



**CITY AND COUNTY OF SAN FRANCISCO**  
**OFFICE OF THE CONTROLLER**

ORIG: B+F Clerk, Bos-11  
COB, Admin Dept

Ben Rosenfield  
Controller

Copy

Todd Rydstrom  
Deputy Controller

August 26, 2015

File # 150610

The Honorable Edwin Lee  
Mayor, City and County of San Francisco  
City Hall, Room 200

The Honorable Board of Supervisors  
Room 244, City Hall  
San Francisco, CA 94103

Re: Fiscal Years 2015-2016 and 2016-2017 Budget Certification

Dear Ladies and Gentlemen:

Charter Section 9.115 and Administrative Code Section 3.14 require that each department head certify that the funding provided in the budget as adopted by the Board of Supervisors is adequate for their department to meet the service levels and operations proposed for the fiscal year. This certification takes the form of a letter addressed to the Mayor and Board of Supervisors, and must be issued within 30 days of the Board's adoption of the budget.

At this time, all departments have submitted budget certification letters for both fiscal years, with the following departments qualifying their statements:

- Adult Probation has qualified certification for Fiscal Years 2015-16 and 2016-17 based upon concerns over State Realignment to Public Safety Counties which may affect caseloads, staffing level requirements, and operating practices.
- City Attorney expects that client departments that use services above budgeted levels will reimburse the City Attorney for those services. Additionally, the department expects to request appropriation authority for attorney's fees recovered from non-City sources.
- The Courts qualified certification for Fiscal Years 2015-16 and 2016-17 based upon factors outside of their control such as the volume of serious felony cases and the number of private defense cases.
- The Fire Department has qualified certification for Fiscal Years 2015-16 and 2016-17 based upon potential changes to the City's ambulance service system and required resource levels.
- The Sheriff does not anticipate requesting supplemental appropriations, barring unforeseen circumstances such as changes to the inmate population or changes to state funding for Court security. Additionally, the Department will seek other sources of funds for several denied budget requests and indicate they may request additional general fund appropriations if those efforts are not successful.

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SAN FRANCISCO  
2015 AUG 27 PM 5:00  
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All departmental budget certifications assume the release of appropriated reserves placed by the Controller's Office, the Mayor's Office, and the Board of Supervisors.

If you have any questions about this material, please contact me at (415) 554-7500.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ben Rosenfield', with a large, sweeping flourish extending to the right.

Ben Rosenfield  
Controller

cc: Mayor's Budget Director  
Budget Analyst