

File No. 121133

Committee Item No. 4

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date 12/05/2012

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

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Completed by: Victor Young

Date November 30, 2012

Completed by: Victor Young

Date \_\_\_\_\_

1 [Accept and Expend Grant - FY2012 Homeland Security Grant Program - \$667,670]

2  
3 **Resolution authorizing the Department of Emergency Management to retroactively**  
4 **accept and expend a FY2012 Homeland Security Grant Program grant in the amount of**  
5 **\$667,670 from the United States Department of Homeland Security, through the**  
6 **California Emergency Management Agency, for building and sustaining preparedness**  
7 **capabilities for the period of October 12, 2012, through May 31, 2014.**  
8

9 WHEREAS, The City and County of San Francisco (City) has participated in federal  
10 and state homeland security grant programs since their inception, and deems participation in  
11 those programs to be vital to addressing the City's homeland security needs; and

12 WHEREAS, The federal Homeland Security Grant Program (HSGP) is a primary  
13 funding mechanism for building and sustaining national preparedness capabilities, and funds  
14 items such as planning, organization, equipment, training, exercises, and management and  
15 administration; and

16 WHEREAS, The United States Department of Homeland Security (DHS), through the  
17 California Emergency Management Agency (Cal EMA), as the State Administrative Agency  
18 (SAA), has awarded the City \$667,670 in HSGP funds through the State Homeland Security  
19 Grant Program (SHSGP). In California, HSGP funds are coordinated by the SAA for pass-  
20 through to the City; and

21 WHEREAS, The City will use the HSGP grant to fund emergency management and  
22 preparedness planning for catastrophic incidents; and

23 WHEREAS, An amendment to the Annual Salary Ordinance is not required; and

24 WHEREAS, The grant performance period is October 12, 2012 to May 31, 2014; and

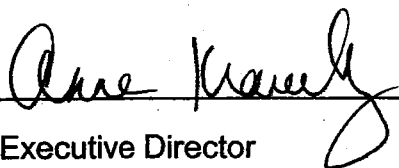
25 WHEREAS, The grant terms prohibit including indirect costs in the grant budget; now  
therefore be it


1 RESOLVED, that the Board of Supervisors hereby authorizes the Department of  
2 Emergency Management (DEM) to retroactively accept and expend \$667,670 in Fiscal Year  
3 2012 HSGP grant funds from DHS, through Cal EMA, for the period of October 12, 2012  
4 through May 31, 2014; and be it

5 FURTHER RESOLVED, that the grant does not include any provisions for indirect  
6 costs, and indirect costs are hereby waived; and be it

7 FURTHER RESOLVED, that the DEM Executive Director, or designee, is authorized to  
8 furnish whatever additional information or assurances that DHS or Cal EMA may request in  
9 connection with this grant, to execute any and all agreements or other documents , and to  
10 take any other steps necessary to accept, distribute, and expend the grant funds.

11  
12 Recommended:

13   
14 Executive Director

12 Approved:   
13 Mayor

15 Approved:   
16 Controller



Edwin M. Lee  
Mayor

**Department of Emergency Management**

1011 Turk Street, San Francisco, CA 94102

Division of Emergency Communications  
Phone: (415) 558-3800 Fax: (415) 558-3843

Division of Emergency Services  
Phone: (415) 487-5000 Fax: (415) 487-5043



Anne Kronenberg  
Executive Director

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Amiee Alden, DEM

DATE: November 5, 2012 *AA*

SUBJECT: Accept and Expend Resolution for Subject Grant

GRANT TITLE: FY 2012 Homeland Security Grant Program

---

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget (included in the application)
- Grant application
- Grant award letter from funding agency
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Amiee Alden

Phone: 558-3803

Interoffice Mail Address: DEM – 1011 Turk Street

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title: FY12 Homeland Security Grant Program
- 2. Department: Department of Emergency Management
- 3. Contact Person: Patrick Leung                      Telephone: 415-487-5024

4. Grant Approval Status (check one):

Approved by funding agency                       Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$667,670

- 6a. Matching Funds Required: \$0
- b. Source(s) of matching funds (if applicable):

- 7a. Grant Source Agency: United States Department of Homeland Security
- b. Grant Pass-Through Agency (if applicable): California Emergency Management Agency

8. Proposed Grant Project Summary: The Homeland Security Grant Program (HSGP) provides a primary funding mechanism for building and sustaining national preparedness capabilities. The State Homeland Security Program (SHSP) component provides funding to support the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training, and exercise needs at the state and local levels to prevent, protect against, respond to, and recover from acts of terrorism and other catastrophic events.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: 10/12/2012                      End-Date: 5/31/2014

10a. Amount budgeted for contractual services: \$57,600

b. Will contractual services be put out to bid? Some will be put out to bid, some services are specialized in nature and may need to be sole-sourced.

