

File No. 210014

Committee Item No. 11

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date January 13, 2021

Board of Supervisors Meeting

Date \_\_\_\_\_

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

### OTHER (Use back side if additional space is needed)

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Completed by: Linda Wong Date January 8, 2021

Completed by: Linda Wong Date \_\_\_\_\_

1 [Appropriation - COVID Contingency Reserve - Human Services Agency - Restaurant and  
 2 Food Service Businesses in Chinatown - \$1,900,000 - FY2020-2021 - Authorizing the  
 Controller to Reduce COVID Contingency Reserve Appropriations and Return Funds]

3

4 **Ordinance appropriating \$1,900,000 from the COVID Contingency Reserve in the**  
 5 **Human Services Agency to provide assistance to restaurant and food service**  
 6 **businesses in Chinatown in Fiscal Year (FY) 2020-2021; and authorizing the**  
 7 **Controller to reduce appropriations and return funds to the COVID Contingency**  
 8 **Reserve to the extent that State and/or Federal funds are available for**  
 9 **reimbursement.**

10

Note: Additions are *single-underline italics Times New Roman*;  
 deletions are ~~*strikethrough italics Times New Roman*~~.  
 Board amendment additions are double underlined.  
 Board amendment deletions are ~~strikethrough normal~~.

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13 Be it ordained by the People of the City and County of San Francisco:

14

15 Section 1. The sources of funding outlined below are herein appropriated to  
 16 reflect the projected sources of funding for FY2020-2021.

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18 **SOURCES Appropriation**

19	Fund /	Project &	Account	Description	Amount
20	Department ID	Activity /			
21		Authority			
22	10020	10036796 – 0001	593033	COVID	\$1,900,000
23	GF Continuing	COVID Response	COVID	Contingency	
24	Authority Ctrl / 230018	& Economic Loss	Contingency	Reserve	
25	GEN General City	Reserve/ 21556	Reserve		

1	Fund /	Project &	Account	Description	Amount
2	Department ID	Activity /			
3		Authority			
4	Responsibility	COVID Response			
5		& Economic Loss			
6		Reserve			
7					
8					
9	<b>Total SOURCES Appropriation</b>				<b>\$1,900,000</b>

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12 Section 2. The uses of funding outlined below are herein appropriated in the  
 13 Human Services Agency to provide support to restaurant and food service businesses in  
 14 Chinatown due to the COVID-19 pandemic.

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16 **USES Appropriation**

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1	Fund /	Project & Activity /	Account	Description	Amount
2	Department ID	Authority			
3	10020 GF Annual	XXXXX – XXXX /	527000	Professional and	\$1,900,000
4	Continuing	XXXXX/	Professional	Specialized	
5	Authority Ctrl /		and	Services Budget –	
6	149644		Specialized	Grants to	
7	HSA Human		Services	Chinatown	
8	Services Agency,		Budget	restaurant and	
9	Department of			food services	
10	Aging and Adult			businesses	
11	Services				
12					
13	<b>Total USES</b>				<b>\$1,900,000</b>
14					
15					

16 Section 3. The Controller shall reduce appropriations and return funds to the  
17 COVID Contingency Reserve to the extent that State and/or Federal funds are available  
18 for reimbursement.

19  
20 Section 4. The Controller is authorized to record transfers between funds and  
21 adjust the accounting treatment of sources and uses appropriated in this ordinance as  
22 necessary to conform with Generally Accepted Accounting Principles and other laws.

23  
24  
25

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

FUNDS AVAILABLE:  
BEN ROSENFELD, Controller

3  
4 By:         /s/          
    JON GIVNER  
5 Deputy City Attorney

By:         /s/          
    BEN ROSENFELD  
Controller

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<p><b>Item 11</b> <b>File 21-0014</b></p>	<p><b>Department:</b> Human Services Agency</p>
<p><b>EXECUTIVE SUMMARY</b></p>	
<p style="text-align: center;"><b>Legislative Objectives</b></p> <ul style="list-style-type: none"> <li>• The proposed ordinance (i) appropriates \$1,900,000 from the COVID-19 Response and Economic Loss Contingency Reserve to the Department of Disability and Aging Services in the Human Services Agency to provide assistance to restaurant and food service businesses in Chinatown in Fiscal Year (FY) 2020-2021, and (ii) authorizes the Controller to reduce appropriations and return funds to the COVID Contingency Reserve to the extent that State and/or Federal funds are available for reimbursement.</li> </ul> <p style="text-align: center;"><b>Key Points</b></p> <ul style="list-style-type: none"> <li>• Section 32 of the Annual Appropriation Ordinance for FY 2020-21 and FY 2021-22 provides for the COVID-19 Response and Economic Loss Contingency Reserve. Unassigned General Fund balance of \$507 million was assigned to the Reserve for the purpose of managing costs incurred by the City in response to the COVID 19 pandemic and to offset revenue shortfalls caused by the pandemic. The Reserve is also intended to offset potential loss of future reimbursements from the Federal Emergency Management Agency (FEMA).</li> </ul> <p style="text-align: center;"><b>Fiscal Impact</b></p> <ul style="list-style-type: none"> <li>• According to the Controller’s Office, the available balance in the COVID-19 Response and Economic Loss Contingency Reserve is \$507.4 million. If the Board of Supervisors approves the proposed appropriation, the Reserve balance would still be approximately \$507.2 million.</li> </ul> <p style="text-align: center;"><b>Recommendation</b></p> <ul style="list-style-type: none"> <li>• Approval of the proposed ordinance is a policy matter for the Board of Supervisors.</li> </ul>	

**MANDATE STATEMENT**

City Charter Section 9.105 states that amendments to the Annual Appropriation Ordinance are subject to Board of Supervisors approval by ordinance after the Controller certifies the availability of funds.

**BACKGROUND**

Section 32 of the Annual Appropriation Ordinance for FY 2020-21 and FY 2021-22 provides for the COVID-19 Response and Economic Loss Contingency Reserve. Unassigned General Fund balance of \$507 million was assigned to the Reserve for the purpose of managing costs incurred by the City in response to the COVID 19 pandemic and to offset revenue shortfalls caused by the pandemic. The Reserve is also intended to offset potential loss of future reimbursements from the Federal Emergency Management Agency (FEMA).

**DETAILS OF PROPOSED LEGISLATION**

The proposed ordinance (i) appropriates \$1,900,000 from the COVID-19 Response and Economic Loss Contingency Reserve to the Department of Disability and Aging Services in the Human Services Agency to provide assistance to restaurant and food service businesses in Chinatown in Fiscal Year (FY) 2020-2021, and (ii) authorizes the Controller to reduce appropriations and return funds to the COVID Contingency Reserve to the extent that State and/or Federal funds are available for reimbursement.

**FISCAL IMPACT**

According to the Controller's Office, the available balance in the COVID-19 Response and Economic Loss Contingency Reserve is \$507.4 million. If the Board of Supervisors approves the proposed appropriation, the Reserve balance would still be approximately \$507.2 million.

**RECOMMENDATION**

Approval of the proposed ordinance is a policy matter for the Board of Supervisors.

# Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor  inquiries"
- 5. City Attorney Request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Subject:

The text is listed:

Signature of Sponsoring Supervisor: