

1 [Administrative Code - City Membership in Certain Organizations]

2

3 **Ordinance amending the Administrative Code to modify the requirements for City**
 4 **departments to acquire and maintain membership in professional, trade, and other**
 5 **organizations.**

6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
 7 **Additions to Codes** are in *single-underline italics Times New Roman font*.
 8 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
 9 **Board amendment additions** are in double-underlined Arial font.
 10 **Board amendment deletions** are in ~~strikethrough Arial font~~.
 11 **Asterisks (* * * *)** indicate the omission of unchanged Code
 12 subsections or parts of tables.

10

11 Be it ordained by the People of the City and County of San Francisco:

12

13 Section 1. The Administrative Code is hereby amended by revising Section 16.6,
 14 deleting Section 16.6-1, and revising and renumbering Section 16.6-2, to read as follows:

15 **SEC. 16.6. REPRESENTATION OF CITY AND COUNTY IN CERTAIN ORGANIZATIONS –**
 16 **MEMBERSHIPS IN ORGANIZATIONS AUTHORIZED—~~ANNUAL REPORT OF~~**
 17 **~~MEMBERSHIPS TO THE MAYOR, CONTROLLER AND BOARD OF SUPERVISORS.~~**

18 *Subject to the budgetary and fiscal requirements of the Charter,* City departments and their
 19 duly authorized officers and employees may acquire and maintain membership in
 20 professional, trade, and other organizations, where such membership is in the interest and for
 21 the benefit of the City and County, ~~as follows:~~

22 *By May 1st of each year, each board, commission and department head of the City and County*
 23 *shall submit to the Mayor, the Controller, and the Board of Supervisors a listing for the next fiscal year*
 24 *of each and every organization in which the board, commission or department is or will wishes to be a*
 25 *member, including a listing of the membership cost for each organization in which membership will be*

1 *sought. The listing shall also specify which organizations have been added to or deleted from the*
2 *previous year's list. The proposed memberships shall be deemed approved unless specifically*
3 *disapproved by resolution of the Board of Supervisors introduced within 60 days of submission of the*
4 *department's list.*

5
6 **~~SEC. 16.6-1. REPRESENTATION OF CITY AND COUNTY IN CERTAIN ORGANIZATIONS –~~**
7 **~~ANNUAL DUES AND EXPENSES OF MEMBERSHIP; ATTENDING MEETINGS OR~~**
8 **~~CONVENTIONS.~~**

9 *The annual dues and expenses of said memberships, and the costs of attendance at meetings of*
10 *said organizations, shall be allowed and paid only when funds have been specifically appropriated for*
11 *such purposes; provided, that the Board of Supervisors, by resolution certified by the Controller as to*
12 *funds available, may authorize such attendance together with allowance and payment of costs thereof;*
13 *and, provided further that the Mayor or the Mayor's designee may authorize attendance at meetings in*
14 *California when funds are certified by the Controller as being legally available for such purposes*
15 *within the publicity and advertising fund.*

16
17 **SEC. 16.6-1 ~~16.6-2~~. REPRESENTATION OF CITY AND COUNTY IN CERTAIN**
18 **ORGANIZATIONS – REPRESENTATIVES AT MEETINGS – VOTING CONTRARY TO CITY**
19 **POLICY.**

20 No officer or employee *attending* ~~authorized to attend~~ a meeting or convention *of a*
21 *professional, trade, or other organization* ~~by the Board of Supervisors~~ shall cast a vote or make any
22 representation at such meeting or convention, while acting or purporting to act as a
23 representative of the City and County, which he *or she* knows to be contrary to or in conflict
24 with any officially established policy of the City and County on the subject matter of the vote or
25 representation.

1 "Officially established policy" shall mean a policy established by ordinance, resolution,
2 or other written document constituting a public record, made, enacted, or adopted by the
3 board or officer having legal jurisdiction to establish such policy for the City and County.

4 Violation of this Section shall be deemed an act of official misconduct or
5 insubordination and shall subject the violator to the proceedings and the penalties therefor
6 provided by the Charter or other applicable law.

7
8 Section 2. Effective Date. This ordinance shall become effective 30 days after
9 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
10 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
11 of Supervisors overrides the Mayor's veto of the ordinance.

12
13 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
14 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
15 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal
16 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
17 additions, and Board amendment deletions in accordance with the "Note" that appears under
18 the official title of the ordinance.

19
20 APPROVED AS TO FORM:
21 DENNIS J. HERRERA, City Attorney

22 By: _____
23 THOMAS J. OWEN
24 Deputy City Attorney

25 n:\legana\as2016\1600777\01108937.docx