

File No. 101446

Committee Item No. 8  
Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date: December 8, 2010

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                     |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance                                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                             |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget Analyst Report                          |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                     |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ethics Form 126                                |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)               |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report * |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                         |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                             |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                             |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                          |

#### OTHER

(Use back side if additional space is needed)

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Completed by: Victor Young

Date: December 3, 2010

Completed by: Victor Young

Date: \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.



1 [Accept and Expend State Grant – Central Corridor Growth Strategy and Design Plan –  
2 \$250,000.]

3  
4 **Ordinance authorizing the San Francisco Planning Department to accept and expend a**  
5 **grant in the amount of \$250,000 from the California Department of Transportation,**  
6 **Division of Transportation Planning, for the CalTrans Community-Based Transportation**  
7 **Grant for the Central Corridor Growth Strategy and Design Plan, and amending**  
8 **Ordinance 191-10 (Annual Salary Ordinance, FY 2010-2011) to reflect the addition of**  
9 **one (1) limited duration Job Class 5293 Planner IV, grant funded position (0.15 FTE), in**  
10 **the Planning Department.**

11 Note: Additions are single-underline italics Times New Roman;  
12 Deletions are ~~strikethrough italics Times New Roman~~.  
13 Board amendment additions are double underlined.  
14 Board amendment deletions are ~~strikethrough normal~~.

15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. Findings.

17 (a) The Planning Department of the City and County of San Francisco applied for  
18 funding from the Division of Transportation Planning of the California Department of  
19 Transportation, and was awarded \$250,000 on August 16, 2010. The purpose of the grant  
20 funding is to hire and continue funding for staff to complete the Central Corridor Growth  
21 Strategy and Design Plan.

22 (b) The goals of the Central Corridor Growth Strategy and Design Plan are to  
23 develop an integrated community vision for the Central Subway rail corridor that will achieve  
24 regional goals for growth while meeting local needs. Using an extensive community  
25 engagement process, the project will identify strategies to coordinate transit-supportive land

1 uses with public improvements. The final product will include land use recommendations,  
2 urban design guidelines, and an enhanced public realm.

3 Section 2. Authorization to accept and expend grant funds.

4 (a) The Board of Supervisors hereby authorizes the San Francisco Planning  
5 Department to accept and expend, on behalf of the City and County of San Francisco, funds  
6 from the Division of Transportation Planning of the California Department of Transportation in  
7 the amount of \$250,000 for the purpose of creating the Central Corridor Growth Strategy and  
8 Design Plan.

9 (b) Whereas the Department proposes to maximize use of available grant funding  
10 on direct services by not including indirect costs in the grant budget; now, therefore, be it  
11 ordained that the Board of Supervisors hereby waives inclusion of indirect costs in the grant  
12 budget.

13 (c) The grant provision includes a match of \$30,000, of which \$25,000 is provided  
14 by the San Francisco Municipal Transportation Agency's operating budget and \$5,000 is  
15 provided as in-kind support by the Municipal Transportation Agency.

16 (d) The term of the grant is from February 2, 2011 through February 28, 2013.

17 Section 3. Grant Funded Position: Amendment to FY 2010-2011 Salary Ordinance.

18 The hereinafter designated section and item of Ordinance No. 191-10 (Annual Salary  
19 Ordinance, FY 2010-2011) is hereby amended to read as follows:

20 Department: CPC San Francisco Planning Department

21 Index Code: TBD

22 Program: FAH Long Range Planning


23 Subfund: 2S T&C GNC

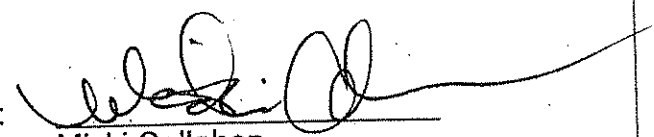
24	Amendment	#of Pos	Class and Item No.	Compensation Schedule
25	Add	0.15 FTE	5293 Planner IV (limited duration)	\$3,566 B \$4,334

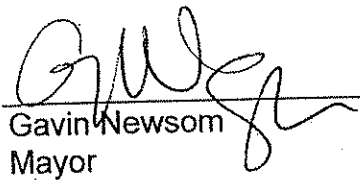
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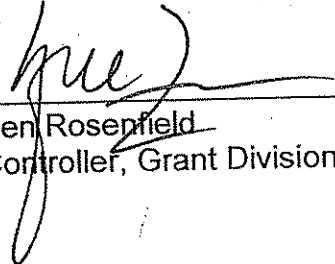
APPROVED AS TO FORM:

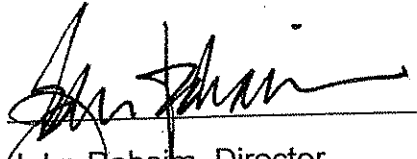
APPROVED AS TO CLASSIFICATION  
DEPARTMENT OF HUMAN RESOURCES

By:   
Thomas Owen  
Deputy City Attorney

By:   
Micki Callahan  
Department of Human Resources

APPROVED:   
Gavin Newsom  
Mayor

APPROVED:   
Ben Rosenfield  
Controller, Grant Division

Recommended:  
  
John Rahaim, Director  
San Francisco Planning Department

**FORM SFEC-126:  
NOTIFICATION OF CONTRACT APPROVAL**  
(S.F. Campaign and Governmental Conduct Code § 1.126)

<b>City Elective Officer Information</b> <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, San Francisco Board of Supervisors	City elective office(s) held: Members, San Francisco Board of Supervisors

<b>Contractor Information</b> <i>(Please print clearly.)</i>	
Name of contractor: Skidmore, Owings, & Merrill LLP	
<p><i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i></p> <p>1) Contractor does not have Board of Directors                  2) Gene Schnair (Managing Partner), Craig Hartman (Design Partner), Carrie Byles (Managing Director), and Andy Lie (Controller). These are the lead directors in the San Francisco Office.                  3) private information of LLP                  4) none                  5) private information of LLP</p>	
Contractor address: One Front Street, Suite 2500 San Francisco, CA 94111,	
Date that contract was approved: n/a	Amount of contract: \$20,000 estimate
Describe the nature of the contract that was approved: The contract has not been approved. We may use this firm if necessary.	
Comments:	

This contract was approved by (check applicable):

- the City elective officer(s) identified on this form
- a board on which the City elective officer(s) serves San Francisco Board of Supervisors  
Print Name of Board
- the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits
- \_\_\_\_\_ Print Name of Board

<b>Filer Information</b> <i>(Please print clearly.)</i>	
Name of filer: Angela Calvillo, Clerk of the San Francisco Board of Supervisors	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: board.of.supervisors@sfgov.org

_____ Signature of City Elective Officer (if submitted by City elective officer)	_____ Date Signed
_____ Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)	_____ Date Signed

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** John Rahaim, Director, Planning Department  
**DATE:** November 3, 2010  
**SUBJECT:** Accept and Expend Ordinance for California Department of Transportation, Division of Transportation Planning grant  
**GRANT TITLE:** FY 2010-11 Community-Based Transportation Planning Grant for the Central Corridor Growth Strategy and Design Plan

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Attached please find the original and 4 copies of each of the following:

- Proposed grant ordinance; original signed by Department, Mayor, Controller, Human Resources, City Attorney
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Letter of Intent or grant award letter from funding agency
- Other (Explain):

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted ordinance:**

Name: Nadia Feeser

Phone: 558-6417

Interoffice Mail Address: 1650 Mission Street, Suite 400

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Information Form**  
(Effective July 2006)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying ordinance:

