

File No. 160263

Committee Item No. 2

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Land Use and Transportation

Date May 9, 2016

Board of Supervisors Meeting

Date \_\_\_\_\_

### Cmte Board

- |                                     |                          |                                              |
|-------------------------------------|--------------------------|----------------------------------------------|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 - Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 700                                     |
| <input type="checkbox"/>            | <input type="checkbox"/> | Vacancy Notice                               |
| <input type="checkbox"/>            | <input type="checkbox"/> | Information Sheet                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

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Completed by: Victor Young Date May 5, 2016

Completed by: \_\_\_\_\_ Date \_\_\_\_\_



OFFICE OF THE  
CITY ADMINISTRATOR



Edwin M. Lee, Mayor  
Naomi M. Kelly, City Administrator

MEMORANDUM

March 1, 2016

**TO:** Mayor Edwin M. Lee and the Honorable Board of Supervisors

**FROM:** Naomi M. Kelly  
City Administrator

**SUBJECT:** Property Reporting Requirements under Administrative Code Section 23A

Pursuant to the reporting requirements under Administrative Code Section 23A, attached is the list of those parcels deemed surplus by the departments in jurisdiction. Although the code only requires a report of those parcels of 10,890 square feet or larger (Section 23A.4), in an effort to provide the greatest possible transparency to our elected officials and to the public, we have included all parcels deemed surplus, no matter their size.

This is the first year under the newly adopted timelines and process of Code Section 23A. The process of updating and improving our data regarding real property will be continuous, and in several weeks we'll have a new dedicated staff resource at the Real Estate Division to focus solely on surplus asset reporting, transfer, development and disposition.

The process of review of certain assets by the Mayor's Office of Housing and Community Development will now commence, and their feasibility evaluation for each property surveyed will be completed by June 1 (Section 23A.7).