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Federal procurement standards (44 CFR 13.36) prohibit the use of local geographical preferences in the evaluation of bids or proposals.

d. Is this likely to be a one-time or ongoing request for contracting out? This will be a one-time request.

11a. Does the budget include indirect costs?                       Yes                       No

b1. If yes, how much? \$

b2. How was the amount calculated?

c1. If no, why are indirect costs not included?

- Not allowed by granting agency
- Other (please explain):

To maximize use of grant funds on direct services

c2. If no indirect costs are included, what would have been the indirect costs? ~~0%~~ 7.79% for Overhead.

12. Any other significant grant requirements or comments: Grantor requires \$333,000 to be expended by 10/31/2013.

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s)       | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)                 |   |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Terrence Daniel

(Name)

Human Resources Mgr.

(Title)

Date Reviewed: 11-1-12

Terrence Daniel

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Anne Kronenberg

(Name)

Executive Director

(Title)

Date Reviewed: ~~now~~ 11-5-12

Anne Kronenberg

(Signature Required)

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PROJECT LEDGER

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook. Warning! Decimal usage is not allowed. Attempts to use decimals will prompt error message.

CFDA # 97.067 HSGP

LEDGER TYPE: Initial Application  
Today's Date: August 10, 2012

Grant Budget

City and County of San Francisco

Item Number	Project	Project Name	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Total Obligated	Amount Approved Previous	Amount This Request	Match Amount	Total Approved	Remaining Balance	Percentage Complete
1	A	Enhance Community Resilience	HSGP-SHSP	EMG	Planning	Develop and Enhance Plans, Protocols and Systems	91,200					91,200	
2	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	EMG	Planning	Develop and Enhance Plans, Protocols and Systems	100,137					100,137	
3	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	LE	Equipment	CBRNE Search and Rescue Equipment	183,050					183,050	
4	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	FS	Equipment	CBRNE Search and Rescue Equipment	40,000					40,000	
5	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	GA	Equipment	Information Technology	85,000					85,000	
6	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	EMG	Equipment	Power	96,900					96,900	
7	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	EMG	Equipment	Other Authorized Equipment	20,000					20,000	
8	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	EMG	M&A	Grant Admin	33,383					33,383	
9	C	Enhance Medical and Public Health Preparedness	HSGP-SHSP	PH	Training	Staff Expenses	18,000					18,000	
10													
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(Cal EMA Use Only)

Cal EMA # \_\_\_\_\_ FIPS # \_\_\_\_\_ Vendor Suffix # \_\_\_\_\_ CFDA # \_\_\_\_\_ Grant # \_\_\_\_\_

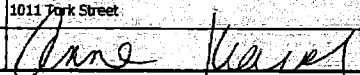
**CALIFORNIA EMERGENCY MANAGEMENT AGENCY  
GRANT AWARD FACE SHEET (Cal EMA 2-101)**

The California Emergency Management Agency, hereafter designated Cal EMA, hereby makes a Grant Award of funds to the following:

<b>1. Grant Recipient:</b> City and County of San Francisco		<b>1a. DUNS #:</b>	070384255
In the amount and for the purpose and duration set forth in this Grant Award.			
<b>2. Implementing Agency:</b> San Francisco Department of Emergency Management		<b>2a. DUNS #:</b>	070384255
<b>3. Implementing Agency Address:</b>			<b>4. Location of Project:</b>
<b>Street:</b>	1011 Turk Street	<b>City:</b>	San Francisco
		<b>Zip Code + 4:</b>	94102-6027
<b>5. Disaster/Program Title:</b> FY12 Homeland Security Grant Program		<b>6. Performance Period:</b>	11/13/2012 to 6/30/2014

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2012	7. HSGP-SHSP		\$667,670				\$0	\$667,670
	8.						\$0	\$0
	9.						\$0	\$0
	10.						\$0	\$0
	11.						\$0	\$0
	12. <b>TOTALS</b>	\$0	\$667,670	\$667,670	\$0	\$0	\$0	12G. Total Project Cost: \$667,670

13. This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications which are being submitted. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient signifies acceptance of this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal EMA policy and program guidelines. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

<b>14. Official Authorized to Sign for Applicant/Grant Recipient:</b>				<b>15. Federal Employer ID Number:</b> 946000417	
<b>Name:</b>	Anne Kronenberg		<b>Title:</b>	Executive Director	
<b>Telephone:</b>	415-558-3866	<b>FAX:</b> 415-558-3893	<b>Email:</b>	anne.kronenberg@sf.gov	
	(area code)			(area code)	
<b>Payment Mailing Address:</b>	1011 Turk Street		<b>City:</b>	San Francisco	<b>Zip Code + 4:</b> 94102-6027
<b>Signature:</b>			<b>Date:</b>	08/10/12	

