

1 [Administrative Code - City Navigation Centers for the Homeless]

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3 **Ordinance amending the Administrative Code to require the City to open and operate**  
4 **no fewer than six Navigation Centers within twelve months of the effective date of the**  
5 **ordinance, offering comprehensive health, mental health, and other services to**  
6 **homeless people, and moving homeless people off the streets and into permanent**  
7 **housing or transitional or stable supportive housing that eventually leads to permanent**  
8 **housing through case management, social service programs, and the integration of**  
9 **other relevant city services; specifying programmatic requirements for Navigation**  
10 **Centers; and affirming the Planning Department’s determination under the California**  
11 **Environmental Quality Act.**

12 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
13 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
14 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
15 **Board amendment additions** are in double-underlined Arial font.  
16 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
17 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
18 subsections or parts of tables.

19 Be it ordained by the People of the City and County of San Francisco:

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21 Section 1. CEQA Findings.

22 The Planning Department has determined that the actions contemplated in this  
23 ordinance comply with the California Environmental Quality Act (California Public Resources  
24 Code Sections 21000 et seq.). Said determination is on file with the Clerk of the Board of  
25 Supervisors in File No. 160278 and is incorporated herein by reference. The Board affirms  
this determination.

1 Section 2. The Administrative Code is hereby amended by adding Chapter 106,  
2 consisting of Sections 106.1 through 106.5, to read as follows:

3 **CHAPTER 106: CITY NAVIGATION CENTERS**

4 **Sec. 106.1. Navigation Centers Required.**

5 **Sec. 106.2. Operational Requirements for Navigation Centers.**

6 **Sec. 106.3. Program Implementation.**

7 **Sec. 106.4. Administrative Implementation.**

8 **Sec. 106.5. Undertaking for the General Welfare.**

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10 **SEC. 106.1. NAVIGATION CENTERS REQUIRED.**

11 *As specified further in this Chapter 106, the City shall open and operate no fewer than six*  
12 *Navigation Centers to address street homelessness and connect homeless people to health and mental*  
13 *health services, housing, benefits, and other services. For purposes of this Chapter, “Navigation*  
14 *Center” means a temporary, low-barrier-to-entry shelter that, through case management and social*  
15 *service programs, aids in moving homeless people off the streets and into permanent housing or*  
16 *transitional or stable supportive housing that eventually leads to permanent housing.*

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18 **SEC. 106.2. OPERATIONAL REQUIREMENTS FOR NAVIGATION CENTERS.**

19 *(a) Each Navigation Center shall offer the following services:*

20 *(1) Beds for no fewer than 50 and no more than 75 residents at a time, including, to the*  
21 *extent feasible, flexible housing arrangements whereby groups, families, and couples may stay*  
22 *together, provided that the 75-resident cap may be exceeded at a specific Navigation Center or Centers*  
23 *upon a written finding by the City Administrator that exceeding the cap would not compromise the*  
24 *objectives of this Chapter 106 or the operations of the affected Navigation Center or Centers;*

25 *(2) Adequate showers and bathroom facilities;*

1                   (3) Adequate storage for residents' personal property;

2                   (4) In-and-out privileges allowing residents to leave and re-enter the facility, provided  
3 that the City Administrator has discretion to impose reasonable restrictions on in-and-out privileges at  
4 all Navigation Centers, and the City Administrator or City Administrator's designee has discretion to  
5 impose such restrictions at a specific Navigation Center;

6                   (5) Access to health services, including mental health services, drug and alcohol  
7 treatment, and harm reduction interventions conforming to the Department of Public Health's Policy  
8 on Harm Reduction, as that policy may be amended from time to time;

9                   (6) Intensive case management to help connect people to housing;

10                  (7) Integration of low-threshold access to City services, including benefits screening  
11 and eligibility, transportation of belongings, and other services that will effectively reduce barriers to  
12 housing;

13                  (8) To the maximum extent feasible, outdoor space located within the boundaries of the  
14 Navigation Center site where residents may congregate; and

15                  (9) Three meals per day.

16                  (b) Each Navigation Center shall allow residents to keep their pets with them.

17                  (c) At least one Navigation Center shall focus on the needs of homeless persons, aged 18-29,  
18 who have experienced long-term street homelessness.

19                  (d) At least one Navigation Center shall be a managed alcohol shelter that will allow residents  
20 to consume alcohol within the facility, and will provide those residents with alcohol treatment and  
21 supportive shelter services.

22                  (e) The City Administrator shall explore the feasibility of operating one Navigation Center as a  
23 supervised injection site that would allow residents to engage in medically-supervised drug use within  
24 the facility and which would provide those residents with detoxification and substance abuse treatment  
25 services.

