

File No. 100501

Committee Item No. 2

Board Item No. 16

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Sub - Committee: Budget and Finance

Date: April 28, 2010

Board of Supervisors Meeting

Date: May 4, 2010

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER

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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Form 126 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____    |
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Completed by: Andrea S. Ausberry

Date Thursday, April 23, 2010

Completed by: Andrea S. Ausberry

Date Thursday, April 29, 2010

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.



1 [Apply For, Accept and Expend Grant - Emergency Shelter Grants Program Entitlement,  
2 FY2010-2011 - \$926,523]

3 **Resolution approving the FY2010-2011 Emergency Shelter Grant Program; and**  
4 **authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for,**  
5 **accept, and expend the City's FY2010-2011 Emergency Shelter Grant Program**  
6 **entitlement from the U.S. Department of Housing and Urban Development in the**  
7 **amount of \$926,523 and to expend Reprogrammed Funds in the amount of \$35,703.**

8  
9 WHEREAS, Under the Stewart B. McKinney Homeless Assistance Act and Cranston  
10 Gonzalez National Affordable Housing Act of 1990, the Secretary of the U.S. Department of  
11 Housing and Urban Development (HUD) is authorized to make a grant to the City and County  
12 of San Francisco under the Emergency Shelter Grants Program (ESG); and,

13 WHEREAS, The City and County of San Francisco anticipates receiving \$926,523 in  
14 2010/11 ESG Program funds from HUD; and,

15 WHEREAS, The City and County of San Francisco has \$35,703 in ESG funds from  
16 previous years that have not yet been expended (the Reprogrammed Funds); and,

17 WHEREAS, The Citizen's Committee on Community Development (CCCD) has  
18 prepared recommendations for fiscal year 2010/11 ESG funding as set forth in a proposed  
19 Expenditure Schedule, a copy of which is located in Board File No. 100501; and,

20 WHEREAS, The ESG Program funds will be used to provide for the rehabilitation or  
21 conversion of buildings for use as emergency shelters for the homeless, for the payment of  
22 certain operating and social service expenses in connection with emergency shelters and for  
23 homeless prevention activities; and,  
24  
25

1           WHEREAS, The proposed grant does not require an Annual Salary Ordinance  
2 amendment; and,

3           WHEREAS, The funding agency (HUD) does not allow use of the grant on indirect  
4 costs; and,

5           WHEREAS, An Environmental Review Record has been prepared by the Mayor's  
6 Office of Housing (MOH) and approved by the Certifying Officer for the proposed projects and  
7 activities as described in the Expenditure Schedule in accordance with the National  
8 Environmental Policy Act (NEPA) and other applicable statutes and authorities, in particular  
9 those cited in 24 CFR Part 58 §§5 and 6, a copy of which is located in Board File  
10 No. 100501; and,

11           WHEREAS, The Certifying Officer shall follow the procedural provisions of NEPA to  
12 confirm and ensure that all projects funded under the ESG Program are in compliance with  
13 applicable federal regulations and requirements; now, therefore, be it

14           RESOLVED, That the Mayor of the City and County of San Francisco is hereby  
15 authorized to apply for, accept, and expend the City's 2010/11 ESG Program entitlement from  
16 HUD and expend \$35,703 in Reprogrammed Funds in accordance with the purposes and  
17 goals for the funding as generally set forth in the 2010-14 Five-Year Consolidated Plan and  
18 the Expenditure Schedule; and, be it

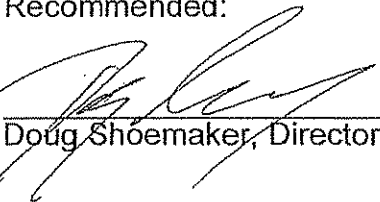
19           FURTHER RESOLVED, That the Board of Supervisors does hereby approve the  
20 purposes and goals for the funding as set forth in the Expenditure Schedule; and, be it

21           FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
22 indirect costs in the grant budget; and, be it

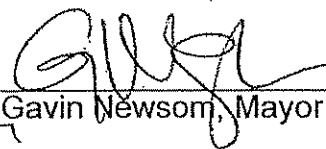
1 FURTHER RESOLVED, That the Mayor is hereby authorized to submit documentation  
2 and certifications as may be requested or required by HUD, and to take such additional  
3 actions as may be required to apply for, accept and expend the 2010/11 ESG funds  
4 consistent with this Resolution and the goals of the 2010/11 ESG Program and all applicable  
5 legal requirements; and, be it

6 FURTHER RESOLVED, That all actions heretofore taken by the officers of the City  
7 with respect to the application for, or the acceptance or expenditure of, 2010/11 ESG funds<sup>15</sup>  
8 are hereby approved, confirmed and ratified.  
9  
10  
11

12 Recommended:

13   
14 \_\_\_\_\_  
15 Doug Shoemaker, Director

16 Approved:

17   
18 \_\_\_\_\_  
19 Gavin Newsom, Mayor

20   
21 \_\_\_\_\_  
22 Ben Rosenfield, Controller  
23  
24  
25



Proposed Expenditures  
2010-2011 ESG Program

Agency	Proposed FY 2010-2011 ESG Budget
<b>Emergency Shelter Program Grants</b>	
AIDS Housing Alliance	50,000
Asian Women's Shelter	52,000
Bar Association of SF Volunteer Legal Services	90,000
Central City Hospitality House	65,000
Community Awareness and Treatment Services	50,000
Compass Community Services	50,000
Dolores Street Community Services	33,000
Episcopal Community Services of SF	65,000
Friendship House Association of American Indians	36,900
Gum Moon Residence Hall	55,000
Hamilton Family Center, Inc	50,000
La Casa de las Madres	100,000
Larkin Street Youth Services	54,000
MOH - Administration	46,326
Providence Foundation	45,000
The Mary Elizabeth Inn	50,000
YMCA of San Francisco/United Council of Human Services	70,000
<b>Emergency Shelter Program Grants</b>	<b>962,226</b>

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Information Form**  
(Effective January 2000)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. **Grant Title:** Emergency Shelter Grant (ESG)

2. **Department:** Mayor's Office of Housing

3. **Contact Person:** Gigi Whitley Telephone: 415-701-5562

4. **Grant Approval Status (check one):**

Approved by funding agency

Not yet approved

5. **Amount of Grant Funding Approved or Applied for:** \$926,523, plus \$35,703 reprogrammed funds.

6a. **Matching Funds Required:** one-to-one match required for funds going to subrecipients.

b. **Source(s) of matching funds (if applicable):** Local funds identified in subrecipient budgets that total more than \$14,000,000. The match requirement is \$891,924.

7a. **Grant Source Agency:** U.S. Department of Housing and Urban Development (HUD)

b. **Grant Pass-Through Agency (if applicable):** N/A

8. **Proposed Grant Project Summary:** See recommended Expenditure Schedule located in Board File No. \_\_\_\_\_

9. **Grant Project Schedule, as allowed in approval documents, or as proposed:**

Start-Date: July 1, 2010

End-Date: 2 years from date of grant agreement between HUD and CCSF, or a later date if approved by HUD.

10. **Number of new positions created and funded:** 0

11. **If new positions are created, explain the disposition of employees once the grant ends?** N/A

12a. **Amount budgeted for contractual services:** none; attached expenditure schedule details grants to be made to nonprofit agencies.

b. **Will contractual services be put out to bid?**

c. **If so, will contract services help to further the goals of the department's MBE/WBE requirements?**

d. **Is this likely to be a one-time or ongoing request for contracting out?**

13a. **Does the budget include indirect costs?**

Yes

No



b1. If yes, how much? \$

b2. How was the amount calculated?

c. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain): HUD allows up to 5% of the grant amount to be put towards administrative expenses.

14. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\***

15. This Grant is intended for activities at (check all that apply):

Existing Site(s)

Existing Structure(s)

Existing Program(s) or Service(s)

Rehabilitated Site(s)

Rehabilitated Structure(s)

New Program(s) or Service(s)

New Site(s)

New Structure(s)

16. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

As grants are negotiated, ADA compliance is required and confirmed.

