

MEMORANDUM

January 21, 2025

TO: AIRPORT COMMISSION
Hon. Malcolm Yeung, President
Hon. Jane Natoli, Vice President
Hon. Jose F. Almanza
Hon. Mark Buell
Hon. Susan Leal

25-0004
JAN 21 2025

FROM: Airport Director

SUBJECT: Award of Professional Services Contract No. 12077.41, Project Management Support Services for the Airfield Improvement Program, 2024-2029 Phase

DIRECTOR'S RECOMMENDATION: AWARD PROFESSIONAL SERVICES CONTRACT NO. 12077.41, PROJECT MANAGEMENT SUPPORT SERVICES FOR THE AIRFIELD IMPROVEMENT PROGRAM, 2024-2029 PHASE, TO ATKINSRÉALIS USA INC. IN THE NOT-TO-EXCEED CONTRACT AMOUNT OF \$8,600,000 WITH A CONTRACT DURATION OF FOUR YEARS.

Executive Summary

The Airfield Improvement Program, 2024-2029 Phase (Program) includes several projects planned to be implemented between 2024 and 2029, to improve the safety and operational efficiency of the Airport's runways and taxiways. This multi-year program consists of state of good repair and safety improvement projects identified in the Airport Capital Improvement Plan, a collaborative plan developed between the Federal Aviation Administration (FAA) and the Airport.

The Project Management Support Services (PMSS) consultant will provide overall management expertise and oversight of the Program. The scope of work for the Contract will include design management and construction management services, project controls, contract administration, cost estimating services, and field inspections.

Background

On July 16, 2024, by Resolution No. 24-0160, the Airport Commission (Commission) authorized the Airport Director to issue a Request for Proposals (RFP) for PMSS for the Program and to negotiate with the highest-ranked shortlisted proposer. On August 29, 2024, the Airport received four proposals in response to the RFP. One

The term of the Contract resulting from the RFP will be three years with a single 2-year option to extend the Contract term, exercisable at the sole discretion of the Airport Commission (Commission).

Attachment I provides the proposed minimum qualification requirements and recommended evaluation and selection criteria.

Upon Commission approval, Staff will issue the RFP and proceed with negotiations with the highest-ranked proposer. If unsuccessful, negotiations will continue with the next highest-ranked proposer until successful negotiations have been completed. Staff will return to the Commission to award the Contract.

On December 27, 2024, the City's Contract Monitoring Division waived the Local Business Enterprise (LBE) subcontracting requirement for the RFP on the basis of a lack of available LBEs to perform the work.

Restricted Communications Period

If the attached resolution is adopted, a Restricted Communications Period shall commence immediately upon publication of the identified solicitation document. City officials/employees and proposers will be subject to the restriction on communications as provided in the Commission's Competitive Selection process Communications Policy (Resolution No. 20-0247). In conformance with this Policy, the solicitation document will be listed in the Restricted Communications Period Report included with all Commission public meeting agendas.

Recommendation

I recommend the Commission adopt the attached resolution authorizing issuance of an RFP for Contract No. 50370 for maintenance, support, remote monitoring via a contractor-provided software solution, and training services for the Airport's Emergency Responder Radio Communications System (ERRCS), and authorizing Staff to negotiate with the highest-ranked proposer. Upon successful conclusion of negotiations, Staff will return to the Commission to seek award of the Contract.



Mike Nakornkhet
Airport Director

Prepared by:

Jeff Littlefield
Chief Operating Officer

Attachments