



London N. Breed, Mayor
Philip A. Ginsburg, General Manager

July 14, 2023

Mayor London N. Breed
City and County of San Francisco
City Hall, Rm. 200
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

The Honorable Board of Supervisors
City Hall, Rm. 244, Attention: Ms. Angela Calvillo
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Mr. Ben Rosenfield, Controller
City and County of San Francisco, City Hall, Rm. 316
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

**Subject: Winter Storm Debris Removal / Repairs
Emergency Contract - Declaration of Emergency**

Dear Mayor Breed, Members of the Board and Mr. Rosenfield:

Pursuant to Section 6.60(b) of the San Francisco Administrative Code, you are hereby notified that in my capacity as the appropriate Department Head, I have updated my declaration of an emergency throughout our park system due to tree failures during the latest winter storms.

On March 22, 2023, in accordance with Administrative Code Sections 6.60, I declared an actual emergency existed throughout the Recreation and Park system due to significant tree failure. Winter storms caused tree failure system-wide including Stern Grove. Fallen trees significantly damaged Recreation and Park properties and created hazardous conditions for employees and park users. Initial assessment indicated the approximate amount of expenditure to be \$850,000. As our clean-up has continued, we have determined that the work will require an additional \$2,000,000, the majority of it spent at Stern Grove. It is not appropriate to go out to bid on this work as we have a contractor in place. The continuity of the team currently working, and urgency of the matter are paramount as we are now in the busiest time of year for our park system. In addition, FEMA reimbursement must meet strict time requirements. Guidelines are as follows:

- 60 days to report all disaster-related damage (8/21/2023)
- 90 days to submit documentation for completed work (from date work completed or RSM (9/20/2023), whichever is later)
- 6 months to complete Emergency Work (Cat A/B) (10/3/2023)
- 18 months to complete Permanent Work (Cat C-G) (10/3/2024)



The new estimated cost of this work, including the first phase of work, is \$3,000,000.

Sincerely,

DocuSigned by:


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Philip Ginsburg

General Manager, Recreation and Park Department