- 4. Request for Letter beginning with "Supervisor  inquires..."
- 5. City Attorney Request
- 6. Call File No.  from Committee.
- 7. Budget and Legislative Analyst Request (attached written Motion)
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the Board on

The proposed legislation should be forwarded to the following (please check all appropriate boxes):

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission       Human Resources Department

General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):

- Yes                       No

*(Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)*

Sponsor(s):

Subject:

Long Title or text listed:

Signature of Sponsoring Supervisor: