

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

MEMORANDUM

GOVERNMENT AUDIT AND OVERSIGHT COMMITTEE

SAN FRANCISCO BOARD OF SUPERVISORS

TO: Supervisor Jackie Fielder, Chair
Government Audit and Oversight Committee

FROM: Monique Crayton, Assistant Clerk

DATE: June 9, 2025

SUBJECT: **COMMITTEE REPORT, BOARD MEETING**
Tuesday, June 10, 2025

The following file should be presented as COMMITTEE REPORT at the regular Board meeting on Tuesday, June 10, 2025. This motion was acted upon at the regular Government Audit and Oversight Committee meeting on Thursday, June 5, 2025, at 10:00 a.m., by the votes indicated.

Item No. 33 File No. 250551

Motion directing the Budget and Legislative Analyst to initiate a performance audit in Fiscal Year (FY) 2025-2026 of the Recreation and Park Department.

RECOMMENDED AS A COMMITTEE REPORT

Vote: Supervisor Jackie Fielder - Aye
Supervisor Danny Sauter - Aye
Supervisor Stephen Sherrill - Aye

Cc: Board of Supervisors
Angela Calvillo, Clerk of the Board
Alisa Somera, Legislative Deputy
Brad Russi, Deputy City Attorney

File No. 250551

Committee Item No. 9

Board Item No. 33

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: June 5, 2025

Board of Supervisors Meeting:

Date: June 10, 2025

Cmte Board

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Motion
<input type="checkbox"/>	<input type="checkbox"/>	Resolution
<input type="checkbox"/>	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget and Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input type="checkbox"/>	<input type="checkbox"/>	Introduction Form
<input type="checkbox"/>	<input type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	MOU - FY2022-2024 - Clean
<input type="checkbox"/>	<input type="checkbox"/>	MOU - FY2022-2024 - Redline
<input type="checkbox"/>	<input type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract / DRAFT Mills Act Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Form 126 – Ethics Commission
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

OTHER

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>FYI Referral 052725</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Comm Rpt Rqst Memo 052925</u>
<input type="checkbox"/>	<input type="checkbox"/>	<u> </u>
<input type="checkbox"/>	<input type="checkbox"/>	<u> </u>
<input type="checkbox"/>	<input type="checkbox"/>	<u> </u>
<input type="checkbox"/>	<input type="checkbox"/>	<u> </u>
<input type="checkbox"/>	<input type="checkbox"/>	<u> </u>
<input type="checkbox"/>	<input type="checkbox"/>	<u> </u>
<input type="checkbox"/>	<input type="checkbox"/>	<u> </u>
<input type="checkbox"/>	<input type="checkbox"/>	<u> </u>
<input type="checkbox"/>	<input type="checkbox"/>	<u> </u>

Prepared by: Monique Crayton

Date: May 30, 2025

Prepared by: Monique Crayton

Date: June 9, 2025

Prepared by:

Date:

1 [Amending the Budget and Legislative Analyst Services Audit Plan - Recreation and Park
2 Department - FY2025-2026]

3 **Motion directing the Budget and Legislative Analyst to initiate a performance audit in**
4 **Fiscal Year (FY) 2025-2026 of the Recreation and Park Department.**

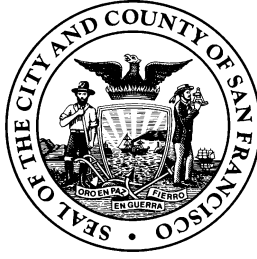
5
6 WHEREAS, The Recreation and Park Department has not undergone a department-
7 wide performance audit in over 10 years; and

8 WHEREAS, As provided in Board Rule 3.25.3, it is the policy of the Board of
9 Supervisors that each program of the City and County of San Francisco be the subject of a
10 performance audit at least once every eight years; and

11 WHEREAS, The function of regular performance audits is to ensure that City
12 departments and agencies make prudent and efficient use of City resources and also
13 effectively perform the functions assigned to them by the Charter and applicable laws; and
14 now be it;

