



San Francisco Department of Public Health

Daniel Tsai
Director of Health

City and County of San Francisco
Daniel Lurie
Mayor

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Thursday, May 29, 2025

RE: **Retroactivity re: File 250546**

This Resolution seeks authorization for the Department of Public Health (DPH) to retroactively accept and expend a gift in the amount of \$1,744,131 from the San Francisco Public Health Foundation.

This accept and expend gift is retroactive because DPH received the notice of the gift after the project start date. DPH received the award letter on October 17, 2024, for a pre-determined project start date of July 1, 2024. Upon receiving the notice of award, DPH put together the accept and expend packet and forwarded it to the Controller's Office for review on November 4, 2024. The packet was approved by the Health Commission on January 6, 2025. The Controller's Office forwarded the packet to the Mayor's Office for review on May 13, 2025, for introduction on May 20, 2025. We respectfully request retroactive authorization for this item.

Please contact Christina Chiong, SFDPH Accept & Expend Unit Manager, at christina.chiong@sfdph.org for any questions about this request for retroactive authorization.