

[Administrative Code - Eliminating Budget Savings Incentive Fund]

Ordinance amending the Administrative Code to eliminate the Budget Savings Incentive Fund.

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
Additions to Codes are in single-underline italics Times New Roman font.
Deletions to Codes are in ~~strikethrough italics Times New Roman font~~.
Board amendment additions are in double-underlined Arial font.
Board amendment deletions are in ~~strikethrough Arial font~~.
Asterisks (* * * *) indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Chapter 10, Article I of the Administrative Code is hereby amended by deleting Section 10.20 as follows:

~~SEC. 10.20. BUDGET SAVINGS INCENTIVE FUND~~

~~(a) **Establishment and Purpose of Budget Savings Incentive Fund.** The Budget Savings Incentive Fund (“the Fund”) is hereby established as a category eight fund for the purpose of encouraging City departments to implement cost-saving strategies and to allow for the reinvestment of those savings in one-time expenditures. Disbursements from the Fund shall be made only to those departments that generated net year-end expenditure savings at the close of the most recent prior fiscal year, as certified by the Controller, and only for the purpose of supporting one-time costs, including but not limited to expenditures that improve the efficiency of departmental operations, reduce the cost of service delivery, generate additional revenue, or meet deferred maintenance needs.~~

~~(b) **Funding of Budget Savings Incentive Fund.** It shall be the policy of the City and County of San Francisco that the Fund will be annually funded and available by November 1 of each year. At the end of each fiscal year, up to 25% of the total appropriation closed to General Fund balance by~~

1 ~~General Fund departments and the Department of Public Health's hospital funds shall be appropriated~~
2 ~~into the Fund (the "carry forward amount") and placed on Controller's reserve. The Controller may~~
3 ~~suspend the carry forward amount in years when the Controller determines that the City's financial~~
4 ~~condition cannot support deposits into the Fund.~~

5 ~~(c) **Request and Approval of Appropriation.** Any department funded in whole or in part from~~
6 ~~the General Fund may submit a request in writing to the Controller's Office for a disbursement from~~
7 ~~the Fund. Requests shall be reviewed and recommended for funding by a working group comprised of~~
8 ~~the Mayor's Budget Director, the City Controller, and the President of the Board of Supervisors, or~~
9 ~~their designees. Recommendations of the working group shall be submitted to the Board of Supervisors,~~
10 ~~and the Board may appropriate monies from the Fund by ordinance. The Controller shall not release~~
11 ~~the reserve on monies deposited to the Fund until the City has finally enacted such an ordinance.~~

12 ~~(d) Upon approval of funding requests, the Controller shall have the authority to~~
13 ~~administratively transfer appropriations from the Fund to the department(s) for which requests were~~
14 ~~approved.~~

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16 Section 2. Effective Date. This ordinance shall become effective 30 days after
17 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
18 ordinance unsigned or does not sign the ordinance within 10 days of receiving it, or the Board
19 of Supervisors overrides the Mayor's veto of the ordinance.

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21 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
22 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
23 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal
24 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
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1 additions, and Board amendment deletions in accordance with the “Note” that appears under
2 the official title of the ordinance.

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4 APPROVED AS TO FORM:
5 DAVID CHIU, City Attorney

6 By: /s/
7 KATE G. KIMBERLIN
8 Deputy City Attorney

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