Departmental or Mayor's Office of Disability Reviewer: \_\_\_\_\_ (Name)

Date Reviewed: \_\_\_\_\_

Department Approval: Gigi M. Whitley Chief Financial Officer  
(Name) (Title)

[Signature]  
(Signature)





Name	Address	Grant Amount	Project Description	Executive Director	Board Member Name
AIDS Housing Alliance	350 Golden Gate Avenue, San Francisco 94102	\$50,000	Rent subsidies and case management primarily for HIVpositive clients	Brian Basinger	Brian Basinger
					Ed Bedard
					Martica de Torres
					Daniel Frattin, Esq.
					Amorette Jones
					Alan Martinez
					James Wykelay
Asian Women's Shelter	3543 18th Street Suite 19, San Francisco 94110	\$52,000	Shelter beds in a comprehensive support program primarily for Asian and Pacific Islander battered women and their children	Aiko Pandorf	Zesara Chan
					Anna Dos Ramos
					Yuri Futamura
					Jennifer Gee
					Mimi Kwan
					Al Mori
					Patty Nishimura Dingle
					Aiko Pandorf
					Maria-Celine Takatsuno
Bar Assoc. of SF Volunteer Legal Services	301 Battery Street 3rd Floor, San Francisco 94111	\$90,000	Legal representation in eviction cases for indigent clients at immediate risk of becoming homeless	Tiela Chalmers	Christopher Emley
					Arturo Gonzalez
					Bruce Ives
					Timothy Moppin
					Russell Roeca
					Jeff Ross
					Priya Sanger
					Jennifer Shoda
					Mary Twomey
Central City Hospitality House	290 Turk Street, San Francisco 94102	\$55,000	Shelter beds primarily for homeless adult men	Jackie Jenks	Jason Albertson
					Steve Anderson
					Katie Begell
					Bonnielean Cosgrove
					Kevin Fayaud
					Cindy Hodges
					Tom Jirasek
					Joanne McDermott
					Leslie Rabine
					Tina Ritko
					Lucia Sommers
					Eric Sullivan
Community Awareness & Treatment Services	1171 Mission Street, San Francisco 94103	\$25,000	Shelter beds for homeless women	Janet Goy	Tracy Everwine

			\$25,000	Case management services for homeless women in a shelter		Alisa Grocock
						Cedric Jackson
						Jimmy Loyce
						Bill McCarthy
						William Stewart
						Stephen Stanfel
						Therese Trivedi
						Reid Tucker
Compass Community Services	49 Powell Street 3rd Floor, San Francisco 94103		\$50,000	Shelter beds for homeless families	Erica Kisch	Chandra Alexandre
						Angela Belgrove
						Jeff Cain
						Stacey Clauri
						Robert Daoro
						Kimberly Della Torre
						Graham Dobson
						Scott Engelman
						Tracy Ericson
						James Gassell
						Doug Goelz
						Melissa Huml
						Matthew Kahn
						Sloan Klein
						Kevin Lee
						Sara Lemke-von Ammon
						Michael McCarthy
						Kyri McClellan
						Brian McInerney
						Rosalind Navarro Solon
						Adelaide Nzesseu
						Lisa Odyniec
						Anne Parish
						Elizabeth Parry
Dolores Street Community Services	938 Valencia Street, San Francisco 94110		\$33,000	Shelter beds for homeless men	Eric Quezada	Malea Chavez
						Jerry Dickinson
						Lisa Gurtierrez
						Lauren Hall
						Aaron Mendelsohn
						Charlie Scannas
						Armando Vasquez
Episcopal Community Services of SF	165 8th Street 3rd Floor, San Francisco 94103		\$65,000	Shelter beds for homeless adults	Kenneth Reggio	Marc Andrus
						Lisa Blakely
						Paul Burrows

