

File No. 150590

Committee Item No. 7

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date July 8, 2015

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|--------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Police Commission Resolution</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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Completed by: Linda Wong Date July 2, 2015

Completed by: Linda Wong Date _____

1 [Accept Gift - Hyster Forklifts and Electric Forklift Battery Charger - California Public Safety
2 Procurement Program - \$226,522]

3 **Resolution authorizing the Police Department to accept a gift of thirteen Hyster forklifts**
4 **and one electric forklift battery charger valued at \$226,522 through the California Public**
5 **Safety Procurement Program.**

6
7 WHEREAS, Thirteen (13) Hyster forklifts and one (1) electric forklift battery charger
8 were inspected and retrieved from the Department of Defense (DoD) DRMO-Tracy Facility
9 and transported to SFPD storage locations where they were inspected by Central Shops
10 mechanics; and

11 WHEREAS, The California Public Safety Procurement Program (CPSPP) – 1033
12 Program was created by the National Defense Authorization Act of Fiscal Year 1997 as part of
13 the US Government's Defense Logistics Agency Disposition Services (DLA) to transfer
14 excess military equipment to law enforcement agencies through this reutilization program; and

15 WHEREAS, These items are in serviceable condition and available at no initial cost to
16 the Department; now, therefore, be it

17 RESOLVED, That the Board of Supervisors approves the gift and authorizes the Chief
18 of Police to accept the gift of thirteen (13) Hyster forklifts and one (1) electric forklift battery
19 charger through the California Public Safety Procurement Program (CPSPP) – 1033 Program.
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Recommended:

Greg P. Suhr
GREGORY P. SUHR, Chief of Police

Approved: [Signature]
for EDWIN M. LEE, Mayor

Approved: [Signature]
for BEN ROSENFELD, Controller



EDWIN M. LEE
MAYOR

POLICE DEPARTMENT
CITY AND COUNTY OF SAN FRANCISCO

THOMAS J. CAHILL HALL OF JUSTICE
850 BRYANT STREET
SAN FRANCISCO, CALIFORNIA 94103-4603



GREGORY P. SUHR
CHIEF OF POLICE

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: San Francisco Police Department
DATE: March 23, 2015
SUBJECT: Accept and Expend Resolution for Subject Gift
TITLE: HYSTER FORKLIFTS (13) AND ELECTRIC FORKLIFT BATTERY CHARGER (1) – \$226,522

Attached please find the original and 4 copies of each of the following:

- Proposed grant (gift) resolution; original signed by Department, Mayor, Controller
- Grant (gift) information form, including disability checklist
- Grant (gift) budget
- Grant application – *Not applicable*
- Grant award letter from funding agency – *Not applicable*
- Ethics Form 126 – *Not applicable*
- Contracts, Leases/Agreements – *Not applicable*
- Other (Explain): **1) Police Commission Resolution, and
2) Sgt. Matthews’s memo dated 11/28/14 with release/receipt forms attached**

Special Timeline Requirements: None

Departmental representative to receive a copy of the adopted resolution:

Name: Katherine Chiu Phone: 415-553-1120

Interoffice Mail Address: SFPD Fiscal Division, Hall of Justice
850 Bryant Street, #555, SF, CA 94103

Certified copy required Yes No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: HYSTER FORKLIFTS (13) AND ELECTRIC FORKLIFT BATTERY CHARGER (1)
2. Department: San Francisco Police Department
3. Contact Person: Katherine Chiu Telephone: 415-553-1120
4. Grant (gift) Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant (gift) Funding Approved or Applied for: \$226,522.00
6. a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable):
7. a. Grant (gift) Source Agency: CALIFORNIA PUBLIC SAFETY PROCUREMENT PROGRAM
(CPSPP) – 1033 PROGRAM
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant (gift) Project Summary: Thirteen (13) Hyster forklifts and one (1) electric forklift battery charger were inspected and retrieved from the Department of Defense (DoD) DRMO-Tracy Facility and transported to SFPD storage locations where they were inspected by Central Shops mechanics. These items are in serviceable condition and available at no initial cost to the Department through the California Public Safety Procurement Program (CPSPP) – 1033 Program.
9. Grant (gift) Project Schedule, as allowed in approval documents, or as proposed:

As this is a one-time donation, there is no schedule
10. a. Amount budgeted for contractual services: N/A
b. Will contractual services be put out to bid? No
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A
d. Is this likely to be a one-time or ongoing request for contracting out? N/A
11. a. Does the budget include indirect costs?
 Yes No
b. 1. If yes, how much? \$
2. How was the amount calculated?
c. 1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs? None

12. Any other significant grant requirements or comments: No

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant (gift) is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

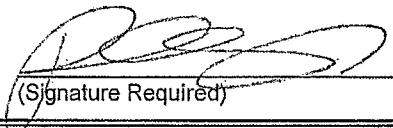
Penny Si

(Name)

Departmental ADA Coordinator

(Title)

Date Reviewed: 3/13/15


(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Gregory P. Suhr

(Name)

Chief of Police

(Title)

Date Reviewed: 3/13/15


(Signature Required)

San Francisco Police Department – THIRTEEN (13) HYSTER FORKLIFTS AND ONE (1) ELECTRIC FORKLIFT BATTERY CHARGER THROUGH THE CALIFORNIA PUBLIC SAFETY PROCUREMENT PROGRAM (CPSPP) – 1033 PROGRAM

<u>Budget Item</u>	<u>In-Kind Value</u>
Thirteen (13) forklifts	\$226,022.00
One (1) electric forklift battery charger	<u>\$500.00</u>
TOTAL:	<u>\$226,522.00</u>



The Police Commission
CITY AND COUNTY OF SAN FRANCISCO

March 12, 2015

Board of Supervisors
City Hall, Room 244
#1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Honorable Supervisors:

At the meeting of the Police Commission on Wednesday, March 11, 2015,
the following resolution was adopted:

RESOLUTION NO. 15-8

**RECOMMENDATION TO THE BOARD OF SUPERVISORS FOR APPROVAL TO ACCEPT THIRTEEN (13)
HYSTER FORKLIFTS AND ONE (1) ELECTRIC FORKLIFT BATTERY CHARGER THROUGH THE CALIFORNIA
PUBLIC SAFETY PROCUREMENT PROGRAM (CPSPP) – 1033 PROGRAM**

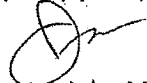
WHEREAS, thirteen (13) Hyster Forklifts and one (1) electric forklift battery charger were inspected and retrieved from the Department of Defense (DoD) DRMO-Tracy Facility and transported to SFPD storage locations where they were inspected by Central Shops mechanics; and

WHEREAS, these items are in serviceable condition and available at no initial cost to the Department; therefore be it

RESOLVED, that the Police Commission hereby recommend that the Board of Supervisors approve and authorize the Chief of Police to accept thirteen (13) Hyster Forklifts and one (1) electric forklift battery charger through the California Public Safety Procurement Program (CPSPP) – 1033 Program.

AYES: Commissioners Loftus, Turman, Mazzucco, Marshall, DeJesus, Hwang, Melara

Very truly yours,


Inspector John Monroe
Secretary
San Francisco Police Commission

1345/rct

cc: Captain E. Vintero/HSU, Sergeant K. Matthews/Marine Unit

SUZY LOFTUS
President

L. JULIUS M. TURMAN
Vice President

DR. JOE MARSHALL
Commissioner

PETRA DeJESUS
Commissioner

THOMAS MAZZUCCO
Commissioner

VICTOR HWANG
Commissioner

SONIA MELARA
Commissioner

Inspector John Monroe
Secretary

Memorandum

San Francisco Police Department



To: Captain Eric Vintero
Commanding Officer,
Homeland Security Unit

From: Sergeant Keith Matthews #102 *Vin*
Marine Unit
Homeland Security Unit

Date: Friday, November 28, 2014

Subject: 1033 Program equipment acceptance

APPROVED YES NO
 Deputy Chief **Charlie Orkes**
 Special Operations Bureau
 Captain Eric Vintero # 700
 LT. KIRK YIN #4169
GREGORY P. SHER
 Chief of Police

ISSUE:

Results of inspection of forklift equipment from the California Public Safety Procurement Program (CPSPP) – 1033 Program.

DISCUSSION:

The following equipment items were retrieved from the Department of Defense (DoD) DRMO-Tracy facility and transported to SFPD storage locations where they were inspected by Central Shops mechanics:

TYPE	MAKE	MODEL	FUEL	SERIAL#	DoD VALUE
Forklift	Hyster	S45XM	Propane	D187V25337Z	16,859
Forklift	Hyster	S45XM	Propane	D187V25331Z	16,859
Forklift	Hyster	S45XM	Propane	D187V25334Z	16,869
Forklift	Hyster	S40XM	Propane	D187V30342A	17,472
Forklift	Hyster	S45XM	Propane	D187V25316Z	16,803
Forklift	Hyster	S40XM	Propane	D187V30311A	17,472
Forklift	Hyster	S45XM	Propane	D187V25332Z	16,859
Forklift	Hyster	S45XM	Propane	D187V25313Z	16,803
Forklift	Hyster	S40XM	Propane	D187V30196A	17,472
Forklift	Hyster	S45XM	Propane	D187V25315Z	28,223
Forklift	Hyster	S45XM	Propane	D187V25350Z	16,859
Forklift	Hyster	S40XM	Propane	D187V30109A	17,472
Forklift	Hyster	J40ZT	Electric	J160N03197E	10,000
Electric forklift battery charger	Yuasa	TGN-18-680		WK1480	500

CONCLUSION:

These items are in serviceable condition and available at no initial cost to the Department. A list of Units in need of this equipment has been compiled by Facilities and repair quotations have prepared Central Shops and submitted to Fleet.

RECOMENDATION:

These items should be accepted through the Police Commission and assigned vehicle ID numbers.

Attachments: DD 1348-1a Release/Receipt forms

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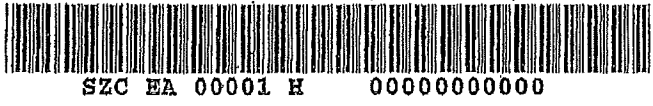
DD FORM 138B-14 JUN 88 ISSUE RELEASE RECIPT DOCUMENT FORM APPROVED OMB NO. 0704-0188
 24. DOCUMENT NUMBER & SUFFIX (30-44)
 25. NATIONAL STOCK NO & ADD (8-22)
 26. RIC (4-6) UI (23-24) CITY (25-29) CON CODE (71) DISTA (85-88) UP (74-80)
 27. ADD'L DATA



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6. DOC DATE 14210	8. NMFC	7. FRT RATE	8. TYPE CARGO	9. PS
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17. ITEM NOMENCLATURE FORKLIFT				
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 HCC: MSG: PO#: SPI: DMIL: A HCC: CIIC:
PICKUP SZCA019 MSDS STOCK FUND BIN:
 DT4210/TI2115 D/C-PK: / / DSG: PCN:

DTID SB320041777799 DELIVERY ORDER 0395919036

SHIPPING ADDRESS
 SAN FRANCISCO POLICE DEPT
 1700 17TH STREET
 SAN FRANCISCO CA 94103-0000

IB MARTINEZ QTY 1
[Signature] 9/12/14

EXCEPTION SHIPPING ADDRESS
 DO NOT SHIP
 CUSTOMER WILL ARRANGE FOR TRANSPORTATION

\$ 16,859.00

LOC: P030926A0 WLL: WL08054634
 POC: SGT Keith Matthews 4153785402

1. DOC IDENT	2. RI FROM	3. M & S	4. UNH 185	5. QUANTITY	6. SUPPL. MENTARY ADDRESS	7. S I G	8. F I C	9. D I S T R I B U T I O N	10. P R O J E C T	11. P R	12. R E G ' D D E L D A T E	13. A D V	14. R I	15. O I C M / F I N D	16. 1. TOTAL PRICE	17. 2. SHIP FROM ORMO RBI SAN JOAQUIN	18. 3. SHIP TO
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DT4210/TI2115	SZCA019	STOCK FUND	BIN:
D/C-PK: / /	MSDS	DSG:	PCN:

DTID SB320041777796 DELIVERY ORDER 0395941065

SHIPPING ADDRESS
 SAN FRANCISCO POLICE DEPT
 1700 17TH STREET
 SAN FRANCISCO CA 94103-0000

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[Signature] *9/19/14*

EXCEPTION SHIPPING ADDRESS
 DO NOT SHIP
 CUSTOMER WILL ARRANGE FOR TRANSPORTATION

\$17,472

LOC: P030926A0 WLL: WL08054632
 POC: †SGT Keith Matthews 4153785402

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 DMIL: A HCC: CIIC:
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 SZCA019
 MSDS STOCK FUND BIN:
 DT4210/TI2115 D/C-PK: / / DSG: PCN:

DB320041897739 DELIVERY ORDER 0395941948
 IB MARTINEZ QTY 1

SHIPPING ADDRESS
 SAN FRANCISCO POLICE DEPT
 1700 17TH STREET
 SAN FRANCISCO CA 94103-0000

9/19/14
 [Signature]

EXCEPTION SHIPPING ADDRESS
 DO NOT SHIP
 CUSTOMER WILL ARRANGE FOR TRANSPORTATION

\$16,859.00
 [Signature]

LOC: P030928A0 WLL: WL08054637
 POC: SGT Keith Matthews 4153785402

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24. DOCUMENT NUMBER & SUFFIX (20-44)



2YTK0342090570

25. NATIONAL STOCK NO & ADD (15-22)



3930DSFORKLIF

26. RIC (4-6)
27. UIC (23-24)
28. QTY (25-29)
29. CON CODE (7-7)
30. DISTA (35-38)
31. UP (7-8-30)



SZC EA 00001 H 00000000000



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17. ITEM NOMENCLATURE					
FORKLIFT					
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22. RECEIVED BY			23. DATE RECEIVED		
			9-14-14		

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 PO#: SPI: HCC: CTIC:
 DMIL: A HCC: CTIC:
 TY CARGO MSG:
 SZCA019
 MSDS STOCK FUND BIN:
 DT4210/TI2115 D/C-PK: / / DSG: PCN:

DTID SB320041897740 DELIVERY ORDER 0395915556

SHIPPING ADDRESS
 SAN FRANCISCO POLICE DEPT
 1700 17TH STREET
 SAN FRANCISCO CA 94103-0000

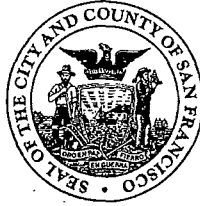
IB MARTINEZ QTY 1
[Signature] *9/19/14*

EXCEPTION SHIPPING ADDRESS
 DO NOT SHIP
 CUSTOMER WILL ARRANGE FOR TRANSPORTATION

\$16,859

LOC: P030930A0 WLL: WL08054639
 POC: SGT Keith Matthews 4153785402

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: *for* Mayor Edwin M. Lee *NLS*
RE: Accept Gift - HYSTER FORKLIFTS (13) AND ELECTRIC FORKLIFT
BATTERY CHARGER (1) - \$226,522
DATE: June 2, 2015

Attached for introduction to the Board of Supervisors is a resolution authorizing the Police Department to accept a gift of thirteen (13) Hyster forklifts and one (1) electric forklift battery charger through the California Public Safety Procurement Program (CPSPP) – 1033 Program.

I respectfully request that this item be calendared in Budget & Finance Committee on June 10th, 2015.

Should you have any questions, please contact Nicole Elliott (415) 554-7940.

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2015 JUN -2 PM 4:24

