

File No. 250989

Committee Item No. \_\_\_\_\_

Board Item No. 33

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: \_\_\_\_\_

Date: \_\_\_\_\_

Board of Supervisors Meeting

Date: October 7, 2025

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

### OTHER

<input type="checkbox"/>	<input type="checkbox"/>	_____
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Prepared by: Lisa Lew

Date: October 3, 2025

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

1 [Approval of a 90-Day Retroactive Extension for Building Inspection Commission Review of  
2 Accessory Dwelling Unit Fee Deferral (File No. 250718)]

3 **Resolution retroactively extending by 90 days the prescribed time within which the**  
4 **Building Inspection Commission may render its decision on an Ordinance (File No.**  
5 **250718) amending the Planning and Building Codes to allow project sponsors to defer**  
6 **payment of certain fees for Accessory Dwelling Units; affirming the Planning**  
7 **Department’s determination under the California Environmental Quality Act; making**  
8 **findings of consistency with the General Plan, and the eight priority policies of**  
9 **Planning Code, Section 101.1; and making findings of public necessity, convenience,**  
10 **and welfare pursuant to Planning Code, Section 302.**

11  
12 WHEREAS, On July 1, 2025, Supervisor Engardio introduced legislation amending the  
13 Planning and Building Codes to allow project sponsors to defer payment of certain fees for  
14 Accessory Dwelling Units; affirming the Planning Department’s determination under the  
15 California Environmental Quality Act; making findings of consistency with the General Plan,  
16 and the eight priority policies of Planning Code, Section 101.1; and making findings of public  
17 necessity, convenience, and welfare pursuant to Planning Code, Section 302; and

18 WHEREAS, On or about July 3, 2025, the Clerk of the Board of Supervisors referred  
19 the proposed Ordinance to the Building Inspection Commission; and

20 WHEREAS, The Building Inspection Commission shall, in accordance with Building  
21 Code, Section 104A.2.11.1.1, render a decision on the proposed Ordinance within 90 days  
22 from the date of referral of the proposed amendment or modification by the Board to the  
23 Commission; and

24 WHEREAS, Failure of the Commission to act within 90 days shall be deemed to  
25 constitute disapproval; and

1           WHEREAS, The Board, in accordance with Building Code, Section 104A.2.11.1.1 may,  
2 by Resolution, extend the prescribed time within which the Building Inspection Commission is  
3 to render its decision on proposed amendments to the Building Code that the Board of  
4 Supervisors initiates; and

5           WHEREAS, Supervisor Mahmood has requested additional time for the Planning  
6 Commission to review the proposed Ordinance; and

7           WHEREAS, The Board deems it appropriate in this instance to grant to the Building  
8 Inspection Commission additional time to review the proposed Ordinance and render its  
9 decision; now, therefore, be it

10          RESOLVED, That by this Resolution, the Board hereby retroactively extends the  
11 prescribed time within which the Building Inspection Commission may render its decision on  
12 the proposed Ordinance for approximately 90 additional days, until December 30, 2025.

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## Introduction Form

*(by a Member of the Board of Supervisors or the Mayor)*



I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
- 2. Request for next printed agenda (For Adoption Without Committee Reference)  
*(Routine, non-controversial and/or commendatory matters only)*
- 3. Request for Hearing on a subject matter at Committee
- 4. Request for Letter beginning with "Supervisor  inquires..."
- 5. City Attorney Request
- 6. Call File No.  from Committee.
- 7. Budget and Legislative Analyst Request (attached written Motion)
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the Board on

The proposed legislation should be forwarded to the following (please check all appropriate boxes):

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission       Human Resources Department

General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):

- Yes                       No

*(Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)*

Sponsor(s):

Subject:

Long Title or text listed:

Signature of Sponsoring Supervisor: