File Number: _____
    (Provided by Clerk of Board of Supervisors)

<u>**Grant Resolution Information Form**</u>
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **ZPCQI Round 3: Optimizing Epic to Drive True North and Developing our people: The ZSFG Way**

2. Department: **Department of Public Health**
                    Zuckerberg San Francisco General

3. Contact Person: **Chris Ross (DPH Sponsor)**   Telephone: **(628) 206-3467**

4. Grant Approval Status (check one):

      [X] Approved by funding agency   [ ] Not yet approved

5. Amount of Grant Funding Approved or Applied for: **$6,755,486.26**

6a. Matching Funds Required: **$0**
  b. Source(s) of matching funds (if applicable): **N.A.**

7a. Grant Source Agency: **San Francisco General Hospital Foundation**
  b. Grant Pass-Through Agency (if applicable): **N.A.**

8. Proposed Grant Project Summary:
The grant plan for this project is managed by the Kaizen Promotion Office. The Kaizen Promotion Office (KPO) catalyzes continuous improvement at ZSFG, advancing organizational strategy and performance improvement. With a focus on strategic alignment, hands-on operational support, improvement of science education and professional development (including a robust mid-career fellowship), and analytics integration, the KPO has driven measurable gains in quality, safety, care experience, and financial stewardship. Priscilla Chan and Mark Zuckerberg Patient Care and Quality Improvement Fund (ZPCQI) funding has supported physician leadership within the KPO and the fellowship program—both essential to these outcomes.
Housed within the KPO, the PROSPECT lab applies data science and machine learning to extract actionable insights from clinical data, addressing challenges like prolonged length-of-stay and readmissions. Originally a fellow-led project, PROSPECT now exemplifies how the KPO nurtures innovation and operational impact, aligning closely with ZPCQI goals.
Frontline physician and nurse leaders are uniquely positioned to identify inefficiencies and lead transformation efforts at the frontlines of care. However, many lack formal training and mentorship in improving science or structured opportunities to lead cross-functional initiatives. The KPO educational offerings and Fellowship addresses this gap by equipping frontline staff and developing leaders with Lean tools and experiential learning to drive high-impact projects directly aligned with the hospital's strategic priorities.
Simultaneously, our health system generates vast amounts of unstructured clinical documentation that is rich in insights but difficult to harness at scale. PROSPECT Lab aims to solve such challenges by developing and deploying predictive analytic platforms in alignment with key areas identified in ZSFG's strategic plan.

The grant plan for ZPCQI Round 3 will maintain and accelerate impact in each of these areas— leveraging physician leadership to drive strategic efforts, developing the next generation of clinician leaders while enabling scalable, AI-driven insights into patient care. KPO physician leaders set the direction for PROSPECT Lab, and each KPO Fellow project will be supported by the Lab, ensuring a feedback loop between strategic efforts, technology, and frontline improvement. ("Grant Plan")

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **January 1, 2026**   End-Date: **June 30, 2029**

10a. Amount budgeted for contractual services: **$ $5,380,798**

   b. Will contractual services be put out to bid? **No**

   c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**

   d. Is this likely to be a one-time or ongoing request for contracting out? **One-time.**

11a. Does the budget include indirect costs?   [ ] Yes   [**X**] No

   b1. If yes, how much? **N.A.**
   b2. How was the amount calculated? **N.A.**

   c1. If no, why are indirect costs not included?
        [ ] Not allowed by granting agency   [**X**] To maximize use of grant funds on direct services
        [ ] Other (please explain):

   c2. If no indirect costs are included, what would have been the indirect costs? **5% of Direct Costs**

12. Any other significant grant requirements or comments:

The grant does not require an ASO amendment, does not create net new positions, and partially reimburses the department for four existing positions:

No.	Class	Job Title	FTE	Start Date	End Date
1	1408	**Principal Clerk**	3.00	1/1/2026	12/31/2028
2	2322	**Nurse Manager**	.90	1/1/2026	12/31/2028
3	2322	**Nurse Manager**	.90	1/1/2026	12/31/2028
4	2322	**Nurse Manager**	.90	1/1/2026	12/31/2028

We respectfully request for approval to accept and expend these funds from January 1, 2026. The Department received the memorandum on October 22, 2025.

The grantor is a Private entity.

Fund: 21132
Dept: 251667
Authority: 10001
Project Description: HG ZPCQI R3 Optmz EPIC
Project: 10043091
Activity: 0001/0002 True North/Devp People
Contract: CTR00005216

Disability Access Checklist*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)

13. This Grant is intended for activities at (check all that apply):

[X] Existing Site(s)   [ ] Existing Structure(s)   [ ] Existing Program(s) or Service(s)
[ ] Rehabilitated Site(s)   [ ] Rehabilitated Structure(s)   [ ] New Program(s) or Service(s)
[ ] New Site(s)   [ ] New Structure(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;

2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;

3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: _____ 11/13/2025 | 12:50 PM PST _____

DocuSigned by:

Toni Rucker
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(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Daniel Tsai
(Name)

Director of Health
(Title)

Date Reviewed: _____ 11/13/2025 | 5:53 PM PST _____

Signed by:

jenny louie for daniel tsai
40CFE25DB9B4484...
(Signature Required)

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