15 MOVED, That the Budget and Legislative Analyst is hereby directed to initiate a
16 performance audit in Fiscal Year (FY) 2025-2026 of the Recreation and Park Department,
17 including, but not limited to: (i) any and all financial and in-kind relationships with SF Parks
18 Alliance, including but not limited to any special restricted funds for the General Manager and
19 the Recreation and Park Commission as well as partnerships with other third party nonprofit
20 organizations and public/private partnerships; (ii) fee schedules and reservation systems for
21 use of and/or entry to park property; (iii) management and oversight of concessions on park
22 land; and (iv) equitable access to, and distribution of, park services across the City and
23 processes for acquiring new park land.

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

MEMORANDUM

TO: Nicolas Menard, Office of the Budget and Legislative Analyst
Phil Ginsburg, General Manager, Recreation and Parks Department

FROM: Monique Crayton, Assistant Clerk, Government Audit and Oversight Committee

DATE: May 27, 2025

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Government Audit and Oversight Committee has received the following Motion request, introduced on May 20, 2025:

File No. 250551

Motion directing the Budget and Legislative Analyst to initiate a performance audit in Fiscal Year (FY) 2025-2026 of the Recreation and Park Department.

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: monique.crayton@sfgov.org.

CC:
Office of Chair Fielder
Dan Goncher, Office of the Budget and Legislative Analyst
Amanda Guma, Office of the Budget and Legislative Analyst
Sarah Madland, Recreation and Parks Department
Beverly Ng, Recreation and Parks Department
Ashley Summers, Recreation and Parks Department

Introduction Form

(by a Member of the Board of Supervisors or the Mayor)

I hereby submit the following item for introduction (select only one):

- ☐ 1. For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
- ☒ 2. Request for next printed agenda (For Adoption Without Committee Reference)
(Routine, non-controversial and/or commendatory matters only)
- ☐ 3. Request for Hearing on a subject matter at Committee
- ☐ 4. Request for Letter beginning with "Supervisor inquires..."
- ☐ 5. City Attorney Request
- ☐ 6. Call File No. from Committee.
- ☐ 7. Budget and Legislative Analyst Request (attached written Motion)
- ☐ 8. Substitute Legislation File No.
- ☐ 9. Reactivate File No.
- ☐ 10. Topic submitted for Mayoral Appearance before the Board on

The proposed legislation should be forwarded to the following (please check all appropriate boxes):

- ☐ Small Business Commission ☐ Youth Commission ☐ Ethics Commission
- ☐ Planning Commission ☐ Building Inspection Commission ☐ Human Resources Department

General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):

- ☐ Yes ☐ No

(Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)

Sponsor(s):

Fielder, Walton, Chen

Subject:

[Amending the Budget and Legislative Analyst Services Audit Plan – Recreation and Park Department – FY 2025-2026]

Long Title or text listed:

Motion directing the Budget and Legislative Analyst to initiate a performance audit in FY 2025-2026 of the Recreation and Park Department.

Signature of Sponsoring Supervisor: /s/ Jackie Fielder

Member, Board of Supervisors
District 9



City and County of San Francisco

JACKIE FIELDER

DATE:	May 29, 2025
TO:	Angela Calvillo Clerk of the Board of Supervisors
FROM:	Supervisor Jackie Fielder, Chair, Government Audit and Oversight Committee
RE:	Government Audit and Oversight Committee COMMITTEE REPORTS

Pursuant to Board Rule 4.20, as Chair of Government Audit and Oversight Committee, I have deemed the following matter is of an urgent nature and request that it be considered by the full Board on Tuesday, June 10, 2025, as a Committee Report:

1. File No. 250551 - [Amending the Budget and Legislative Analyst Services Audit Plan - Recreation and Park Department - FY2025-2026]

This matter will be heard in the Government Audit and Oversight Committee at a regular Meeting on Thursday, June 5, 2025, at 10:00 a.m.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jackie Fielder".

Jackie Fielder