cc: John Updike, Director of Real Estate  
Olson Lee, Director of MOHCD

REIS

## SURPLUS PROPERTY

Property Name	Address	Jurisdiction (Land)	No. of Lots	Land Area(sf)	Bldg Area	Bldg Use	Zoning	District	Vacant	Surplus	Block-Lot
VACANT LAND - FITZGERALD	1000 FITZGERALD AVENUE	Public Works	2	9992	0				TRUE	TRUE	4924-009
VACANT LAND - BANCROFT	1400 BANCROFT	Public Works	1	4996	0				TRUE	TRUE	4866-008
STATE RELINQUISHMENT	149 MILTON ST	Public Works	1	80	0		P	8	TRUE	TRUE	6750-054
OBSERVATION AREA	191 PORTOLA	Public Works	1	50141	0		P-OS	8	TRUE	TRUE	2848-001
SOUTHERN FWY (REMAINDER) AT THOMAS	NO ADDRESS	Public Works	1	1546	0		PDR-2	10	TRUE	TRUE	5350-050
SOUTHERN FWY (REMAINDER) AT THOMAS	2198 THOMAS AVE	Public Works	1	2047	0		PDR-2	10	TRUE	TRUE	5350-048
CESAR CHAVEZ ST CIRCLE	2627 CESAR CHAVEZ	Public Works	1	7278	0		PDR-2	10	TRUE	TRUE	4339-002A
FORMER EMERGENCY HOSPITAL	35 ONONDAGA	Public Health	1	3110	3960	Vacant	P	11	FALSE	TRUE	6959-016
FRANCONIA ST ALIGNMENT	401 FRANCONIA	Public Works	1	2282	0		RH-1	9	TRUE	TRUE	5635-023
MISSION ST PARCEL	4011 MISSION	Public Works	2	1161	0		RH-2	9	TRUE	TRUE	5835-011A
FORMER HEALTH OFFICE	45 ONONDAGA	Public Health	1	4000	4244	Vacant	NC-3	11	FALSE	TRUE	6959-017
EXCESS PROPERTY	455 BUSH	Public Works	2	949	0		C-3-R	3	TRUE	TRUE	0287-015
UNDEDICATED STREET	59 Ord Ct	Public Works	1	125	0		RH-2	8	TRUE	TRUE	2619-086
PUBLIC WORKS LANDS	691 ALEMANY	Public Works	3	9425	0		RH-1	9	TRUE	TRUE	5886-058
PLAZA - CLIPPER & 26TH STS	840 CLIPPER	Public Works	1	15868	0		P-OS	8	TRUE	TRUE	2850-023
DWIGHT ST PARCEL	859 DWIGHT	Public Works	1	997	0		RH-1	9	TRUE	TRUE	6130-031
CESAR CHAVEZ ST RIGHT-OF-WAY	900 CESAR CHAVEZ ST	Public Works	1	2896	0		P	10	TRUE	TRUE	4314-001
UNDEDICATED STREET	AUGUSTA & CHARTER OAK	Public Works	1	1685	0		P	10	TRUE	TRUE	5376-066
CITY-OWNED PARCEL (BAY SHORE BLVD & SILVER)	BAY SHORE BLVD & SILVER AVE	Public Works	1	897	0		NC-1	10	TRUE	TRUE	5402-060
BOSWORTH ST	BOSWORTH & BROMPTON	Public Works	1	4387	0		P-OS	8	TRUE	TRUE	6744-032
BOSWORTH ST (REMAINDER AT BURNSIDE)	BOSWORTH & BURNSIDE	Public Works	1	27878	0		P-OS	8	TRUE	TRUE	6736-033
BOSWORTH ST (REMAINDER AT CHILTON)	BOSWORTH & CHILTON	Public Works	1	11192	0		P-OS	8	TRUE	TRUE	6738-030
BOSWORTH ST	BOSWORTH & LIPPARD	Public Works	1	13429	0		P-OS	8	TRUE	TRUE	6743-025
BROADWAY TUNNEL REMAINDER	BROADWAY & LARKIN	Public Works	1	400	0		RH-3	3	TRUE	TRUE	0154-028
GENEVA AVE (REMAINDER AT CAYUGA)	CAYUGA & GENEVA AVENUE	Public Works	—	265	0		RH-1	11	TRUE	TRUE	7029-028
CESAR CHAVEZ ST (REMAINDER)	CESAR CHAVEZ & GUERRERO ST	Public Works	1	701	0		RH-3	8	TRUE	TRUE	6567-009A
UNDEDICATED ST (DE LONG STREET & SAN DIEGO STREET)	DE LONG STREET & SAN DIEGO ST	Public Works	4	900	0		P		TRUE	TRUE	7174-051
UNDEDICATED STREET	E OF ROOSEVELT & PARK HILL	Public Works	1	196	0		RH-2	8	TRUE	TRUE	2608-032
UNDEDICATED ST (LA GRANDE & MANSFIELD)	LA GRANDE & MANSFIELD	Public Works	1	374	0		RH-1	11	TRUE	TRUE	5963A-001
OLD BURNETT AVE (VACATED)	PALQ ALTO & GLENBROOK	Public Works	1	7270	0		RH-2	8	TRUE	TRUE	2719B-046
UNDEDICATED ST	SE CARL & ARGUELLO	Public Works	1	1646	0		P	5	TRUE	TRUE	1275A-029
REMAINDER PARCEL	BTWN BART & I-280	Public Works	1	848	0			11	TRUE	TRUE	7176-032
REMAINDER PARCEL	UNDER SOUTHBOUND I-280	Public Works	1	4996	0			11	TRUE	TRUE	7126A-007
REMAINDER PARCEL	UNDER NORTHBOUND I-280	Public Works	1	287	0			11	TRUE	TRUE	7153-051
OLD MINT	88 FIFTH STREET	Real Estate	1	47510				6	FALSE	TRUE	3704-011
OLD POTRERO STATION	2300 THIRD STREET	Police	1	11992	18162	Vacant	P	10	FALSE	TRUE	4108-037
OLD FIRE STATION 21	1152 OAK STREET	Fire	1	3436		Vacant	NCT	5	FALSE	TRUE	1215-010
FIRE CHIEF'S RESIDENCE	870 BUSH STREET	Fire	1	7135		Vacant	RC-4	3	FALSE	TRUE	0274-010
	1051 PALOU	MOHCD	1	4530	0	Vacant	M-1	10	TRUE	TRUE	4756-046
FORMER STORAGE	240 VAN NESS	Real Estate	1	5449	10898	Vacant	C-3-G	6	TRUE	TRUE	0811-019
ARTS COMM VISUAL/AUDIO DISPLAY ONLY	155 GROVE STREET	Arts Comm	1	4186		Vacant	P	6	FALSE	TRUE	0811-016
PLEASE TOUCH GARDEN	165 GROVE STREET	Real Estate	1	4116			P	6	TRUE	TRUE	0811-021
	114 ELMIRA STREET	MOHCD	1	2040	0		P	10	TRUE	TRUE	5377-068
	395 JUSTIN DRIVE	MOHCD	1	962	0		RH-1	9	TRUE	TRUE	5842-048
JUNIPERO SERRA AT SHIELDS		MOHCD	1	2439	0		RH-1	11	TRUE	TRUE	7000-025

