



## San Francisco Ethics Commission

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102

Phone: 415.252.3100 . Fax: 415.252.3112

[ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org) . [www.sfethics.org](http://www.sfethics.org)

Received On:

File #: 250732

Bid/RFP #: 0000008036

### Notification of Contract Approval

SFEC Form 126(f)4

(S.F. Campaign and Governmental Conduct Code § 1.126(f)4)

A Public Document

Each City elective officer who approves a contract that has a total anticipated or actual value of \$100,000 or more must file this form with the Ethics Commission within five business days of approval by: (a) the City elective officer, (b) any board on which the City elective officer serves, or (c) the board of any state agency on which an appointee of the City elective officer serves. For more information, see: <https://sfethics.org/compliance/city-officers/contract-approval-city-officers>

#### 1. FILING INFORMATION

|                                                             |                                                     |
|-------------------------------------------------------------|-----------------------------------------------------|
| <b>TYPE OF FILING</b>                                       | <b>DATE OF ORIGINAL FILING (for amendment only)</b> |
| Original                                                    |                                                     |
| <b>AMENDMENT DESCRIPTION – Explain reason for amendment</b> |                                                     |
|                                                             |                                                     |

#### 2. CITY ELECTIVE OFFICE OR BOARD

|                        |                                      |
|------------------------|--------------------------------------|
| <b>OFFICE OR BOARD</b> | <b>NAME OF CITY ELECTIVE OFFICER</b> |
| Board of Supervisors   | Members                              |

#### 3. FILER'S CONTACT

|                                  |                                |
|----------------------------------|--------------------------------|
| <b>NAME OF FILER'S CONTACT</b>   | <b>TELEPHONE NUMBER</b>        |
| Angela Calvillo                  | 415-554-5184                   |
| <b>FULL DEPARTMENT NAME</b>      | <b>EMAIL</b>                   |
| Office of the Clerk of the Board | Board.of.Supervisors@sfgov.org |

#### 4. CONTRACTING DEPARTMENT CONTACT

|                                     |                                            |
|-------------------------------------|--------------------------------------------|
| <b>NAME OF DEPARTMENTAL CONTACT</b> | <b>DEPARTMENT CONTACT TELEPHONE NUMBER</b> |
| Edward de Asis                      | 415-554-7704                               |
| <b>FULL DEPARTMENT NAME</b>         | <b>DEPARTMENT CONTACT EMAIL</b>            |
| BOS Board of Supervisors            | edward.deasis@sfgov.org                    |

| 5. CONTRACTOR                                                                                                |                                              |
|--------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| <b>NAME OF CONTRACTOR</b><br>WCG, Inc. (West Coast Consulting Group)                                         | <b>TELEPHONE NUMBER</b><br>415-626-3493      |
| <b>STREET ADDRESS (including City, State and Zip Code)</b><br>355 Bryant Street #202 San Francisco, CA 94107 | <b>EMAIL</b><br>info@westcoastconsulting.com |

| 6. CONTRACT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                              |                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------------|
| <b>DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>ORIGINAL BID/RFP NUMBER</b><br>0000008036 | <b>FILE NUMBER (If applicable)</b><br>250732 |
| <b>DESCRIPTION OF AMOUNT OF CONTRACT</b><br>\$3,190,476                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                              |                                              |
| <b>NATURE OF THE CONTRACT (Please describe)</b><br><p>This SFEC Form 126f4 is for Amendment 3 to the original contract for professional software development services for a legislative management system with a not-to-exceed amount of \$1,190,476 and an initial five-year term with two options to extend for five years each.</p> <p>Amendment 3 increases the not to exceed amount to 3,190,476 and changes the timing of deliverables and payments in Appendix E.</p> <p>Future increases to the not-to-exceed amount are expected as the project moves through the different phases of the development process and as the contract term is extended and as more contract authority is added when funding becomes available.</p> |                                              |                                              |

| 7. COMMENTS |
|-------------|
|             |

| 8. CONTRACT APPROVAL                |                                                                                                                |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------|
| This contract was approved by:      |                                                                                                                |
| <input type="checkbox"/>            | THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM                                                           |
| <input checked="" type="checkbox"/> | A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES<br>Board of Supervisors                                   |
| <input type="checkbox"/>            | THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS |

# **9. AFFILIATES AND SUBCONTRACTORS**

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

| #  | LAST NAME/ENTITY/SUBCONTRACTOR | FIRST NAME | TYPE          |
|----|--------------------------------|------------|---------------|
| 1  | Irani                          | Benafsha   | Shareholder   |
| 2  | Interethnica                   |            | Subcontractor |
| 3  |                                |            |               |
| 4  |                                |            |               |
| 5  |                                |            |               |
| 6  |                                |            |               |
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| #  | LAST NAME/ENTITY/SUBCONTRACTOR | FIRST NAME | TYPE |
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| #  | LAST NAME/ENTITY/SUBCONTRACTOR | FIRST NAME | TYPE |
|----|--------------------------------|------------|------|
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☐ Check this box if you need to include additional names. Please submit a separate form with complete information. Select "Supplemental" for filing type.

### 10. VERIFICATION

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

**SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK**

**DATE SIGNED**

BOS Clerk of the Board