1. Grant Title:  
FY 2010-11 Community-Based Transportation Planning Grant for the Central Corridor Growth Strategy and Design Plan
2. Department: San Francisco Planning Department
3. Contact Person: Nadia Feeser, Sheila Nickolopoulos                      Telephone: 558-6417, 575-9089
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$250,000
- 6a. Matching Funds Required: \$27,800 is required; requesting appropriation to match grant with a \$25,000 cash match and a \$5,000 in-kind match  
b. Source(s) of matching funds (if applicable): \$25,000 from the San Francisco Municipal Transportation Agency's operating budget (work order to San Francisco Planning) and \$5,000 of in-kind support from the San Francisco Municipal Transportation Agency. In-kind will be volunteer staff time and will be documented on volunteer time sheets. This meets CalTrans's documentation requirements.
- 7a. Grant Source Agency: California Department of Transportation, Division of Transportation Planning  
b. Grant Pass-Through Agency (if applicable): n/a

8. Proposed Grant Project Summary:  
The project will develop an integrated community vision for the Central Subway rail corridor that will achieve regional goals for growth while meeting local needs. Informed by extensive community input, the project will develop strategies for coordinating transit-supportive land uses with public improvements. The resulting plan will include land use recommendations, urban design guidelines, and an enhanced public realm. The project will articulate how to increase transit use by linking the construction of the new subway line to new development; how to use this linkage to support economic and job development; and how to improve pedestrian conditions along the Corridor in ways that increase connections to nearby transit and achieve high levels of non-motorized travel.

The Central Subway is a critical extension of San Francisco's Third Street Light Rail line that will link San Francisco's southern neighborhoods and Mission Bay with Downtown, Chinatown and eventually North Beach, directly connecting Caltrain, BART and Muni. The project area, the Central Corridor, is the Subway's southern segment, located in SOMA between Townsend and Mission Streets.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: 2/1/2011

End-Date: 2/28/2013



10. Number of new positions created and funded: One (1) limited duration Job Class 5293 Planner IV position (0.35 FTE) will be funded through this project to manage the project implementation. This will be funded for 5 months, so we need position authority for 0.15 FTEs = 0.35 FTEs \* 5/12 months.  
11. Explain the disposition of employees once the grant ends? The limited duration position created and funded through this grant will end when the funding ends.

12a. Amount budgeted for contractual services: \$20,000  
b. Will contractual services be put out to bid? No, we will request a sole-source contract since Skidmore, Owings & Merrill (SOM) is the only firm that has a 3D GIS mapping service.  
c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? yes  
d. Is this likely to be a one-time or ongoing request for contracting out? One-time

13a. Does the budget include indirect costs?  Yes  No  
b1. If yes, how much? \$0  
b2. How was the amount calculated?  
c1. If no, why are indirect costs not included?  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain):  
c2. If no indirect costs are included, what would have been the indirect costs? The indirect costs associated with this grant (rent, phone, IT, and other administrative costs) will be absorbed within City Planning's approved budget.

14. Any other significant grant requirements or comments: None


**\*\*Disability Access Checklist\*\*\***

15. This Grant is intended for activities at (check all that apply):

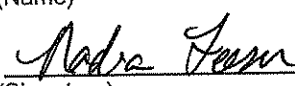
<input checked="" type="checkbox"/> Existing Site(s)	<input checked="" type="checkbox"/> Existing Structure(s)	<input type="checkbox"/> Existing Program(s) or Service(s)
<input type="checkbox"/> Rehabilitated Site(s)	<input type="checkbox"/> Rehabilitated Structure(s)	<input type="checkbox"/> New Program(s) or Service(s)
<input type="checkbox"/> New Site(s)	<input type="checkbox"/> New Structure(s)	

16. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

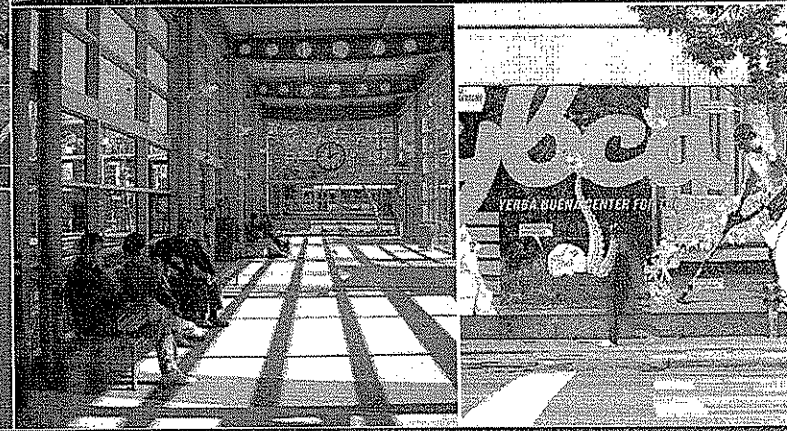
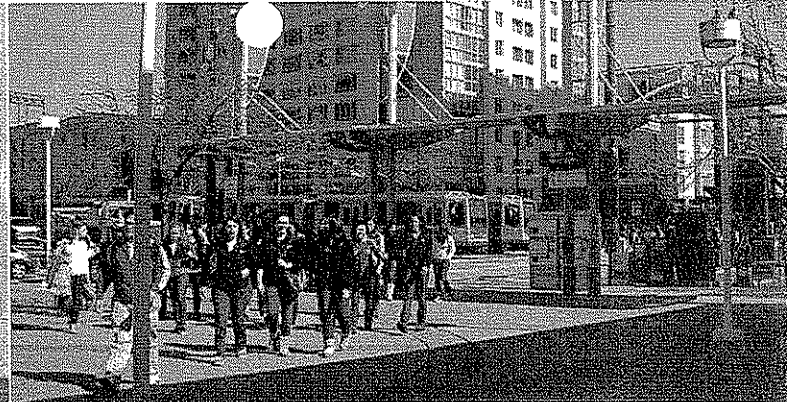
Departmental or Mayor's Office of Disability Reviewer:  John Paul Scott  
(Name) DEPUTY DIRECTOR

Date Reviewed: 11.4.2010

Department Approval: Nadia Feese Finance Director  
(Name) (Title)  
  
(Signature)

4 Grant Budget - SFCentral Corridor.xls Budget for Grant Info Form

Subobject	Grant Funds			Match	Total Project	Matching fund source
	FY 2010-11	FY 2011-12	FY 2012-13			
<b>Salaries</b>						
5278, Planner II	\$ 7,623	\$ 18,295	\$ 18,295	\$ 44,213	\$ 44,213	General Fund, indirect costs
5291, Planner III	9,863	23,671	23,671	57,205	57,205	General Fund, indirect costs
5293, Planner IV	6,826	16,383	16,383	39,592	39,592	General Fund, indirect costs
5322, Graphic Artist	490	1,176	1,176	2,842	2,842	General Fund, indirect costs
1052, IS Business Analyst	150	360	113	623	623	General Fund, indirect costs
<b>Fringe</b>	6,134	14,722	14,722	35,578	35,578	
<b>Consultant (sole source)</b>	10,000	10,000	10,000	20,000	20,000	
<b>Community Outreach</b>						
Other Current Expenses	11,049	11,049	11,049	33,147	33,147	
Materials & Supplies	2,050	3,900	2,050	8,000	8,000	
Printing	2,200	4,400	2,200	8,800	8,800	
<b>Services to Other Departments</b>						
MTA				25,000	25,000	MTA operating budget
MTA				5,000	5,000	MTA in-kind support
	<b>\$ 46,385</b>	<b>\$ 103,956</b>	<b>\$ 99,659</b>	<b>\$ 250,000</b>	<b>\$ 280,000</b>	



APPLICATION: FY 2010-2011

COMMUNITY BASED TRANSPORTATION PLANNING

# Central Corridor

## Growth Strategy and Design Plan

San Francisco, CA

Submitted to: Caltrans Community-Based Transportation Planning Grant  
Submitted by: San Francisco Planning Department  
with San Francisco Municipal Transportation Agency

Date: March 28, 2010