(FOR Cal EMA USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal EMA Fiscal Officer	Date	Cal EMA Secretary (or designee)	Date
------------------------	------	---------------------------------	------



CALIFORNIA EMERGENCY MANAGEMENT AGENCY

AUTHORIZED BODY OF 5 - SIGNATURE AND CONTACT INFORMATION

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CFDA #

96.067

City and County of San Francisco

Authorized Body of 5 - Signature and contact information	Printed Name	Title	Phone	Email
Position County Public Health Officer	Barbara Garcia	Director of Health	415-554-2600	barbara.garcia@sfpbh.org
County Fire Chief	Joanne Hayes-White	Fire Chief	415-558-3400	secretary.firechief@sfgov.org
Municipal Fire Chief	Joanne Hayes-White	Fire Chief	415-558-3400	secretary.firechief@sfgov.org
County Sheriff	Vicki Hennessy	(Interim) Sheriff	415-554-7225	sheriff@sfgov.org
Chief of Police	Greg Suhr	Police Chief	415-553-1551	greg.suhr@sfgov.org
Additional Position (Optional)				
Additional Position (Optional)				

Additional Authorized Agent contact information	Mailing Address	City	State	Zip	Phone	Email
Authorized Agent's Name Anne Kronenberg	1014 Turk Street	San Francisco	CA	94102	415-558-2745	anne.kronenberg@sfgov.org
Rob Dudgeon	30 Van Ness, Suite 3300	San Francisco	CA	94102	415-487-5006	rob.dudgeon@sfgov.org
William Lee	101 Turk Street	San Francisco	CA	94102	415-558-3866	william.lee@sfgov.org
Bijan Karimi	30 Van Ness, Suite 3300	San Francisco	CA	94102	415-487-5010	bijan.karimi@sfgov.org
Contact's Name						
Patrick Leung	Mailing Address 30 Van Ness, Suite 3300	City San Francisco	State CA	Zip 94102	Phone 415-487-5024	Email patrick.leung@sfgov.org
Fermi Chau	30 Van Ness, Suite 3300	San Francisco	CA	94102	415-487-5050	fermi.chau@sfgov.org



CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PROJECT DESCRIPTIONS

CFDA #

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City and County of San Francisco

Project	State Investment Justification Goals and Objectives	Project Description	Need	Project Milestone & Justifications
Project A	State Investment Justification Goal 4, Objectives 4.1	Enhance Community Resilience	This project supports sustainment of the CCSF and regional participants to enhance Community Hub Planning and Culture of Preparedness, as well as enhance and increase citizen preparedness and training of volunteers for emergency response and recovery.	At the 6-month mark, this project will be 10% complete and \$9,120 funds will be expended. At the 12-month mark, this project will be 25% complete and \$22,800 funds will be expended. At the 18-month mark, this project will be 50% complete and \$45,600 funds will be expended.
Project B	State Investment Justification Goal 5, Objectives 5.1, 5.2, 5.3	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	San Francisco maintains a forward leaning posture in preparedness for CBRNE events and acquiring or sustaining readiness of related equipment is an on-going need. This project supports sustainment of the CCSF and regional participants to enhance planning efforts with emphasis toward catastrophic events. Emergency Management efforts continue in development of recovery planning, vulnerable populations planning, animal preparedness planning, and continuity of operations, and multi-hazard emergency response planning.	At the 6-month mark, this project will be 10% complete and \$55,847 funds will be expended. At the 12-month mark, this project will be 25% complete and \$139,618 funds will be expended. At the 18-month mark, this project will be 60% complete and \$335,082 funds will be expended.
Project C	State Investment Justification Goal 6, Objectives 6.1, 6.2	Enhance Medical and Public Health Preparedness	This project supports sustainment of the CCSF and regional participants to improve and strengthen medical response planning.	At the 6-month mark, this project will be 50% complete and \$18,000 funds will be expended. At the 12-month mark, this project will be 100% complete and \$18,000 funds will be expended. At the 18-month mark, this project will be 100% complete and \$18,000 funds will be expended.
Project D	Investment Goal Objective			At the 6-month mark, this project will be ___% complete and \$___ funds will be expended. At the 12-month mark, this project will be ___% complete and \$___ funds will be expended. At the 18-month mark, this project will be ___% complete and \$___ funds will be expended.
Project E	Investment Goal Objective			At the 6-month mark, this project will be ___% complete and \$___ funds will be expended. At the 12-month mark, this project will be ___% complete and \$___ funds will be expended. At the 18-month mark, this project will be ___% complete and \$___ funds will be expended.