REIS

SURPLUS PROPERTY

Property Name	Address	Jurisdiction (Land)	No. of Lots	Land Area(sf)	Bldg Area	Bldg Use	Zoning	District	Vacant	Surplus	Block-Lot
GENEVA AT OCEAN		MOHCD	1	8575	0		RH-2	7	TRUE	TRUE	6946-061
COMMUNITY GARDEN-CORBETT HEIGHTS	331 CORBETT	Public Works	1	12700	0		P	8	TRUE	TRUE	2659-059

REIS

SURPLUS PROPERTY

Comments/Status
Underwater Lots - removing from list
Underwater Lots - removing from list
Possible sale to Caltrans
MOHCD review
Possible sale to Caltrans
Possible sale to Caltrans
Possible encroachment
Legislation Pending for Sale
Possible dedication as r/w
Possible encroachment
Legislation Pending for Sale
Possible encroachment
Possible dedication as r/w
multiple parcels, possible r/w
MOHCD review
Possible encroachment
Possible encroachment
Possible encroachment
Community Garden
Community Garden
Community Garden
Community Garden
Possible encroachment
Possible encroachment
Possible sale
Possible sale to BART
Possible encroachment
JT to Rec-Park
MOHCD review
Possible sale to UCSF
Possible sale to Caltrans
Possible sale to Caltrans
Possible sale to Caltrans
RFQ process underway, w/interim activation
Vacant/Abandoned Notice on file
Weight equipment/Guardian's use
Possible Sale
Vacant/Abandoned Notice on file
UMB
Community Garden
Possible sale-used as parking
Possible encroachment
Possible encroachment

REIS

Comments/Status
Possible dedication as r/w
Governed by ordinance 02-12

SURPLUS PROPERTY

Request for a hearing from the Department of Real Estate on the inaugural Surplus Property Report to determine if any Property should be transferred to MOHCD under Section 23A.7.

Request for presentations from Enterprise Departments and the Education District regarding their process of identifying property as surplus and underutilized for submission to the Department of Real Estate under the Property Reporting Requirements under Administrative Code Section 23A.

BOARD of SUPERVISORS



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1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Olson Lee, Director, Mayor's Office of Housing and Community Development  
Tiffany Bohee, Executive Director, Office of Community Investment and Infrastructure  
John Updike, Director, Real Estate  
Ed Reiskin, Executive Director, Municipal Transportation Agency  
Harlan Kelly, Jr., General Manager, Public Utilities Commission  
Richard A. Carranza, Superintendent of Schools, San Francisco Unified School District

FROM: Andrea Ausberry, Assistant Clerk  
Land Use and Transportation Committee

DATE: March 23, 2016

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Land Use and Transportation Committee has received the following hearing request, introduced by Supervisor Kim on March 15, 2016.

**File No. 160263**

Hearing on the first annual Surplus Property Report to determine if any property should be transferred to the Mayor's Office of Housing and Community Development, to review the process for identifying property as surplus and underutilized for submission to the Department of Real Estate under the Property Reporting Requirements of Administrative Code, Section 23A; and requesting the Port, San Francisco Municipal Transportation Agency, San Francisco Public Utilities Commission, and San Francisco Unified School District to report.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [andrea.ausberry@sfgov.org](mailto:andrea.ausberry@sfgov.org)

c: Sophie Hayward, Mayor's Office of Housing and Community Development  
Eugene Flannery, Mayor's Office of Housing and Community Development  
Natasha Jones, Commission on Community Investment and Infrastructure  
Claudia Guerra, Commission on Community Investment and Infrastructure  
Janet Martinsen, Municipal Transportation Agency  
Kate Breen, Municipal Transportation Agency



Dillion Auyoung, Municipal Transportation Agency  
Viktoriya Wise, Municipal Transportation Agency  
Maria Cordeo, Municipal Transportation Agency  
Roberta Boomer, Municipal Transportation Agency  
Juliet Ellis, Public Utilities Commission  
Donna Hood, Public Utilities Commission  
Chris Armentrout, San Francisco Unified School District  
Jamila Brooks, San Francisco Unified School District  
Esther Casco, San Francisco Unified School District  
Danielle Houck, San Francisco Unified School District

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission     Youth Commission     Ethics Commission
- Planning Commission     Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.**

**Sponsor(s):**

Supervisor Kim

**Subject:**

Hearing on Surplus Property Report

**The text is listed below or attached:**

See attached.

Signature of Sponsoring Supervisor: 

For Clerk's Use Only: