File No. 231100

Committee Item No. 2
Board Item No. ______

COMMITTEE/BOARD OF SUPERVISORS

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Committee: Government Audit and Oversight **Date:** November 2, 2023
Board of Supervisors Meeting: **Date:** ______

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☐	☐	**Ordinance**
☐	☐	**Legislative Digest**
☐	☐	**Budget and Legislative Analyst Report**
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☒	☐	**Introduction Form**
☐	☐	**Department/Agency Cover Letter and/or Report**
☐	☐	**MOU - FY2022-2024 - Clean**
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☐	☐	

Prepared by: Stephanie Cabrera **Date:** October 26, 2023
Prepared by: ______ **Date:** ______
Prepared by: ______ **Date:** ______

BOARD of SUPERVISORS

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M E M O R A N D U M

TO: Annie Louie, Audit Partner, Macias Gini & O'Connell LLP
Kathy Lai, Audit Partner, Crowe LLP

FROM: Stephanie Cabrera, Assistant Clerk, Government Audit and Oversight Committee

DATE: October 25, 2023

SUBJECT: HEARING MATTER INTRODUCED

The Board of Supervisors' Government Audit and Oversight Committee has received the following hearing request, introduced by Supervisor Preston on Tuesday, October 17, 2023:

File No. 231100

Hearing to receive and review external auditors' Annual Comprehensive Financial Reports (ACFR), Single Audit, and Management Letters, if any, related to the City audit for Fiscal Year (FY) June 30, 2021 and June 30, 2022; to present their audit plan for FY2022-2023 as required under Charter, Section 9.117; and requesting the City's external auditors Macias Gini & O'Connell to report.

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: Stephanie.Cabrera@sfgov.org

Introduction Form

(by a Member of the Board of Supervisors or the Mayor)

I hereby submit the following item for introduction (select only one):

- [x] 1. For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
- [ ] 2. Request for next printed agenda (For Adoption Without Committee Reference)
  (Routine, non-controversial and/or commendatory matters only)
- [ ] 3. Request for Hearing on a subject matter at Committee
- [ ] 4. Request for Letter beginning with "Supervisor ____ inquires…"
- [ ] 5. City Attorney Request
- [ ] 6. Call File No. ____ from Committee.
- [ ] 7. Budget and Legislative Analyst Request (attached written Motion)
- [ ] 8. Substitute Legislation File No. ____
- [ ] 9. Reactivate File No. ____
- [ ] 10. Topic submitted for Mayoral Appearance before the Board on ____

The proposed legislation should be forwarded to the following (please check all appropriate boxes):

☐ Small Business Commission ☐ Youth Commission ☐ Ethics Commission

☐ Planning Commission ☐ Building Inspection Commission ☐ Human Resources Department

General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):

☐ Yes ☐ No

(Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)

Sponsor(s):

Preston

Subject:

Hearing - Annual Comprehensive Financial Reports, Single Audit, and Management Letters - FY2021-2022 - External Audit Plans for FY2022-2023

Long Title or text listed:

Hearing to receive and review external auditors' Annual Comprehensive Financial Reports (ACFR), Single Audit, and Management Letters, if any, related to the City audit for Fiscal Year (FY) June 30, 2021 and June 30, 2022. The external auditors will also present their audit plan for Fiscal Year 2022-2023 as required under Charter Section 9.117, and requesting the City's external auditors Macias Gini & O'Connell to report.

Signature of Sponsoring Supervisor: /s/ Dean Preston