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PROJECT LEDGER

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City and County of San Francisco

CFDA #

LEDGER TYPE:

Initial Application

Today's Date:

August 10, 2012

Item Number	Project	Project Name	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Total Obligated	Amount Approved Previous	Amount This Request	Match Amount	Total Approved	Remaining Balance	Percentage Complete
							667,670					667,670	
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CALIFORNIA EMERGENCY MANAGEMENT AGENCY

**AUTHORIZED AGENT**

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CFDA #:

City and County of San Francisco

Supporting Information for Reimbursement/Advance of State and Federal Funds

This request is for an/a: Initial Application

This claim is for costs incurred within the grant expenditure period from and does not cross fiscal years.

[REDACTED] through [REDACTED]  
(Beginning Expenditure Period Date) (Ending Expenditure Period Date)

[REDACTED] (Amount This Request)

[REDACTED] (Cash or Mod Request #)

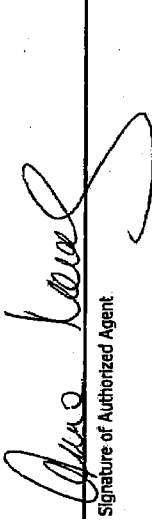
**Under Penalty of Perjury I certify that:**

I am the duly authorized officer of the claimant herein. This claim is true, correct, and all expenditures were made in accordance with applicable laws, rules, regulations and grant conditions and assurances. **Statement of Certification - Authorized Agent**

This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications which are being submitted. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient signifies acceptance of this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal EMA policy and program guidelines. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget. For HSGP: All equipment and training procured under this grant must be in support of the development or maintenance of an identified team or capability.

Anne Kronenberg, Executive Director

Printed Name and Title

  
Signature of Authorized Agent

8/10/12  
Date

*Please reference the Instructions Page under the "Authorized Agent" section for instructions/address on where to mail workbook*



**Department of Emergency Management**  
 1011 Turk Street, San Francisco, CA 94102

Edwin M. Lee  
 Mayor

Division of  
 Emergency Communications  
 P (415) 558-3800  
 F (415) 558-3843

Division of  
 Emergency Services  
 P (415) 487-5000  
 F (415) 487-5043

Anne Kronenberg  
 Executive Director

**2012 State Homeland Security Grant Program  
 Narrative Attachments**

The following narrative summaries are provided based on page 14 of the *CalEMA Fiscal Year 2012 Homeland Security Grant Program California Supplement to the Federal Program Guidance and Application Kit*. All percentages are based on a funding allocation of \$667,670 (LE + SHSP) for the City and County of San Francisco.

25% Law Enforcement

The City and County of San Francisco (CCSF) is committed to implementing National and State grant priorities in accordance with the Department of Homeland Security (DHS) FY12 SHSGP requirements. The \$183,050 being allocated to law enforcement will focus on building prevention and protection capabilities.

The table below identifies the projects that constitute at least 25% of the total FY12 SHSGP allocation that address the Law Enforcement terrorism prevention-oriented capability.

Project	Description	Funding	Discipline	Solution Area	Total
B	SHF Respirator	SHSGP	LE	Equip	\$1,000
B	SHF Airbags	SHSGP	LE	Equip	\$1,000
B	SHF Shoring Equipment	SHSGP	LE	Equip	\$3,750
B	SHF Pneumatic Hand Tools	SHSGP	LE	Equip	\$500
B	SHF Hand Tools	SHSGP	LE	Equip	\$500
B	SHF Electric Tools	SHSGP	LE	Equip	\$500
B	SHF Gasoline-Powered Tools	SHSGP	LE	Equip	\$10,000
B	SHF Hydraulic Tools	SHSGP	LE	Equip	\$10,000
B	SHF Heavy Rigging Tools	SHSGP	LE	Equip	\$10,000
B	SHF Portable Generator	SHSGP	LE	Equip	\$40,000
B	SHF K9 Contraband Task Force Kit	SHSGP	LE	Equip	\$12,250
B	POL Underwater Metal Detector	SHSGP	LE	Equip	\$10,000
B	POL Protective Dry Suit	SHSGP	LE	Equip	\$45,000
B	POL Dry Suit Undergarment	SHSGP	LE	Equip	\$14,000
B	POL Diving Boots	SHSGP	LE	Equip	\$2,500
B	POL Diving Gloves	SHSGP	LE	Equip	\$2,500
B	POL Diving Hoods	SHSGP	LE	Equip	\$1,000
B	POL EOTECH G23 Magnifier	SHSGP	LE	Equip	\$18,550
<b>Total</b>					<b>\$183,050</b>
<b>25% Cap</b>					<b>\$166,918</b>

### 5% M&A Cap

CCSF is allocating the maximum of 5% of HSGP funds in accordance with DHS FY12 HSGP requirements. The amount of M & A funds requested for these projects is \$33,383. The amount requested for projects A to C is \$634,287.

### 50% Personnel Cap

CCSF has chosen to allocate \$552,000 of HSGP towards supporting personnel who are assisting with efforts to advance whole community security and emergency management by developing and maintaining viable all-hazards, all threat emergency plans through extensive community engagement in accordance with DHS FY12 HSGP requirements.

The table below identifies the projects that include personnel costs. The 50% cap only applies to the use of SHSGP funds.

Project	Description	Funding	Discipline	Solution Area	Total
A	FIR – Disaster Corps Coordinator	SHSGP	EMG	Plan	\$91,200
B	DEM - Department planner	SHSGP	EMG	Plan	\$60,537
					<b>Total \$151,737</b>
					<b>50% Cap \$333,835</b>

### Special Needs Populations

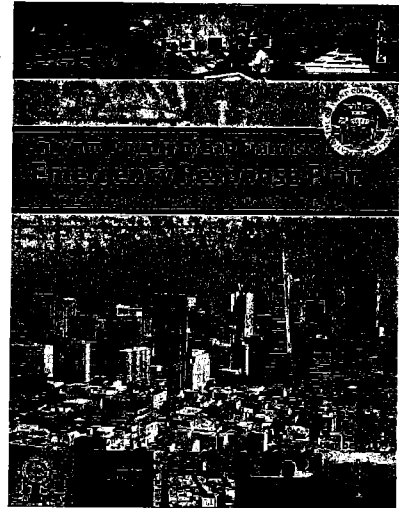
CCSF has integrated populations whose members may have additional access and functional needs before, during, and after an incident in planning, response and recovery documents. In accordance with the California Emergency Management Agency FY 12 HSGP requirements, we are providing the name, title and contact information for the local person responsible for coordinating access and functional needs of these populations in planning, response and recovery, and submitting this information as part of our application for HSGP funding.

Our representative is:

Robert Stengel  
Care and Shelter Planner  
Department of Emergency Management  
30 Van Ness, Suite 3300  
San Francisco, CA 94102  
415.487.5015 w  
415.487.5043 f  
[robert.stengel@sfgov.org](mailto:robert.stengel@sfgov.org)

Describe your EOP

CCSF maintains an Emergency Response Plan (ERP) that utilizes an all-hazards approach to emergency planning, and therefore encompasses all hazards applicable to CCSF, both natural and man-made, ranging from planned events to large-scale disasters. Some of these hazards require extensive attention and are further detailed in the hazard-specific annexes to this plan.



Hazards that CCSF is particularly vulnerable to include, but are not limited to:

- Earthquake
- Hurricane
- Tsunami
- Flood
- Winter Storm
- Terrorism / CBRNE

The ERP addresses the roles and responsibilities of CCSF during all-hazards emergency response. Specifically, the ERP identifies and describes CCSF's interaction with regional, State, and Federal entities, the role of the San Francisco Emergency Operations Center (EOC), and the coordination that occurs between the EOC and City departments and agencies.

For a complete copy of CCSF's ERP, browse to: <http://www.sfdem.org/index.aspx?page=4> and select Emergency Response Plan from the list.

Training with AAR/Exercise Detail

CCSF will provide grant-funded training that addresses a gap identified through an after-action report or will contribute to a capability that will be evaluated through an exercise as per DHS FY11 SHSGP guidance.

Proposed Training requiring FY 2011 HSGP Funds					
Project	Description	Funding	Discipline	Solution Area	Total
C	DPH – Hazardous Materials Training	SHSGP	PH	PH	\$18,000
					<b>Total \$18,000</b>

The training courses proposed will meet the California Emergency Management Agency criteria for assigning a Federal Tracking Number and the requirements set forth by the Department of Homeland Security in the DHS FY 12 HSGP Guidance & Application Kit.



## Equipment

CCSF has chosen to allocate \$424,950 of HSGP funds towards purchasing equipment that will support the development or maintenance of an identified capability in accordance with DHS FY12 HSGP requirements.

Below is a list of items that will be purchased using FY12 HSGP funds:

Project	Description	AEL#	Funding	Discipline	Total
B	SHF Respirator (10)	01AR-06-REUS	SHSP/LE	LE	\$1,000
B	SHF Airbags (2)	03SR-01-ABAG	SHSP/LE	LE	\$1,000
B	SHF Shoring Equipment (1)	03SR-01-SHOR	SHSP/LE	LE	\$3,750
B	SHF Pneumatic Hand Tools (1)	03SR-01-TLPN	SHSP/LE	LE	\$500
B	SHF Hand Tools (5)	03SR-02-TLHN	SHSP/LE	LE	\$500
B	SHF Electric Tools (2)	03SR-02-TPEL	SHSP/LE	LE	\$500
B	SHF Gasoline-Powered Tools (4)	03SR-02-TPGS	SHSP/LE	LE	\$10,000
B	SHF Hydraulic Tools (4)	03SR-02-TPHY	SHSP/LE	LE	\$10,000
B	SHF Heavy Rigging Tools (4)	03SR-02-TRIG	SHSP/LE	LE	\$10,000
B	SHF Portable Generator (1)	10GE-00-GENR	SHSP/LE	LE	\$40,000
B	SHF K9 Contraband Task Force Kit (1)	02EX-00-KTFO	SHSP/LE	LE	\$12,250
B	POL Underwater Metal Detector (2)	03WA-01-UWMD	SHSP/LE	LE	\$10,000
B	POL Protective Dry Suit (20)	01WA-05SUTD	SHSP/LE	LE	\$45,000
B	POL Dry Suit Undergarment (20)	01WA-03-UNDR	SHSP/LE	LE	\$14,000
B	POL Diving Boots (20)	01WA-03-BOOT	SHSP/LE	LE	\$2,500
B	POL Diving Gloves (20)	01WA-03-GLOV	SHSP/LE	LE	\$2,500
B	POL Diving Hoods (20)	01WA-03-HOOD	SHSP/LE	LE	\$1,000
B	POL EOTECH G23 Magnifier (30)	03OE-02-SCOP	SHSP/LE	LE	\$18,550
B	FIR Vessel Rapid Deployment Dock (1)	17WC-00-BOAT	SHSGP	FS	\$40,000
B	CON Document Management System (1)	04HW-01-INHW	SHSGP	GA	\$85,000
B	RPD Portable Generator (1)	10GE-00-GENR	SHSGP	EMG	\$96,900
B	DEM Duty Officer WPS Phone Service (25)	21GN-00-MAIN	SHSGP	EMG	\$20,000
<b>Total</b>					<b>\$ 424,950</b>

## Equipment Typing

Project	Description	Core Capability	Typing
B	SHF Respirator (10)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Airbags (2)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Shoring Equipment (1)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Pneumatic Hand Tools (1)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Hand Tools (5)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Electric Tools (2)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Gasoline-Powered Tools (4)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Hydraulic Tools (4)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Heavy Rigging Tools (4)	On-scene Security and Protection	Mobile Field Force Law

			Enforcement
B	SHF Portable Generator (1)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF K9 Contraband Task Force Kit (1)	Screening, Search, and Detection	Bomb Squad/Explosives Team
B	POL Underwater Metal Detector (2)	Interdiction and Disruption	Public Safety Dive Team
B	POL Protective Dry Suit (20)	Interdiction and Disruption	Public Safety Dive Team
B	POL Dry Suit Undergarment (20)	Interdiction and Disruption	Public Safety Dive Team
B	POL Diving Boots (20)	Interdiction and Disruption	Public Safety Dive Team
B	POL Diving Gloves (20)	Interdiction and Disruption	Public Safety Dive Team
B	POL Diving Hoods (20)	Interdiction and Disruption	Public Safety Dive Team
B	POL EOTECH G23 Magnifier (30)	Physical Protective Measures	SWAT/Tactical Teams
B	FIR Vessel Rapid Deployment Dock (1)	Public and Private Services and Resources	Fire Boat
B	CON Document Management System (1)	Operational Coordination	EOC Finance/Administration
B	RPD Portable Generator (1)	Public and Private Services and Resources	Generators
B	DEM Duty Officer WPS Phone Service (25)	Situational Assessment	EOC Management Support Team

CCSF will partner with the city's Office of Contracts Administration (OCA) to hold procedure review meetings with each department that is purchasing equipment. During the meetings, OCA will review current CCSF purchasing policies (i.e. sole source requirements, multiple bidders, etc), grant requirements (i.e. no local favoritism) and other relevant policies to ensure purchases comply with all FY12 HSGP rules.



Edwin M. Lee  
Mayor

## Department of Emergency Management

1011 Turk Street, San Francisco, CA 94102

Division of  
Emergency Communications  
P (415) 558-3800  
F (415) 558-3843

Division of  
Emergency Services  
P (415) 487-5000  
F (415) 487-5043

Anne Kronenberg  
Executive Director

### 2012 State Homeland Security Grant Program Approval Authority Contact Information

Below is the contact information for the Authorized Body of 5 as identified in the City and County of San Francisco's 2012 Homeland Security Grant Program:

County Public Health Officer	Barbara Garcia Director of Health Department of Public Health 101 Grove St San Francisco, CA 94102 415.554.2600 <a href="mailto:barbara.garcia@sfdph.org">barbara.garcia@sfdph.org</a>
County Fire Chief	Joanne Hayes-White Fire Chief San Francisco Fire Department 698 2 <sup>nd</sup> Street San Francisco, CA 94107 415.558.3400 <a href="mailto:secretary.firechief@sfgov.org">secretary.firechief@sfgov.org</a>
Municipal Fire Chief	Joanne Hayes-White Fire Chief San Francisco Fire Department 698 2 <sup>nd</sup> Street San Francisco, CA 94107 415.558.3400 <a href="mailto:secretary.firechief@sfgov.org">secretary.firechief@sfgov.org</a>
County Sheriff	Vicki Hennessey Sheriff (Interim) City Hall, Rm 456 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102 415.554.7225 <a href="mailto:sheriff@sfgov.org">sheriff@sfgov.org</a>
Chief of Police	Greg Suhr Chief of Police San Francisco Police Department 850 Bryant St. #525 San Francisco, CA 94103 415.553.1551 <a href="mailto:greg.suhr@sfgov.org">greg.suhr@sfgov.org</a>



City and County of San Francisco

Certified Copy

Resolution

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

120534 [ 2012 Homeland Security Grants ]

Sponsor: Mayor

Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining state and federal financial assistance under various grant programs, including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant, and the 2012 California Volunteers Grant Program.

