

1 [SSIP—In-Kind Assistance.]

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3 **Ordinance amending Administrative Code Sec. 20.206 to reflect current grant amounts**  
4 **and to provide in-kind shelter and meals to homeless applicants and recipients;**  
5 **amending Administrative Code Sec. 20.206.3 to value shelter and meals to homeless**  
6 **recipients as in-kind assistance; adding Administrative Code Sec. 20.226 to establish a**  
7 **baseline SSIP budget; adding Administrative Code Sec. 20.227 to provide for an**  
8 **independent evaluation; adding Administrative Code Sec. 20.228 to provide that these**  
9 **amendments will sunset in two years; and adding Administrative Code Sec. 20.229 to**  
10 **establish an operative date for these amendments of on or before January 1, 2003.**

11 Note: Additions are *single-underline italics Times New Roman*;  
12 deletions are *strikethrough italics Times New Roman*.  
13 Board amendment additions are double underlined.  
Board amendment deletions are ~~strikethrough normal~~.

14 Be it ordained by the People of the City and County of San Francisco:

15 Section 1. The San Francisco Administrative Code is hereby amended by amending  
16 Section 20.206, to read as follows:

17 **SEC. 20.206. SSIP PAYMENTS.**

18 (a) For each eligible individual or for each eligible family budget unit of two or  
19 more persons who qualify for assistance under the SSIP Program, the maximum monthly  
20 payment amount which recipients shall receive is listed below.

21 MAXIMUM SSIP PAYMENT AMOUNT

22 Single Individual ~~\$345~~ \$395

23 Number of Eligible Persons in Same Family

24 2 Persons ~~\$567~~ \$649

25 3 Persons ~~\$703~~ \$804

1	4 Persons	<del>\$834</del>	<u>\$955</u>
2	5 Persons	<del>\$952</del>	<u>\$1,089</u>
3	6 Persons	<del>\$1,070</del>	<u>\$1,223</u>
4	7 Persons	<del>\$1,175</del>	<u>\$1,343</u>
5	8 Persons	<del>\$1,281</del>	<u>\$1,464</u>
6	9 Persons	<del>\$1,388</del>	<u>\$1,586</u>
7	10 Persons	<del>\$1,508</del>	<u>\$1,723</u>

8 In the case of more than 10 persons in a family budget unit, an additional \$25  
9 each month shall be paid for each additional person in the family budget unit. For family  
10 budget units in which members receive cash payments from more than one federal, State or  
11 County assistance program, except for SSI/ SSP, the total aid payment shall consist of the  
12 sum of each individual's proportionate share of the aid payment for a family budget unit of the  
13 same size within each program to which each member is eligible.

14 (b) The maximum monthly SSIP payment for which an applicant is eligible  
15 shall be the maximum monthly SSIP payment prorated as of the eligibility determination date,  
16 minus any nonexempt cash available to the applicant during that calendar month, *and* minus  
17 the fair market value of any nonexempt personal property available to the applicant during that  
18 calendar month, *and and minus the value of any in-kind housing, utilities and/or meals available or*  
19 *provided to the applicant.* A rent payment, retroactive to the first of the month in which eligibility  
20 is determined, may be authorized to prevent eviction from existing housing.

21 (c) The maximum monthly SSIP payment for which a recipient is eligible  
22 shall be the maximum SSIP payment less any nonexempt cash received from sources other  
23 than SSIP which is available to the recipient during the month for which the SSIP payment is  
24 paid, *and* less the fair market value of any nonexempt personal property which is, or will be,

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1 available to the recipient during the month for which the SSIP payment is paid, and minus the  
2 value of any in-kind housing, utilities and/or meals available or provided to the recipient.

3 (d) No SSIP payment shall be issued for less than \$5.00.

4 (e) SSIP may be provided in the form of vouchers, checks, two-party checks,  
5 warrants, electronic benefit transfers, in-kind benefits, and/or through third party contracts.

6 (f) SSIP payments may be made payable only to the recipient or, upon the  
7 recipient's written authorization, to the recipient and a designated co-payee, or to a  
8 representative payee.

9 (g) SSIP payments may be mailed directly to the recipient or to the  
10 designated representative payee. SSIP payments may be made by electronic benefit transfer.  
11 SSIP payments may be picked up at a location designated by the Department. SSIP  
12 payments shall not be mailed to a post office box, a mail receiving service, or to an address  
13 outside the City and County of San Francisco, except upon specific authorization of the  
14 Executive Director.

15 (h) The Maximum SSIP Payment Amounts listed in Section 20.206(a) of this  
16 Article shall be increased by any annual percentage cost of living increase to the Maximum  
17 Aid Payment, and according to the same schedule, if such an increase is implemented by the  
18 State of California in the TANF/CalWORKs Program.

19 (i) Self-declared homeless applicants and recipients shall receive in-kind benefits or  
20 vouchers for shelter, which includes utilities and meals. If in-kind benefits and/or vouchers are not  
21 available, such applicants and recipients shall receive the income-in-kind value of shelter, utilities,  
22 and/or meals, whichever is not available, in the form of an emergency warrant. Applicants and  
23 recipients are required to provide a verifiable rent receipt, or verifiable documentation of shared  
24 housing, or verifiable documentation of rent-free housing.

1           (j)     A special allowance of up to \$50.00 per month shall be made available, in the  
2 form of an emergency warrant, to any recipient when the income-in-kind value of housing, and/or  
3 utilities, and/or meals provided to that recipient exceeds the maximum monthly payment for which that  
4 recipient is eligible. If such income-in-kind value does not exceed the maximum monthly payment for  
5 which that recipient is eligible, but allows for less than \$50.00 cash per month, that recipient shall  
6 receive an amount, in the form of an emergency warrant, when added to the maximum monthly  
7 payment for which that recipient is eligible that equals \$50.00 cash per month.

8           Section 2. The San Francisco Administrative Code is hereby amended by amending  
9 Section 20.206.3, to read as follows:

10           **SEC. 20.206.3. HOUSING.**

11           (a)     "Housing" shall include, but not be limited to, shelter, single occupancy  
12 residential hotels, master lease rooms, transitional housing, supportive housing programs, residential  
13 treatment facilities.

14           (b~~a~~)    There shall be no reduction in the SSIP payment for which an applicant or  
15 recipient is eligible receives because she/he shares housing with others who are not members  
16 of the applicant's/recipient's family budget unit. All applicants/recipients shall be required to  
17 present a verifiable rent receipt. If the applicant/recipient is not the owner or prime lessee of the  
18 premises, a verifiable rent receipt signed by the owner or prime lessee may provide evidence of the  
19 applicant's/recipient's place of residence and share of housing costs.

20           (c) ~~When~~ Where an applicant/recipient obtains rent-free housing, such housing  
21 shall be valued according to the Value of Income-in-Kind Chart set forth under Title 22 of the  
22 California Code of Regulations, Section 50511 (the "Income-in-Kind Chart"), rather than at fair  
23 market value. The value of the rent-free housing, which is presumed to include utilities, as  
24 determined under the Income-in-Kind Chart, shall be deducted from the maximum monthly  
25 payment amount. If the applicant or recipient receives rent-free housing, but pays for utilities, the

1 applicant or recipient must present a verifiable bill for utilities at that address, and a verifiable receipt  
2 for payment of any portion of that utility bill.~~In addition, all applicants and recipients shall be required~~  
3 ~~to present a verifiable rent receipt. If the applicant or recipient is not the owner or prime lessee of the~~  
4 ~~premises, a verifiable rent receipt signed by the owner or prime lessee may provide evidence of the~~  
5 ~~applicant's or recipient's place of residence and share of housing costs.~~

6 (db) Verified payments made directly to a housing provider on behalf of an  
7 applicant or recipient for the entire amount of the rent and/or utilities, or rent-free housing, or  
8 housing received in exchange for work, shall be assigned an in-kind value as specified by the  
9 Income-in-Kind Chart and that value shall be deducted from the maximum monthly payment  
10 to which that applicant or recipient is eligible.

11 (e) Shelter and/or meals provided to applicants and recipients who are unable to  
12 provide a verifiable rent receipt, or verifiable documentation of shared housing, or verifiable  
13 documentation of rent-free housing shall be valued as in-kind housing, utilities and/or meals as  
14 specified by the Income-In-kind Chart, and that value shall be deducted from the maximum monthly  
15 stipend for which that applicant or recipient is eligible.

16 (fe) Nothing in this Section shall be construed as requiring an otherwise  
17 eligible applicant or recipient to accept housing in a facility which is either the subject of a  
18 pending nuisance abatement proceeding before a duly authorized agency or department of  
19 the City and County or before a court of competent jurisdiction, or which theretofore has been  
20 found to be a public nuisance pursuant to any provision of any San Francisco Municipal Code  
21 by a duly authorized agency or department of the City and County or by a court of competent  
22 jurisdiction and which nuisance has not been abated.

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1 Section 3. The San Francisco Administrative Code is hereby amended by adding  
2 Section 20.226, to read as follows:

3 Sec. 20.226. Funding. *A baseline budget for the SSIP Program shall be established using the*  
4 *City and County of San Francisco FY 2002-2003 final appropriation. In subsequent fiscal years, this*  
5 *baseline amount shall be appropriated to the Department of Human Services to fund housing and*  
6 *related services for homeless adults without dependents. This funding may be used to support, but shall*  
7 *not be limited to, some or all of the following: improvements of conditions in existing shelters,*  
8 *expansion of shelter capacity, mental health and substance abuse treatment, permanent supportive*  
9 *housing, outreach, hotel master lease programs and meals for the homeless population through direct*  
10 *services and/or contracts.*

11 Section 4. The San Francisco Administrative Code is hereby amended by adding  
12 Section 20.227 to read as follows:

13 Sec. 20.227. Evaluation. *The SSIP Program is to be evaluated by an agency not affiliated with*  
14 *the City and County of San Francisco every two years for program effectiveness and cost efficiency.*

15 Section 5. The San Francisco Administrative Code is hereby amended by adding  
16 Section 20.228 to read as follows:

17 Sec. 20.228. Sunset Clause. *The provisions of this amendment, Sections 20.206(b),(c),(i),(j);*  
18 *20.206.3(a),(b),(c),(e); 20.226; 20.227; 20.228; and 20.229; shall sunset 2 years after the effective date*  
19 *of this ordinance.*

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1 Section 6. The San Francisco Administrative Code is hereby amended by adding  
2 Section 20.229 to read as follows:

3 Sec. 20.229. Operative Date of Amendments. The provisions of this amendment, Sections  
4 20.206(b),(c),(i),(j); 20.206.3(a),(b),(c),(e); 20.226; 20.227; and 20.228 shall become operative on or  
5 before January 1, 2003.

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7 APPROVED AS TO FORM:

8 DENNIS J. HERRERA, City Attorney

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10 By:

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Virginia Dario Elizondo  
Deputy City Attorney

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