							Ted Chambers
							Todd Clayter
							Michael Coholan
							David Cooke
							Sedge Dienst
							Alan Fox
							William Harris
							Christine Hoberg
							Martin Jones
							Ienisel Jordan
							Frederic Knapp
							Fernan Lopez
							Kenneth Reggio
							Alexander Senchak
							Richard Springwater
							Yvonne Tatsuno
							Eric Wheatley
							Pablo Wong
							Emily Chavez
Friendship House Association of American Indians	56 Julian Avenue, San Francisco 94103	\$36,900	Life skills and case management primarily for Native American adults	Helen Waukazoo			Philp Duarte
							Abby Abinanti
							Edwardo Madril
							Ron Rowell
							Lucia Talchier Mele
Gum Moon Residence Hall	940 Washington Street, San Francisco 94108	\$55,000	Shelter beds in a comprehensive transitional housing program primarily for Asian immigrant women who are survivors of domestic violence and sexual assault	Gloria Tan			Lily Chan
							Grace Chang
							William Cheng
							Peter Goetze
							Katherine Kim
							Myron Lee
							Mina Li
							Adrienne Lieu
							Selina Soo Lim
							Stephen Louie
							Michelle Mah
							Carmencita Navarro
							Joanne Park
							Kathy Richardson
							Bette Spencer
							Diana Wong
							Kathy Yin

Hamilton Family Center, Inc	1631 Hayes Street, San Francisco 94117	\$50,000	Shelter beds for homeless families	Elizabeth Stokes	Ryan Darmody
					Tiffany Gomez
					Wanda Holland Greene
					Elizabeth Lefever
					Greg Maddox
					Susan Malone
					Saudhi Perez
					David Seward
					Elizabeth Stokes
					Jane Von Bothmer
					Ken Woods
La Casa de las Madres	1663 Mission Street Suite 225, San Francisco 94103	\$100,000	Shelter beds in a comprehensive support program for battered women and their children	Kathy Black	Marie Bee
					Betty Creaay
					Nathan Hamsik
					Kelli Hill
					Bob Littlefield
					Lisa Polacci
					Dayvi Rojas
					Laurie Sharp
					Nancy Tucker
					Michelle Zauss
Larkin Street Youth Services	701 Sutter Street, San Francisco 94109	\$54,000	Shelter beds for homeless youth	Sherilyn Adams	Michael Alexander
					Chris Brahm
					Charles Dicke
					James Dignan
					Patricia Dunn
					Mark Edmunds
					Annie Elliott
					Tim Emanuelis
					Philip Estes
					Anita Feiger
					Nina Hatvany
					Steve Janowsky
					Victoria (Honey) Johnson
					Blake Jorgensen
					Jean-Yves Lendormy
					John Martin
					John Martinez
					David Nygren
					Laura Powell
					Mary Prchal
					Philip Schlein
					Christopher Tatum

						David Thompson
						John Underwood
						Carla Washington
						Victoria Willock
						David Zenoff
Providence Foundation	1218 Mendell Street, San Francisco 94104	\$45,000	Shelter beds for homeless individuals		Helen LaMar	Clifford Bell
						James Blanding
						Alpha Bule
						Linnie Carrington
						Charles Fowlkes
						Tanya Red
						Lynette Sweet
The Mary Elizabeth Inn	1040 Bush Street, San Francisco 94109	\$50,000	Drop-in and housing placement day center primarily for homeless women and their children		Amanda Heier	Betty Dickey
						Pat Drosky
						Mary Glide
						Carolina Guzman
						Connie Hunter
						Elizabeth Longstreth
						Eileen Murphy
						Karen Oliveto
						Dee Anne Paron
						Gayle Shearman
						Felicia Vallera
						Marlene Ward
						Sally Wenzel
VMCA of San Francisco (Bayview)/United Council/United Council of Human Serv	1601 Lane Street, San Francisco 94124	\$70,000	Day shelter for homeless individuals		Gina Fromer	Malene Curry-Lucky
						Joe Johnson
						Phyllia Peterson
						Fredrick Shumate
						Emma Stewart
						Margie Stokes
						Mary Thomas
						Richard Wood