

1 [Memorandum of Understanding - San Francisco Community College District - Use of San
2 Francisco City College Enrollment Fee Assistance Fund - Not to Exceed \$11,233,904]

3 **Resolution approving a Memorandum of Understanding between the City and County**
4 **of San Francisco and the San Francisco Community College District for the City to**
5 **provide financial support to the Free City College Program not to exceed \$11,233,904**
6 **for a term beginning upon certification of available funds by the Controller and ending**
7 **on June 30, 2019.**

8
9 WHEREAS, On October 7, 2016, the City enacted Ordinance No. 186-16, establishing
10 a fund now named the San Francisco City College Financial Assistance Fund (the “Fund”);
11 and

12 WHEREAS, Through annual appropriations during the City’s budget approval process,
13 the City intends to appropriate monies to the Fund to provide financial assistance for San
14 Francisco residents attending City College; and

15 WHEREAS, On June 22, 2017, the City enacted Ordinance No. 125-17, modifying
16 restrictions on uses of the monies in the Fund and making additional changes based on
17 negotiations between the City and the San Francisco Community College District (the
18 “District”); and

19 WHEREAS, The Department of Children, Youth, and Their Families (the “Department”)
20 has entered a Memorandum of Understanding (the “Agreement”) with the District, subject to
21 approval by the Board of Supervisors in this Resolution; and

22 WHEREAS, A copy of the fully executed Agreement is on file with the Board of
23 Supervisors in File No. 171069; and

24 WHEREAS, The City, through the Department, wishes to support the District’s Free
25 City College Program by providing funds to the District to offset enrollment fees and provide

1 other education-related financial support for students who are enrolled in credit courses at
2 City College and California residents living in San Francisco; and

3 WHEREAS, Under the Agreement, the District will not use funds from the Fund to
4 provide benefits based on individual need; and

5 WHEREAS, Under the Agreement, the District agrees to use the funds to offset all
6 enrollment fees for California residents living in San Francisco who are not eligible for other
7 grants or financial aid that would cover such fees; and

8 WHEREAS, For students who already receive grants or financial aid that cover
9 enrollment fees, the District will provide grants to pay for education-related expenses,
10 provided that no full-time student will receive benefits worth more than \$500 from the program
11 for any academic year and no part-time student will receive benefits worth more than \$200 for
12 any academic year; and

13 WHEREAS, The maximum amount of funds disbursed from the Fund under the
14 Agreement will be \$11,233,904; the maximum amount of funds that the District will provide in
15 grants to students in Fall 2017 and Spring 2018 will be \$5,366,952; and the maximum amount
16 of funds that the District will provide in grants to students in Fall 2018 and Spring 2019 will be
17 \$5,366,952; and

18 WHEREAS, The District may use up to \$500,000 during the term of the Agreement to
19 pay the costs of implementation and administration of the program, including but not limited to
20 altering the District's online enrollment program and hiring financial aid counselors to provide
21 information and support; and

22 WHEREAS, As a condition of the Agreement, and as required by Administrative Code
23 Section 10.100-288, the City and the District have agreed to create an Oversight Committee
24 to review the District's implementation of the Agreement and prepare an annual public report
25

1 to the Mayor, the Board of Supervisors, the District, and the Department concerning the
2 implementation of the Agreement and disbursements from the Fund; and

3 WHEREAS, The Agreement sets forth disbursement procedures, recordkeeping
4 requirements, and reporting and auditing requirements, and specifies eligibility criteria for
5 students' participation in the program; and

6 WHEREAS. The Agreement is effective upon certification of availability of funds by the
7 Controller, and will terminate on June 30, 2019; now, therefore, be it

8 RESOLVED, That the Board of Supervisors hereby approves the Agreement contained
9 in File No. 171069; and, be it

10 FURTHER RESOLVED, That the Board of Supervisors authorizes the Department to
11 enter into any amendments or modifications to the Agreement that the Department
12 determines, in consultation with the City Attorney, are in the best interest of the City, do not
13 otherwise materially increase the obligations or liabilities of the City, are necessary or
14 advisable to effectuate the purposes of the Agreement, and are in compliance with all
15 applicable laws, Administrative Code, Section 10.100-288.