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**SEC. 106.3. PROGRAM IMPLEMENTATION.**

(a) The City shall open three Navigation Centers under this Chapter 106 no later than four months after the effective date of the ordinance in Board File No. 160278, enacting this Chapter. The City shall open no fewer than six Navigation Centers no later than twelve months after the effective date of that ordinance. If the City opens any Navigation Centers meeting the operational requirements set forth in Section 106.2 of this Chapter between the introduction of the aforementioned ordinance and its effective date, such Navigation Centers shall be treated as Navigation Centers under this Chapter and shall be counted among the three Navigation Centers to be opened within four months after the effective date of that ordinance, and among the six Navigation Centers to be opened within twelve months after the effective date of that ordinance.

(b) Navigation Centers shall be temporary facilities, and once opened shall operate on a specific site for no fewer than eight months and no more than two years without approval of extension by resolution of the Board of Supervisors.

(c) The homelessness services provided at the Navigation Centers may not be taken from homeless services at other shelters or drop-ins provided as of the effective date of this Chapter 106, but rather shall be in addition to those services.

(d) The City shall locate Navigation Centers in areas accessible to homeless people. The City shall give first priority to unused or vacant sites owned or controlled by the City. The City shall give second priority to sites owned or controlled by the City that are being used for other purposes but could feasibly be converted to Navigation Centers. The City shall give third priority to private property or property owned by other, non-City public agencies, that could be leased or acquired by the City.

(e) After identifying a site where a Navigation Center may be located, but before opening a Navigation Center on that site, the City Administrator and the member of the Board of Supervisors who

1 represents the district in which the identified site is located shall seek input from community residents  
2 on the site selection.

3 (f) The City Administrator and the Mayor's Office of Housing Opportunities, Partnerships, and  
4 Engagement (HOPE), or any successor agency, shall, no later than within one month of the effective  
5 date of the ordinance enacting this Chapter 106, submit to the Board of Supervisors for its review and  
6 comment an implementation and funding plan for this Chapter.

7 (g) Within 90 days of the opening of each new Navigation Center, the City Administrator, in  
8 consultation with the Mayor's Office of HOPE and the Mayor's Office of Housing and Community  
9 Development, shall present the Board of Supervisors with a housing exit plan for that Navigation  
10 Center's residents to ensure regular turnover of its residents. This housing exit plan shall include  
11 stable housing options, including but not limited to SRO beds, supportive housing, public housing, and  
12 below-market rate housing, and shall take into consideration the need to preserve permanent housing  
13 resources for individuals in the shelter system and others seeking permanent housing. This housing  
14 exit plan may include transitional or temporary housing, but must be part of a long-term housing plan.

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16 **SEC. 106.4. ADMINISTRATIVE IMPLEMENTATION.**

17 (a) The City Administrator shall be responsible for implementing this Chapter 106.

18 (b) The City Administrator may issue rules, regulations, and/or guidelines, applicable to all  
19 Navigation Centers, consistent with the objectives and requirements of this Chapter 106. The City  
20 Administrator or the City Administrator's designee may issue rules, regulations, and/or guidelines  
21 applicable to a specific Navigation Center, consistent with the objectives and requirements of this  
22 Chapter.

23 (c) Consistent with Charter requirements, the City Administrator may enter into contracts or  
24 other agreements with other City departments, public agencies, and private entities, including not-for-  
25 profit organizations, to administer this Chapter 106.

1           (d) The Controller shall track and evaluate the Navigation Centers' outcomes, including but  
2 not limited to the number of residents served by the Navigation Centers, residents' lengths of stay,  
3 residents' destinations upon exit (e.g., permanent housing, skilled nursing facility), and the number of  
4 residents receiving and retaining public assistance benefits. The Controller shall summarize these  
5 outcomes in a report to be submitted to the Board of Supervisors no later than within six months of the  
6 effective date of this Chapter 106, and every six months thereafter, until such time as the Navigation  
7 Centers are no longer in operation.

8           (e) All City officers and entities shall cooperate with the City Administrator in the  
9 implementation and administration of this Chapter 106.

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11 **SEC. 106.5. UNDERTAKING FOR THE GENERAL WELFARE.**

12           In enacting and implementing this Chapter 106, the City is assuming an undertaking only to  
13 promote the general welfare. It is not assuming, nor is it imposing on its officers and employees, an  
14 obligation for breach of which it is liable in money damages to any person who claims that such breach  
15 proximately caused injury.

1 Section 3. Effective Date. This ordinance shall become effective 30 days after  
2 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
3 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
4 of Supervisors overrides the Mayor's veto of the ordinance.

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6 APPROVED AS TO FORM:  
7 DENNIS J. HERRERA, City Attorney

8 By: \_\_\_\_\_  
9 Anne Pearson  
Deputy City Attorney

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