5/22/2012 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

5/29/2012 Mayor - APPROVED

STATE OF CALIFORNIA  
CITY AND COUNTY OF SAN FRANCISCO

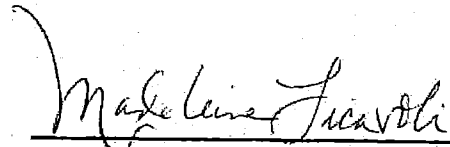
CLERK'S CERTIFICATE

I do hereby certify that the foregoing Resolution is a full, true, and correct copy of the original thereof on file in this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City and County of San Francisco.

August 17, 2012

Date

  
\_\_\_\_\_  
Angela Calvillo

Clerk of the Board

1 [2012 Homeland Security Grants]  
2

3 **Resolution authorizing designated City and County officials to execute and file on**  
4 **behalf of the City and County of San Francisco, a public entity established under the**  
5 **laws of the State of California, any actions necessary for the purpose of obtaining state**  
6 **and federal financial assistance under various grant programs, including: the FY2012**  
7 **Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant**  
8 **Program, the FY2012 Emergency Management Performance Grant, and the 2012**  
9 **California Volunteers Grant Program.**

10  
11 WHEREAS, The State of California, through various homeland security grant  
12 programs, provides support for the development and maintenance of the capability of local  
13 jurisdictions to prepare for and respond to natural disasters, acts of terrorism, and other man-  
14 made disasters, as well as disperses federal funds provided for this purpose; and

15 WHEREAS, The City and County of San Francisco has participated in these programs  
16 since their inception and deems them vital to the continued well-being of its citizens; and

17 WHEREAS, The State of California requires that applicant's agents be named in the  
18 resolution, now, therefore, be it

19 **RESOLVED, That the Board of Supervisors of the City and County of San Francisco**  
20 **authorizes the Executive Director of the Department of Emergency Management; or in his or**  
21 **her absence, the Chief Financial Officer, the Deputy Director, or the Assistant Deputy Director**  
22 **of the Department of Emergency Management; or the General Manager, Assistant General**  
23 **Manager, or Chief Financial Officer of the Bay Area UASI program, to execute for and on**  
24 **behalf of the City and County of San Francisco, a public entity established under the laws of**  
25 **the State of California, any actions necessary for the purpose of obtaining state and federal**

1 financial assistance provided by the federal Department of Homeland Security and sub-  
2 granted through the State of California, as well as provided directly by the State of California,  
3 including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State  
4 Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant,  
5 and the 2012 California Volunteers Grant Program.



City and County of San Francisco

Tails  
Resolution

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

File Number: 120534

Date Passed: May 22, 2012


Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining state and federal financial assistance under various grant programs, including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant, and the 2012 California Volunteers Grant Program.

May 22, 2012 Board of Supervisors - ADOPTED

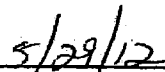
Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

File No. 120534

I hereby certify that the foregoing Resolution was ADOPTED on 5/22/2012 by the Board of Supervisors of the City and County of San Francisco.

  
Angela Calvillo  
Clerk of the Board

  
Mayor

  
Date Approved



Edwin M. Lee  
Mayor

**Department of Emergency Management**  
1011 Turk Street, San Francisco, CA 94102

Division of Emergency Communications  
Phone: (415) 558-3800 Fax: (415) 558-3843

Division of Emergency Services  
Phone: (415) 487-5000 Fax: (415) 487-5043

Anne Kronenberg  
Executive Director

**2012 State Homeland Security Grant Program**  
**City and County of San Francisco Authorized Agents**

The following contact information pertains to the Authorized Agents as identified in the City and County of San Francisco's adopted resolution for the 2012 State Homeland Security Grant Program.

**Executive Director**

Anne Kronenberg  
Department of Emergency Management  
1011 Turk Street  
San Francisco, CA 94102  
Phone: (415) 558-2745  
Fax: (415) 558-3841  
Email: [anne.kronenberg@sfgov.org](mailto:anne.kronenberg@sfgov.org)

**Deputy Director**

Rob Dudgeon  
Department of Emergency Management  
30 Van Ness Avenue, Suite 3300  
San Francisco, CA 94102  
Phone: (415) 487-5010  
Fax: (415) 487-5043  
Email: [rob.dudgeon@sfgov.org](mailto:rob.dudgeon@sfgov.org)

**Chief Financial Officer**

William Lee  
Department of Emergency Management  
1011 Turk Street  
San Francisco, CA 94102  
Phone: (415) 558-3866  
Fax: (415) 558-3841  
Email: [william.lee@sfgov.org](mailto:william.lee@sfgov.org)

**Assistant Deputy Director**

Bijan Karimi  
Department of Emergency Management  
30 Van Ness Avenue, Suite 3300  
San Francisco, CA 94102  
Phone: (415) 487-5006  
Fax: (415) 487-5043  
Email: [bijan.karimi@sfgov.org](mailto:bijan.karimi@sfgov.org)

The primary point of contact for this grant is:

Patrick Leung  
Department of Emergency Management  
30 Van Ness Avenue, Suite 3300  
San Francisco, CA 94102  
Phone: (415) 487-5024  
Email: [patrick.n.leung@sfgov.org](mailto:patrick.n.leung@sfgov.org)





**Cal EMA**  
CALIFORNIA EMERGENCY  
MANAGEMENT AGENCY

October 12, 2012

Anne Kronenberg  
San Francisco City/County  
1011 Turk Street  
San Francisco, CA 94102

**SUBJECT: NOTIFICATION OF SUBGRANTEE AWARD APPROVAL**  
FY 2012 Homeland Security Grant Program (HSGP)  
Grant #2012-SS-00123; Cal EMA 075-00000  
Subgrantee Performance Period: October 12, 2012 to May 31, 2014

Dear Ms. Kronenberg:

The California Emergency Management Agency (Cal EMA) has approved your FY 12 Homeland Security Grant Program (HSGP) award in the amount of \$667,670. Once your completed application is received and approved, you may request reimbursement of eligible grant expenditures using the Cal EMA Financial Management Forms Workbook available at [www.calema.ca.gov](http://www.calema.ca.gov).

During the review process, a Cal EMA representative examined and evaluated your FY 12 HSGP grant application. As a result of this review, some of your funded projects may have been assigned performance milestones shorter than the subgrantee performance period, based in part on information provided in your application and submitted workbook. Performance milestones will be used by Cal EMA to both determine the appropriate date to disencumber funds awarded under this grant and redirect them to other needs across the State and as indicators of performance and grant management capacity in future competitive grant applications.

<u>Activities:</u>	<u>Amount</u>	<u>Completion Date</u>
ALL PROJECTS	\$333,000	10/31/13

Additionally, Aviation/Watercraft requests, Establish/Enhance Emergency Operations Center (EOC) projects, projects requiring Environmental and Historic Preservation (EHP) review and Sole Source Procurement requests will require additional approvals from Cal EMA. Subgrantees must obtain written approval for these activities **prior** to incurring any costs, in order to be reimbursed for any related costs under this grant. Subgrantees are required to obtain a performance bond for any equipment item over \$250,000, or any vehicle, aviation, or watercraft (regardless of the cost) financed with homeland security dollars.

Following acceptance of this award, you must enter your grant information into the US Office of Grants and Training, Grant Reporting Tool (GRT), for the December 2012 Biannual Strategy Implementation Report (BSIR) period. The GRT can be accessed online at <https://www.reporting.odp.dhs.gov/>.

Ms. Kronenberg  
October 12, 2012  
Page Two

Semi-annual performance reports must be prepared and submitted to Cal EMA via the GRT for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit performance reports could result in grant reduction, termination, or suspension.

This grant is subject to all policies and provisions of the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Your dated signature is required on this letter. Please sign and return the original to your Cal EMA program representative within ten days of receipt, and keep a copy for your files.

For further assistance, please feel free to contact your Cal EMA program representative or the Homeland Security Grants Section at (916) 845-8186.

Sincerely,



**MARK S. GHILARDUCCI**  
Secretary

---

Anne Kronenberg, Authorized Agent  
San Francisco City/County

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee:   
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee:
- 4. Request for letter beginning "Supervisor  inquires"
- 5. City Attorney request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

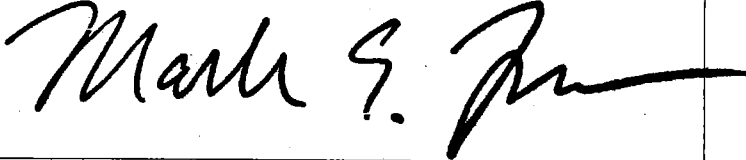
- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.**

**Sponsor(s):**

**Subject:**

**The text is listed below or attached:**



Signature of Sponsoring Supervisor: \_\_\_\_\_

For Clerk's Use Only:

*12/13*

