



SAN FRANCISCO PLANNING DEPARTMENT

MEMO

DATE: July 7, 2014
TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Sarah B. Jones, Environmental Review Officer
RE: Appeal timeliness determination – 2251 Greenwich Street

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An appeal of the Categorical Exemption issued for the proposed project at 2251 Greenwich Street (San Francisco Fire Station #16) was filed with the Office of the Clerk of the Board on July 2, 2014, by Stephen Williams.

Timeline: A Categorical Exemption was issued for the project on January 23, 2013. On April 10, 2014, Mr. Williams informed the Planning Department of concerns regarding issuance of the Categorical Exemption due to potential environmental effects from hazardous materials. The Planning Department reissued the Categorical Exemption on June 2, 2014, addressing these concerns. The June Categorical Exemption identified the Approval Action as issuance of the Building Permit by the Department of Building Inspection. This Approval Action has not yet occurred and the Date of the Approval Action, as defined in Section 31.04(h) of the San Francisco Administrative Code, is not known at this time. An appeal of the Categorical Exemption was filed on July 2, 2014.

Timeliness Determination: Section 31.16(a) and (e) of the San Francisco Administrative Code states that any person or entity may appeal an exemption determination to the Board of Supervisors during the time period beginning with the date of the exemption determination and ending 30 days after the Date of the Approval Action. Since the Date of the Approval Action is unknown at this time, it is not possible for the Clerk to schedule the appeal hearing. At such time as the Approval Action occurs, the Planning Department will notify the Clerk so that the appeal hearing may be scheduled. Section 31.16(b)(4) of the San Francisco Administrative Code states that the Clerk of the Board shall schedule the appeal hearing no less than 21 days and no more than 45 days following expiration of the specified time period for filing of the appeal.