

File No. 091444

Committee Item No. 6  
Board Item No. 04

**COMMITTEE/BOARD OF SUPERVISORS**  
AGENDA PACKET CONTENTS LIST

Committee: Rules

Date March 18, 2010

Board of Supervisors Meeting

Date 04/06/10

**Cmte Board**

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| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

**OTHER**

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Completed by: Linda Wong  
Completed by: L.w.

Date March 12, 2010  
Date 3/25/10

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

FILE NO. 091444

ORDINANCE NO.

[Energy Efficiency Steering Committee.]

1  
2 Ordinance amending the San Francisco Administrative Code by adding Article II to  
3 Chapter 5, Sections 5.2-1 through 5.2-8, to: (1) create an Energy Efficiency Steering  
4 Committee to advise the Board of Supervisors on planning and decision-making  
5 regarding energy efficiency projects; (2) provide for the Committee's membership,  
6 organization, and duties; and (3) set a sunset date for the Committee.

7 NOTE: Additions are *single-underline italics Times New Roman*;  
8 deletions are ~~*strike-through italics Times New Roman*~~.  
9 Board amendment additions are double-underlined;  
10 Board amendment deletions are ~~striketthrough normal~~.

11 Be it ordained by the People of the City and County of San Francisco:

12 Section 1. The San Francisco Administrative Code is hereby amended by adding  
13 Sections 5.2-01 through 5.2-8, to read as follows:

14 **ARTICLE II: ENERGY EFFICIENCY STEERING COMMITTEE**

15  
16 **SEC. 5.2-1. CREATION OF COMMITTEE.**

17 *This ordinance shall establish the Energy Efficiency Steering Committee of the City and County*  
18 *of San Francisco.*

19  
20 **SEC. 5.2-2. PURPOSES AND POLICIES.**

21 *The purpose of this legislation is to create and maintain a high-level discussion between the*  
22 *community and the City on the spending and allocation of energy efficiency funds. The Energy*  
23 *Efficiency Steering Committee ("the Committee") shall advise the Board of Supervisors on planning*

24  
25 Supervisors Mar; Campos  
BOARD OF SUPERVISORS

1 and decision-making regarding energy efficiency projects, and the spending and allocation of new  
2 monies for such purposes.

3 The Committee's recommendations shall be shaped by the following policies:

4 1. The City should give priority in connection with energy efficiency spending to low income  
5 communities and communities that are disproportionately impacted by localized health and economic  
6 threats of toxic pollution;

7 2. The City should create or adjust specific programs and policies to that ensure jobs and other  
8 economic benefits in energy efficiency and green sector industries specifically benefit low income San  
9 Francisco residents in targeted environmental justice communities;

10 3. The City should have a model of interdepartmental collaboration and action and a targeted  
11 set of metrics upon which energy efficiency programs will be evaluated;

12 4. The City should design and implement energy efficiency policies and programs to achieve  
13 health benefits in targeted environmental justice communities.

14  
15 **SEC. 5.2-3. MEMBERSHIP.**

16 (a) Voting members of the Committee generally shall be drawn from individuals and  
17 organizations with an understanding of the needs of low income communities, as well as technical  
18 expertise in the areas of economic and workforce development, environmental health, employer  
19 contracting, small business, green jobs, and energy efficiency.

20 (b) The Committee shall consist of 7 voting members, appointed by the Board of Supervisors as  
21 follows:

22 (1) Seat 1: A person recommended by a community-based organization that deals  
23 primarily with environmental justice;

24 (2) Seat 2: A person recommended by a community-based organization that deals  
25 primarily with environmental justice;

1                   (3) Seat 3: A person recommended by a community-based organization that works  
2 with under-employed, low wage workers in underserved communities and communities of color, and  
3 having experience with vocational education and training issues in the City's diverse communities  
4 related to age, gender, race, and immigration;

5                   (4) Seat 4: A person recommended by a community-based organization that works with  
6 under-employed, low wage workers in underserved communities and communities of color, and having  
7 experience with vocational education and training issues in the City's diverse communities related to  
8 age, gender, race, and immigration;

9                   (5) Seat 5: A person with a background in labor organizing;

10                  (6) Seat 6: A person with a background in research and/or and education on green  
11 sector industries who is currently employed at an economic development consulting firm and/or  
12 college or university; and,

13                  (7) Seat 7: A person with a background in green jobs in the small business community;

14                  (c) Representatives from the Office of the Mayor, the Department of the Environment, the  
15 Public Utilities Commission, the Office of the Controller, the Economic and Workforce Development  
16 Department, the Department of Public Health, and the Office of Contract Administration shall serve as  
17 non-voting members of the Committee. All City departments, commissions, boards, and agencies shall  
18 cooperate with the Committee in conducting its business.

19  
20 **SEC. 5.2-4. ORGANIZATION AND TERMS OF OFFICE.**

21                  (a) The term of each voting member of the Committee shall be one year. Voting members may  
22 serve multiple terms.

23                  (b) Voting members of the Committee shall serve at the pleasure of the Board of Supervisors.

24                  (c) In the event a vacancy occurs during the term of office of any member, the Board of  
25 Supervisors shall appoint a successor for the unexpired term of the office vacated.

1           (d) Services of the voting members of the Committee shall be voluntary and members will serve  
2 without compensation.

3           (e) The Committee will be staffed by personnel assigned by the Department of the Environment.

4  
5 **SEC. 5.2-5. POWERS AND DUTIES.**

6           (a) The Committee may hold hearings and submit recommendations to the Board of  
7 Supervisors, the Mayor, and other City officers and departments on the spending and allocation of  
8 energy efficiency funds.

9           (b) No later than one year after the date that all seven voting members of the Committee have  
10 been appointed, the Committee shall submit to the Board of Supervisors a set of policy standards for  
11 how the City will equitably spend energy efficiency monies throughout the City.

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13 **SEC. 5.2-6. REPORT.**

14           The Committee shall submit quarterly reports to the Board of Supervisors.

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16 **SEC. 5.2-7. MEETINGS.**

17           The place, date and time of meetings of the Committee shall be prescribed by rule of the  
18 Committee; provided, however that the Committee shall hold a regular meeting not less than once  
19 every month. All meetings shall, except as provided by general law, be open to the public.

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**SEC. 5.2-8. SUNSET.**

The Committee shall terminate by operation of law one year after the date that all seven voting members have been appointed, unless the Board of Supervisors by resolution extends the term of the Committee for an additional year.

APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By:   
THOMAS J. OWEN  
Deputy City Attorney

## LEGISLATIVE DIGEST

[Energy Efficiency Steering Committee.]

**Ordinance amending the San Francisco Administrative Code by adding Article II to Chapter 5, Sections 5.2-1 through 5.2-8, to: create an Energy Efficiency Steering Committee to advise the Board of Supervisors on planning and decision-making regarding energy efficiency projects; provide for the Committee's membership, organization, and duties; and set a sunset date for the Committee.**

### Existing Law

The City does not have an advisory body responsible for working with the Board of Supervisors on planning and decision-making regarding energy efficiency projects.

### Amendments to Current Law

The proposal would amend the Administrative Code to create an Energy Efficiency Steering Committee ("the Committee"). The Committee would be charged with advising the Board of Supervisors on planning and decision-making regarding energy efficiency projects, and the spending and allocation of new monies for such purposes. The Committee would be directed to follow four policies in making its recommendations:

- The City should give priority in connection with energy efficiency spending to low income communities and communities that are disproportionately impacted by localized health and economic threats of toxic pollution;
- The City should create or adjust specific programs and policies to that ensure jobs and other economic benefits in energy efficiency and green sector industries specifically benefit low income San Francisco residents in targeted environmental justice communities;
- The City should have a model of interdepartmental collaboration and action and a targeted set of metrics upon which energy efficiency programs will be evaluated;
- The City should design and implement energy efficiency policies and programs to achieve health benefits in targeted environmental justice communities.

The Committee would have seven voting members, appointed by the Board of Supervisors and drawn from individuals and organizations with an understanding of the needs of low income communities, as well as technical expertise in the areas of economic and workforce development, environmental health, employer contracting, small business, green jobs, and energy efficiency. The ordinance would set qualifications for each of the seven seats. Representatives from various City departments would sit as non-voting members of the Committee.

Voting members would serve one-year terms, and hold their positions at the pleasure of the Board of Supervisors. The Committee would be staffed by the Department of the Environment, and would be required to meet at least once a month.

The Committee would be authorized to hold hearings and submit recommendations to the Board of Supervisors, the Mayor, and other City officers and departments on the spending and allocation of energy efficiency funds. It would submit quarterly reports on its activities to the Board of Supervisors, and, within one year, it would submit to the Board a set of policy standards for how the City will equitably spend energy efficiency monies.

The legislation creating the Committee would expire at the end of one year, unless the Board of Supervisors by resolution extended the term of the Committee for an additional year.